

MINUTES

Criminal Justice Collaborating Council

April 27, 2016

1. **Call to Order**

Meeting was called to order by Judge Randy Koschnick at 12:00 p.m.

2. **Roll Call**

Members present: J. Blair Ward, Corporation Counsel; Ben Wehmeier, County Administrator; Randy Koschnick, Circuit Court Judge; Susan Happ, District Attorney; Martin Lastrilla, Department of Corrections; John David, Mayor of Watertown; Jim Schroeder, County Board Chair; Kathi Cauley, Human Services Director; Lynn Forseth, Jefferson County Literacy Council Director; Carla Robinson, Clerk of Courts and Jeffery De La Rosa, Public Defender's Office.

Members excused: Sheriff Paul Milbrath.

Members absent: Denis Sorensen, City of Waterloo Police Chief.

Others present: Sara Carpenter, WCS; James Feldman, WCS; Kristy Gusse, WCS; Yelena Zarwell, Assistant Corporation Counsel and Lt. Dale Lutz, City of Jefferson Police Department.

3. **Certification of compliance with Open Meetings Law Requirements**

Staff certified compliance with the open meetings law.

4. **Review and approve minutes from March 23, 2016 meeting**

Motion by Schroeder; Second by David to approve the minutes from March 23, 2016. (Ayes-All) Motion Carried.

5. **Public Comment**

None

6. **Update on JCATC outcomes YTD 2016 to date (Sara Carpenter)**

A report was provided for the Council to review. Carpenter reviewed the report. There are 11 new pending clients and 2-3 more graduates in the next month. WCA staff will check CCAP before the CJCC meetings to check recidivism and out of state connections. No action taken.

7. **Update on SCRAM & Remote Breath (Sara Carpenter)**

Compliance summary reports on SCRAM and Remote Breath were provided for the Council to review. No action taken.

8. **Update on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole**

- Lafollette Center Update

A Re-Incarceration Graph was provided for review. Wehmeier reviewed the information. Actual numbers will be added to the next set up data. Staff will also clarify some of the data. No action taken.

9. **Coordination with Recidivism Council and other agencies**

Forseth talked about 3 initiatives 1) They have new member from Food Share Employment & Training (FSET); 2) They continue to work on their pilot project – Peer Support Mentoring program 3) The resources packet is being updated.

10. **Discussion on heroin/opiates**

The Human Services Department shared a brochure and a 3 x 5 card with information on Heroin and Other Opiate Addiction Treatment Services. Cauley explained that they have been providing support to approximately 200 clients. Human Services will be asking for two new positions to help in this division and are also working on using private subscribers to help with the volume of clients. Cauley will send a draft support letter that members can send out to area medical CEOs if they want to. Happ proposed a May 23rd lunch hour presentation from Chief's Association. No action taken.

11. Discussion and possible action

- Discussion on Policy and Procedures Manual JCATC

There is a subcommittee working on this. A draft will be available for the next meeting.

- Replacement of Jeff Zaspel

Wehmeier stated there is no replacement yet and that efforts will continue to find a replacement after the districts fill the vacant positions.

12. General discussion for long term objectives of the CJCC

- **Out Brief from Treatment Courts Standards Training**
- **Discussion and possible action on Treatment Courts Standards Action Plan**

Wehmeier explained that the grant writing process will require more work this time. Part of the grant process will be reviewing the CJCC membership. Wehmeier will be sending out more information for the committee to review prior to writing the grant. No action taken.

13. Agency Updates

None

14. Future meeting dates:

May 23, 2016 Presentation at noon with lunch

May 25, 2016

June 22, 2016

July 27, 2016

15. Tentative Future Agenda Items and Meeting Dates

- Approval of April 27, 2016 CJCC meeting minutes
- Update on JCATC outcomes 2016 to date
- Update on pretrial SCRAM & Remote Breath
- Discussion on heroin/opiates
- Discussion and possible action on County matrix for pay structures
- Discussion and possible action on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole
- Discussion and possible action on Treatment Courts Standard Training Action Plans

16. Adjourn

Wehmeier motioned to adjourn. The Council adjourned at 12:56 p.m.