

MINUTES

Criminal Justice Collaborating Council

September 28, 2016

1. **Call to Order**

Meeting was called to order by Judge Randy Koschnick at 12:00 p.m.

2. **Roll Call**

Members present: Randy Koschnick, Circuit Court Judge; Jim Schroeder, County Board Chair; Susan Happ, District Attorney; Carla Robinson, Clerk of Courts; J. Blair Ward, Corporation Counsel; Lynn Forseth, Literacy Council Executive Director; Barb LeDuc, Opportunities, Inc., Jeffrey De la Rosa, Public Defender's Office, Michael Wallace, President/CEO-Fort Healthcare, John David, Mayor – City of Watertown; Brian Dykstra, Department of Corrections, Ben Wehmeier, County Administrator, Kathi Cauley, Human Services Director, Dale Lutz, Lieutenant – Jefferson Police Department and Sheriff Paul Milbrath.

Others present: Mary Wittwer, WCS, James Feldman, Josh Bigger, WCS, Captain Duane Scott; Department of Corrections, Sara Carpenter, WCS; Yelena Zarwell, Assistant Corporation Counsel, Judge David Wambach.

3. **Certification of compliance with Open Meetings Law Requirements**

Staff certified compliance with the open meetings law.

4. **Review and approve minutes from August 24, 2016 meeting**

Motion by Schroeder; Second by Happ to approve the minutes from August 24, 2016. (Ayes-All) Motion Carried.

5. **Public Comment**

None

6. **New Business**

a. Discussion and possible action related to 2017 DOJ grant application to include review of diversion programs and treatment court options

Wehmeier explained that we received \$174,000. We received funding for the drug court and alcohol court but not for the Coordinator position. No action taken.

b. Discussion and possible action on the Policy and Procedure Manual for the JCATC

The most recent draft was sent to the committee. No action taken.

c. Discussion and possible action on County matrix for pay structures

No action taken.

d. Judges' comments on new ATC Policy and Procedure Manual (Judge Wambach)

Judge Wambach met with Zarwell to discuss the Policy and Procedure Manual. The Judges suggested revising the manual to show congruence between the language of the eligibility requirements for the program and giving discretion to the District Attorney for referrals. The manual will be finalized for the next meeting. If you have any comments please contact Zarwell by October 19th. No action taken.

e. Discussion and possible action on intensive outpatient program

Cauley said that Human Services has a contract with Connections for alcohol treatment. Human Services has the CCS for drug treatment. The Department of Corrections also has a contract with Lutheran Social Services. No action taken.

7. **Routine Reports**

a. Update on monthly jail data

A copy of the data was provided for review. Milbrath went over the information. No action taken.

- b. Update on JCATC outcomes and 2016 year to date
The August report was provided for the council to review. Carpenter reviewed the information. The current caseload is 20. We have the capacity for 40.
 - c. Update on SCRAM and Remote Breath
Compliance summary reports on SCRAM and Remote Breath were provided for the Council to review. Carpenter reviewed the information. No action taken.
8. **Updates on coordination with Recidivism Council and other agencies**
Forseth said that the Recidivism Council is focusing on transitional housing. St. Vincent is interested in investing funds for this. They are also looking at the RECAP Program that Rock County has in place. This is a 5 month long program that is conducted in the jail. No action taken.
9. **Discussion on heroin/opiates**
Wallace explained that the hospital has providers who have a strong interest in organizing to solve the heroin epidemic in Jefferson County. Human Services and RRFC have entered into an agreement to prescribe treatment for patients. Human Services is working on a new project which includes outreach to the hospitals to educate prescribers. No action taken.
10. **General discussion for long term objectives of the CJCC**
 - Out Brief from Treatment Courts Standards Training
No action taken.
 - Discussion and possible action on Treatment Courts Standards Action Plans
No action taken.
 - Discussion and possible action on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole
No action taken.
11. **Agency Updates**
Schroeder attended a break out session at the WCA Conference on "Reducing the Number of Mentally Ill Persons in Jail". If anyone is interested in more information they can contact Schroeder. No action taken.
12. **Future meeting dates:**
October 26, 2016
13. **Tentative Future Agenda Items and Meeting Dates**
 - Approval of September 28, 2016 CJCC meeting minutes
 - Update on JCATC outcomes 2016 to date
 - Update on pretrial SCRAM & Remote Breath
 - Discussion on heroin/opiates
 - Discussion and possible action on County matrix for pay structures
 - Discussion and possible action on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole
 - Discussion and possible action on Treatment Courts Standard Training Action Plans
14. **Adjourn**
Ward motioned to adjourn; Second by Schroeder. The Council adjourned at 12:58 p.m.