

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Tuesday, June 28, 2016**

The Jefferson County Highway Committee met on Tuesday, June 28, 2016, at 8:00 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Donald Reese; Ron Buchanan; Mike Kelly; James Braughler

Members absent: Blane Poulson

Also Present: William Kern, Highway Commissioner  
Ben Wehmeier, Administrator  
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the May 24, 2016 Highway meeting, having been distributed in advance, it was moved by Mr. Buchanan and seconded by Mr. Kelly to approve the minutes as printed.

Carried by the following roll call:

AYES: Reese, Buchanan, Kelly, Braughler

NOES: None

ABSENT: Poulson

ABSTAIN: None

**CORRESPONDENCE:**

Newsletters:

- Email: Craig Hardy, Iowa County Highway Commissioner; WisDOT New Bridge Aesthetics Policy
- Email: Craig Hardy, Iowa County Highway Commissioner: Revision to 14-10 and 14-15 pavement design within the FDM

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

- NONE

**HIGHWAY COMMISSIONER'S REPORT:**

- **Construction Projects**

- CTH "J" (CTH G – City of Jefferson) – 4.00 miles

Project Type: Reconstruction

Progress: Construction is in-progress over west 1 mile of project. Section from STH 89 to Collins Road is being prepared for concrete curb.

- CTH "Y" (US 18 – CTH D)

Project Type: Resurfacing

Progress: Paving work is in-progress; first mat of asphalt is complete. Final mat of asphalt and shouldering work to be completed by mid-July.

- CTH "A" (Crossman Road – City of Lake Mills)

Project Type: Reconstruction

Progress: Project is on-hold until necessary right-of-way is purchased

- CTH "W" (Near new facility)

Project Type: Resurface, Bike Trail

Progress: Project is complete

- **Winter Maintenance**

- **General Maintenance**

Bridge crew will resume sealing bridge decks for the DOT

Crews are working on the 1<sup>st</sup> mowing cut for state highways, 1<sup>st</sup> mowing cut is complete on all county highways

Crews will begin working on remaining crack seal projects for county/state highways in the fall

- **Office/Shop Staff**

Office staff is nearly complete with the 2015 financial report

**OLD BUSINESS**

NONE

**NEW BUSINESS**

**9a. Discuss United States Bike Route 30 designation and support for use of County Highway Y trail connection**

The U.S. Bike Route 30 was discussed with the Committee and questions were answered.

It was moved by Mr. Buchanan and seconded by Mr. Kelly to approve the use of CTH “Y” connection for the U.S. Bike Route 30 designation through Jefferson County.

Carried by the following roll call:

AYES: Reese, Buchanan, Kelly, Braughler

NOES: None

ABSENT: Poulson

ABSTAIN: None

**9b. Review 2016 highway project schedules**

Commissioner Kern reviewed the updated project schedule with the Committee. Questions were answered. No Motion

**9c. Discuss monthly financial account summary (YTD)**

Commissioner Kern reviewed the financial account summary with the Committee, and questions were answered. No Motion

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	05/25/16	\$ 8,554.09
BILLS:	06/01/16	\$ 59,450.98
BILLS:	06/09/16	\$ 78,740.50
BILLS:	06/15/16	\$ 47,892.36
BILLS:	06/28/16	\$ 114,201.27
P CARD:	JUNE-GENERAL	\$ 14,617.47
P CARD:	JUNE-BRIAN	\$ (74.00)
P CARD:	JUNE-BILL	\$ 396.00
COMMITTEE:	MAY	\$ 699.04
TOTALS:		\$ 324,477.71

It was moved by Mr. Buchanan and seconded by Mr. Braughler that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Reese, Buchanan, Kelly, Braughler

NOES: None

ABSENT: Poulson

ABSTAIN: None

Motion by Mr. Buchanan and seconded by Mr. Kelly to adjourn.

Carried by the following roll call:

- AYES: Reese, Buchanan, Kelly, Braugher
- NOES: None
- ABSENT: Poulson
- ABSTAIN: None

The next meeting will be held on Tuesday, July 26, 2016 at 8:00 a.m., at the Jefferson County Highway Department.

Approval: \_\_\_\_\_  
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