

## MINUTES

# Criminal Justice Collaborating Council

October 26, 2016

1. **Call to Order**

Meeting was called to order by Judge Randy Koschnick at 12:00 p.m.

2. **Roll Call**

Members present: Randy Koschnick, Circuit Court Judge; Jim Schroeder, County Board Chair; Susan Happ, District Attorney; Carla Robinson, Clerk of Courts; J. Blair Ward, Corporation Counsel; Brian Dykstra, Department of Corrections, Ben Wehmeier, County Administrator, Holly Pagel, Human Services; Dale Lutz, Lieutenant – Jefferson Police Department and Sheriff Paul Milbrath.

Absent: Kathy Cauley, Human Services Director and Jeffrey De la Rosa, Public Defender's Office.

Excused: Michael Wallace, President/CEO-Fort Healthcare, John David, Mayor – City of Watertown, Lynn Forseth, Literacy Council Executive Director and Barb LeDuc, Opportunities, Inc.

Others present: Joshua Bigger, Department of Corrections; Captain Duane Scott, Sheriff's Office; Kristi Gusse, WCS and Mary Wittwer, WCS.

3. **Certification of compliance with Open Meetings Law Requirements**

Staff certified compliance with the open meetings law.

4. **Review and approve minutes from September 28, 2016 meeting**

Motion by Schroeder; Second by Milbrath to approve the minutes from September 28, 2016. (Ayes-All) Motion Carried.

5. **Public Comment**

None

6. **New Business**

a. Discussion and possible action related to 2017 DOJ grant application to include review of diversion programs and treatment court options

Wehmeier explained that a working group will get together in November to work on a final report for review on December 7<sup>th</sup>. A draft of major duties and responsibilities for the CJCC Coordinator was provided for review. After the Budget is approved on November 14<sup>th</sup> this position will be posted. No action taken.

b. Discussion and possible action on the Policy and Procedure Manual for the JCATC

The working group will review the manual in November. No action taken.

7. **Routine Reports**

a. Update on monthly jail data

There was no new data ready for review. No action taken.

b. Update on JCATC outcomes and 2016 year to date

The September report was provided for the council to review. Gusse reviewed the information. WCS Staff will look into doing a ceremony for all of the new graduates since the last ceremony and possibly one past graduate. Post discharge recidivism data has been added to the report.

c. Update on SCRAM and Remote Breath

Compliance summary reports on SCRAM and Remote Breath were provided for the Council to review. Gusse reviewed the information. No action taken.

8. **Updates on coordination with Recidivism Council and other agencies**

No action taken.

9. **Discussion on heroin/opiates**

Schroeder said that additional money has been added to the County's 2017 budget related to drug abuse. Lt. Lutz said that he hasn't seen as much heroin. Sheriff Milbrath agreed, but has seen more methamphetamine use. Dykstra has also seen a rise in meth. It was suggested that meth be added to the report data that is collected. No action taken.

10. **Agency Updates**

No action taken.

11. **Future meeting dates:**

December 7, 2016 & January 25, 2017

12. **Tentative Future Agenda Items and Meeting Dates**

- Approval of October 26, 2016 CJCC meeting minutes
- Update on JCATC outcomes 2016 to date
- Update on pretrial SCRAM & Remote Breath
- Discussion on heroin/opiates
- Finalization of Manual
- Review draft of Drug Court Manual

13. **Adjourn**

The Council adjourned at 12:30 p.m.