

Jefferson County
Finance Committee Minutes
September 23, 2016

Committee members: Jones, Richard (Chair)
Hanneman, Jennifer, (Vice Chair)
Smith, Timothy (Secretary)
Jaeckel, George
Rinard, Amy

1. **Call to Order** – Dick Jones called the meeting to order at 8:30 a.m.
2. **Roll Call (establish a quorum)** - All committee members were present except for Tim Smith which was excused. Other County Board Members present was Jim Schroeder. Staff members present were Ben Wehmeier, Brian Lamers and Tammy Worzalla. Others present were Alexa Zoellner from the Jefferson Daily Union and Steve Sharpe from the Watertown Daily Times, Robert Phillipp (Internship-Admin with UW Whitewater)
3. **Certification of compliance with the Open Meetings Law** – Ben Wehmeier certified that the meeting was in compliance of the Open Meetings Law for the State of Wisconsin.
4. **Approval of the agenda** – No changes to the agenda were requested.
5. **Communications** – Fund Balance Application was handed out.
6. **Public Comment**- None
7. **Review budget hearing schedule and possible budget updates**- No updates to the budget.
8. **Budget hearings for 2017** – The Finance Committee considered the recommended budgets for each department listed below and motions were made to tentatively accept the recommended budget figures for each department, unless otherwise noted. *[The format for each department lists (i) budget presenters in addition to Ben Wehmeier, (ii) any other information specific to the department budget, (iii) who moved/seconded to tentatively accept the recommended budget figure, unless otherwise noted, along with the amount, and (iv) the voting record.]*
 - a. **Organization and possible updates to any department budget.** None
 - b. **Outstanding Department Budgets**-None
 - c. **General Revenues**
 - i. Ben Wehmeier/Brian Lamers
 - ii. No additional motions/information
 - iii. Discussion took place that there could be additional changes with the change to contingency balance. Motion was made by Hanneman/Jaekel to approve the General Revenue and Expenditure with a tax levy reduction of \$7,409,580 which may be adjusted with the levy limit calculation. Motion passed 4-0.
 - iv. No additional motion
 - d. **Fee Schedule**
 - i. Ben Wehmeier/Brian Lamers
 - ii. No additional motions/information
 - iii. Discussion took place on the change to the fee schedule.

iv. A motion was made by Jaeckel/Rinard to approve the changes in the fee schedule as presented. The motion passed 4-0.

e. Debt Service

- i. Ben Wehmeier/Brian Lamers
- ii. No additional motions/information
- iii. A motion was made by Jaeckel/Hanneman to approve the tax levy of \$1,134,343. Motion passed 4-0.
- iv. No additional motion

f. Capital Projects

- i. Brian Lamers/Ben Wehmeier
- ii. No additional motions/information
- iii. None
- iv. No additional motion

g. Fund Balance Policy

- i. Ben Wehmeier/Brian Lamers
- ii. No additional information
- iii. Motion by Hanneman/Rinard to approve the Fund Balance and policy as presented.
- iv. Motion passed 4-0.

h. Set Tax Levy for 2017

Motion made by Hanneman/Jones to approve the following:

I. Set the total tax levy at \$28,977,345 with a breakdown of the tax levy at:

- 1. County-Wide (1992 statute definition- \$27,068,827 tax levy at a \$4.2969 mill rate.
- 2. Health Department - \$838,207 tax levy
- 3. Library System- \$1,070,311 tax levy

Motion passed 4-0

9. Set future meeting schedule, next meeting date, and possible agenda items

The next Finance Committee meeting is scheduled for Thursday, October 13th at 8:30 a.m. Possible agenda items include any 2016 budget to actual, disallowance of claims, update of Highway Facilities and possible contingency fund transfer for update of technology of Courthouse Courtroom Branch.

10. Adjourn – A motion was made at 9:16 a.m. to adjourn by Jaeckel/Hanneman. The motion passed 4-0.

Respectfully submitted,

Jennifer Hanneman
Finance Committee Secretary
Jefferson County

/bll