

MINUTES

Criminal Justice Collaborating Council

September 28, 2016

1. **Call to Order**

Meeting was called to order by Judge Randy Koschnick at 12:00 p.m.

2. **Roll Call**

Members present: Randy Koschnick, Circuit Court Judge; Jim Schroeder, County Board Chair; Susan Happ, District Attorney; Carla Robinson, Clerk of Courts; J. Blair Ward, Corporation Counsel; Lynn Forseth, Literacy Council Executive Director; Barb LeDuc, Opportunities, Inc., Jeffrey De la Rosa, Public Defender's Office, Michael Wallace, President/CEO-Fort Healthcare, John David, Mayor – City of Watertown; Brian Dykstra, Department of Corrections, Ben Wehmeier, County Administrator, Kathi Cauley, Human Services Director, Dale Lutz, Lieutenant – Jefferson Police Department and Sheriff Paul Milbrath.

Members excused:

Members absent:

Others present: Holly Pagel, Human Services; Kristi Gusse, WCS; James Feldman, WCS and Captain Duane Scott; Sara Carpenter, WCS.

3. **Certification of compliance with Open Meetings Law Requirements**

Staff certified compliance with the open meetings law.

4. **Review and approve minutes from August 24, 2016 meeting**

Motion by ; Second by to approve the minutes from August 24, 2016. (Ayes-All) Motion Carried.

5. **Public Comment**

None

6. **New Business**

- a. Discussion and possible action related to 2017 DOJ grant application to include review of diversion programs and treatment court options
No action taken.
- b. Discussion and possible action on the Policy and Procedure Manual for the JCATC
- c. Discussion and possible action on County matrix for pay structures
No action taken.
- d. Judges' comments on new ATC Policy and Procedure Manual (Judge Wambach)
No action taken.
- e. Discussion and possible action on intensive outpatient program

7. **Routine Reports**

- a. Update on monthly jail data
A copy of the data was provided for review. No action taken.
- b. Update on JCATC outcomes and 2016 year to date (Sara Carpenter)
The July report was provided for the council to review.
- c. Update on SCRAM and Remote Breath
Compliance summary reports on SCRAM and Remote Breath were provided for the Council to review. No action taken.

8. **Updates on coordination with Recidivism Council and other agencies**

Forseth said that the Recidivism Council. No action taken.

9. **Discussion on heroin/opiates**
No action taken.
10. **General discussion for long term objectives of the CJCC**
 - Out Brief from Treatment Courts Standards Training
No action taken.
 - Discussion and possible action on Treatment Courts Standards Action Plans
 - Discussion and possible action on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole
No action taken.
11. **Agency Updates**
No action taken.
12. **Future meeting dates:**
September 28, 2016
October 26, 2016
13. **Tentative Future Agenda Items and Meeting Dates**
 - Approval of September 28, 2016 CJCC meeting minutes
 - Update on JCATC outcomes 2016 to date
 - Update on pretrial SCRAM & Remote Breath
 - Discussion on heroin/opiates
 - Discussion and possible action on County matrix for pay structures
 - Discussion and possible action on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole
 - Discussion and possible action on Treatment Courts Standard Training Action Plans
14. **Adjourn**
motioned to adjourn; Second by. The Council adjourned at p.m.