

## MINUTES

# Criminal Justice Collaborating Council

January 27, 2016

1. **Call to Order**  
Meeting was called to order by Judge Randy Koschnick at 12:00 p.m.
2. **Roll Call**  
Members present: J. Blair Ward, Corporation Counsel; Ben Wehmeier, County Administrator; Randy Koschnick, Circuit Court Judge; Susan Happ, District Attorney, Denis Sorensen, City of Waterloo Police Chief, Martin Lastrilla, Department of Corrections, Carla Robinson, Clerk of Courts, John David, Mayor of Watertown, Jim Schroeder, County Board Chair, Lynn Forseth, Jefferson County Literacy Council Director; Sheriff Paul Milbrath, Kathi Cauley, Human Services Director; Yelena Zarwell, Assistant Corporation Counsel and Jeffrey De La Rosa, Public Defender's Office.  
  
Members absent: Dr. Jeff Zaspel, Superintendent, Fort Atkinson School District  
  
Others Present: Sara Carpenter, WCS; Kristi Gusse, WCS; Mia Riesebieter, WCS; James Feldman, WCS; Steven Pierce, Recovery Support Center, Bob Dore, Dave Gallup Foundation, Brian Dykstrom, Department of Corrections, Kathleen Eisenman, UW Extension, Judge David Wambach, Michael Neimon, District Court Administrator, Alexa Zoellner, Reporter, Jefferson Daily Union.
3. **Certification of compliance with Open Meetings Law Requirements**  
Staff certified compliance with the open meetings law.
4. **Review and approve minutes from December 2, 2015 meeting**  
A copy of the minutes was provided for the council to review.  
  
Motion by David; Second by De La Rosa to approve the minutes from the December 2, 2015 meeting as printed. (Ayes-All) Motion Carried.
5. **Public Comment**  
None
6. **Update on JCATC outcomes YTD 2015 to date (Sara Carpenter)**  
Reports were provided for the Council to review. Carpenter reviewed the reports. WCS will coordinate with the Department of Probation on mentor participation. The group also discussed changes to the referral process to ensure qualified candidates aren't missed. There have been a total of 33 referrals to the program to date. No action taken.
7. **Update on SCRAM & Remote Breath (Sara Carpenter)**  
Compliance summary reports on SCRAM and Remote Breath were provided for the Council to review. Carpenter went over the information. Wehmeier said that the Alcohol Court Grant was renewed. No action taken.
8. **Update on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole**  
Cauley explained that they have started using a form in the jail to gather data. No action taken.
9. **Coordination with Recidivism Council and other agencies**  
Forseth gave a presentation to the CJCC. No action taken.
10. **Discussion on heroin/opiates**  
Staff is working with the local reporter to assist in getting information out to the public. Cauley said that a CCS a position has been added at the Human Services Department to serve as a facilitator to focus on heroin and opiate addictions. No action taken.

**11. Discussion and possible action**

- Discussion and Possible Action on JCATC Mission Statement

“The mission of Jefferson County Alcohol Treatment Court (JCATC) Program is to reduce the number of repeat drunk drivers (OWI) by allowing OWI offenders to participate in alcohol and other substance abuse treatment under strict judicial and community supervision. The ATC will use community and justice system resources in a cost effective and efficient manner to provide participants with rehabilitation opportunities, while holding offenders accountable, enhancing public safety and promote treatment alternatives.”

- Discussion on Policy and Procedures Manual JCATC  
Yelena Zarwell will be serving as the project coordinator and will be reaching out to members.
- Resignation of Jeff Zaspel  
Any recommendations to replace the education position should be forwarded to Ben Wehmeier.

**12. General discussion for long term objectives of the CJCC**

- **Out Brief from Treatment Courts Standards Training**
- **Discussion and possible action on Treatment Courts Standards Action Plan**

**13. Agency Updates**

Lastrilla said that there have been some staffing changes at the Department of Corrections.

**14. Future meeting dates:**

February 24, 2016

**15. Tentative Future Agenda Items and Meeting Dates**

- Approval of January 27, 2016 CJCC meeting minutes
- Update on JCATC outcomes 2015 to date
- Update on pretrial SCRAM & Remote Breath
- Discussion on heroin/opiates
- Discussion and possible action on County matrix for pay structures
- Discussion and possible action on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole
- Discussion and possible action on Treatment Courts Standard Training Action Plans

**16. Adjourn**

The Council adjourned at 1:02 p.m.