

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, August 30, 2016

The Jefferson County Highway Committee met on Tuesday, August 30, 2016, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Donald Reese; Ron Buchanan; Mike Kelly; Blane Poulson; James Braughler

Members absent: None

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
Jim Schroeder, County Board Chair
J. Blair Ward, Corporation Counsel
Steve Nass, County Board
Ann Jenswold, Highway Department
Erik Coonen, Highway Department
Joe Nehmer, Parks Department
Andy Erdman, Land Information
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the July 26, 2016 Highway meeting, having been distributed in advance, it was moved by Mr. Buchanan and seconded by Mr. Kelly to approve the minutes as printed.

Carried by the following roll call:

AYES: Reese, Buchanan, Kelly, Braughler, Poulson

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**
- CTH "J" (CTH G – City of Jefferson) – 4.00 miles
Project Type: Reconstruction
Progress: Crews are working on completing the hill cut and west 1.0 miles of construction. First mat of asphalt is complete over the eastern 2.5 miles of project.
- CTH "Y" (US 18 – CTH D)
Project Type: Resurfacing
Progress: Project is complete
- CTH "A" (Crossman Road – City of Lake Mills)
Project Type: Reconstruction
Progress: Project is on-hold until necessary right-of-way is purchased
- CTH "W" (Near new facility)
Project Type: Resurface, Bike Trail
Progress: Project is complete
- **Winter Maintenance**
- **General Maintenance**
Bridge crew should be finishing all bridge deck sealing by the end of August
All 1st cut mowing is complete and the bump/tent grinding improvements on I-94 are 90% complete
Crews will finish all seal coat projects by the end of August
- **Office/Shop Staff**
2015 financial report is complete

OLD BUSINESS

8a. Discuss policy on ATV/UTV use on county highways

Commissioner Kern discussed information and an ATV map shared from the July Traffic Safety Committee. He shared his concerns regarding safety on the county highway system with the slower speeds of an ATV/UTV versus the 25-35 mph speeds on local Town roads. The County roads carry heavier traffic collectors. He stated that the discussion needs to consider how the policy should read; on the roadway, not on the roadway, etc. Mr. Reese stated that Hebron trails are on the town roads, and shared information regarding signage. The Committee discussed further concerns regarding the use of the county highway system such as driving records, age of drivers, and speeds. No Motion

NEW BUSINESS

9a. Discuss potential project on Korth Lane in the Town of Lake Mills

The Committee heard from Administrator Wehmeier, Town of Lake Mills Chair, Hope Oostdik, and Parks Director Joe Nehmer regarding the service on Korth Lane, the current condition of the roadway, and its use. Wehmeier stated that possibly there could be a partnership with the Town of Lake Mills and County Departments for the project. Costs and project scopes were discussed: Mill/overlay; shouldering; parking; drainage, and safety. No Motion

9b. Review and discuss 2015 Annual Report

Commissioner Kern reviewed the 2015 Annual Report, and gave a brief overview of the report with the Committee, and questions were answered. No Motion

9c. Review 2016 highway project schedules

Commissioner Kern reviewed the highway project schedule with the Committee. He stated that CTH "J" should be finished mid-October. He also stated that there may be some late year shouldering for WisDOT. No Motion

9d. Discuss monthly financial account summary (YTD)

Commissioner Kern reviewed the financial account summary with the Committee, and questions were answered. No Motion

9e. Discussion and possible action on transferring title to the State of Wisconsin Department of Transportation to a parcel of property located north of State Highway 16 and east of North Road in Ixonia for highway right-of-way purposes pursuant to s.84.09(3)(b) Wis. Stats.

Corporation Counsel, J. Blair Ward and Land Information Director, Andy Erdman provided background information on highway right-of-way and transfer of title information.

It was moved by Mr. Poulson and seconded by Mr. Buchanan to transfer the title to the State of Wisconsin Department of Transportation for the property located north of State Highway 16 and east of North Road in Ixonia for highway right-of-way purposes pursuant to s.84.09 (3)(b) Wis. Stats.

Carried by the following roll call:

- AYES: Reese, Buchanan, Kelly, Braughler, Poulson
- NOES: None
- ABSENT: None
- ABSTAIN: None

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	08/10/16	\$ 215,722.11
BILLS:	08/24/16	\$ 187,759.34
BILLS:	08/30/16	\$ 301,446.79
P CARD:	AUGUST-GENERAL	\$ 1,605.31
COMMITTEE:	JULY	<u>\$ 351.68</u>
TOTALS:		\$ 706,885.23

It was moved by Mr. Poulson and seconded by Mr. Kelly that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Reese, Buchanan, Kelly, Braughler, Poulson
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion by Mr. Kelly and seconded by Mr. Poulson to adjourn at 9:20 a.m.

Carried by the following roll call:

- AYES: Reese, Buchanan, Kelly, Braughler, Poulson
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next meeting will be held on Wednesday, October 5, 2016 at the Jefferson County Highway Department, immediately following the joint Highway/Infrastructure meeting.

Approval: _____
