

Jefferson County Fair Park

April 7, 2016 | Meeting Minutes

The Jefferson County Fair Park committee met on Thursday, April 7th at 8:00 a.m. in the Activity Center Conference Room. Present were: (Fair Committee) Blane Poulson, Russell Kutz, Jennifer Hanneman, Matthew Foelker, County Administrator Ben Wehmeier, Fair Park Director David Diestler, Fair Park Supervisor Roger Kylmanen, Marketing/Administrative Assistants Amy Listle and Renee Busshardt. Al Counsell of the Fair Committee was absent.

A quorum of the Jefferson County Fair Park Committee was present, meeting duly noted and the door open.

Review and Approve Agenda

Minutes: A motion was made by Jennifer Hanneman to accept the minutes of the March 3, 2016 meeting as presented, seconded by Russell Kutz. Motion carried.

Communications: None.

Public Comment: None.

Discussion and action on approving an application and process for allowing organizations that do not meet the established criteria to participate in the Junior Fair: Amy Listle presented the ATCP 160 rule that is also stated in the Jefferson County Junior Fair Book “All exhibitors in the junior fair division shall be members of 4-H, FFA, or another recognized youth organization under adult leadership that has an education program appropriate to that organization and is approved by the fair board.” David Diestler suggested criteria and a process for determining the approval of another recognized youth organization other than 4-H and FFA. After further discussion and presentation of applications already received, Jennifer Hanneman made a motion to temporarily approve the Jefferson County Homeschool Hub as a new recognized youth organization to show in the Junior Jefferson County Fair exhibits for 2016 with the condition that the criteria for approval of youth groups will be re-evaluated before the 2017 Jefferson County Fair. Seconded by Matt Foelker. Motion carried.

Financial Report: The financial reports from January and February 2016 were reviewed.

Director’s Report: David reported working on the new website, finalizing local bands to play at the fair, and the feasibility study is being put on hold. Research on Point of Sale (POS) systems for the office is on hold but Burger Corner will be using one in the Activity Center Concession Kitchen this summer.

Supervisor’s Report: Roger Kylmanen reported that they are busy getting ready for clean sweep and car show. The water will be turned on and restrooms open. Working on getting summer and weekend help. Working to update the sheep barn electrical, adding switches for fans and possibly removing the siding in the center of the swine barn.

Office Report: Amy Listle reported the office is working to promote the theme of the fair by sending press releases and conducting radio interviews. An email campaign called “InFAIRmation” has been created to enhance communication about the fair and fair park. The office is working hard to get the new website launched as soon as possible. Junior Fair Entries are due May 20th and Fairest of the Fair applications are due May 2nd.

Next Meeting: The next meeting was set for May 5, 2016 at 8:00 a.m. in the conference room of the Activity Center.

With no further business, Jennifer Hanneman made a motion to adjourn the meeting. Matt Foelker seconded. Motion carried. Meeting adjourned at 9:18 a.m.