

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Tuesday, July 26, 2016**

The Jefferson County Highway Committee met on Tuesday, July 26, 2016, at 8:00 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Donald Reese; Ron Buchanan; Mike Kelly; Blane Poulson; James Braugher

Members absent: None

Also Present: William Kern, Highway Commissioner  
Ann Jenswold, Highway Department

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the June 28, 2016 Highway meeting, having been distributed in advance, it was moved by Mr. Buchanan and seconded by Mr. Reese to approve the minutes as printed.

Carried by the following roll call:

AYES: Reese, Buchanan, Kelly, Braugher

NOES: None

ABSENT: None

ABSTAIN: Poulson

**CORRESPONDENCE:**

Newsletters:

- NONE

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

- NONE

**HIGHWAY COMMISSIONER'S REPORT:**

- **Construction Projects**

- CTH "J" (CTH G – City of Jefferson) – 4.00 miles

Project Type: Reconstruction

Progress: Curb section was poured between STH 89 and Collins Road. Crews will be working on preparing the STH 89 to Collins Road section for paving. The crews will be working on the large hill cut near CTH G over the next few weeks.

- CTH "Y" (US 18 – CTH D)

Project Type: Resurfacing

Progress: Project is complete

- CTH "A" (Crossman Road – City of Lake Mills)

Project Type: Reconstruction

Progress: Project is on-hold until necessary right-of-way is purchased

- CTH "W" (Near new facility)

Project Type: Resurface, Bike Trail

Progress: Project is complete

- **Winter Maintenance**

- **General Maintenance**

Bridge crew resumed sealing bridge decks for the DOT; about 60% of bridge decks are complete

Crews completed 1<sup>st</sup> mowing cut on all county highways, crews are working on the last sections of STH 26 and I-94

Crews will begin seal coating work for all state and county projects in August

- **Office/Shop Staff**

2015 financial report is complete

**OLD BUSINESS**

NONE

**NEW BUSINESS**

**9a. Review 2016 highway project schedules**

Commissioner Kern reviewed the updated project schedule with the Committee. He stated that the CTH “J” project is projected to be completed in October. A section of curbing was done last week, and a portion of the roadway will be paved soon. The hill by the pit is currently being cut down, and the pulverizer will be coming soon for the west section of CTH “J”. He stated that CTH “Y” is complete. Seal coating will begin in mid – August. The bridge deck sealing is on-going. He stated that the bump milling on I-94 is a discretionary contract with WisDOT. Questions were answered. No Motion

**9b. Discuss monthly financial account summary (YTD)**

Commissioner Kern reviewed the financial account summary with the Committee, and questions were answered. No Motion

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	06/30/16	\$ 362,480.82
BILLS:	07/19/16	\$ 629,146.06
BILLS:	07/26/16	\$ 79,301.31
P CARD:	JULY-GENERAL	\$ 2,130.31
P CARD:	JULY-BRIAN	\$ 282.64
COMMITTEE:	JUNE	\$ 540.52
TOTALS:		\$1,073,881.66

It was moved by Mr. Buchanan and seconded by Mr. Poulson that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Reese, Buchanan, Kelly, Braughler, Poulson
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion by Mr. Buchanan and seconded by Mr. Poulson to adjourn at 8:45 a.m.

Carried by the following roll call:

- AYES: Reese, Buchanan, Kelly, Braughler, Poulson
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next meeting will be held on Tuesday, August 30, 2016 at 8:00 a.m., at the Jefferson County Highway Department.

Approval: \_\_\_\_\_  
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