

**Jefferson County Board
Committee Minutes
February 1, 2016
Infrastructure Committee**

1. Call to order

Meeting was called to order by Jones at 8:55 a.m.

2. Roll call of Committee Members

John Kannard, Russell Kutz, Mike Kelly, Richard Jones and Greg David.

Others Present: Tammie Jaeger, Administrative Secretary; Ben Wehmeier, County Administrator; Alexa Zoellner, Reporter, Jefferson Daily Union; Kathi Cauley, Human Services Director, Ryan Mundt, Maintenance Supervisor, Human Services; .

3. Certification of compliance with the Open Meetings Law

Staff reported that the meeting agenda was properly noticed in compliance with the law.

4. Review of the Agenda

No changes were made.

5. Public Comment None

6. Approval of the December 2, 2015 Infrastructure Committee meeting minutes

Motion by David; Second by Kannard to approve the December 2, 2015 Infrastructure Committee meeting minutes as corrected. (Ayes -All) Motion Carried.

7. Communications

- None

8. Introduction of new Human Services Maintenance Supervisor – Ryan Mundt

Cauley introduced Mundt, the new Human Services Maintenance Supervisor. Mundt addressed questions from the committee. Cauley informed the committee that Mundt has already saved the county money and is working on more ideas for future savings.

9. Discussion and Possible Action on bids for Courthouse Wireless Projects

The bids are not ready at this time. This will be discussed at the next meeting.

10. Update on FacilityDude software application for maintenance, repair & improvement of county buildings

Mark Miller has been working with Ryan Mundt going through the EMG reports. The reports will be finalized. Online work orders will be implemented soon. This will be discussed at the next meeting. No action taken.

11. Update on old highway facility

Wehmeier said that three of the buildings have been removed. Others are in process. No action taken.

12. Update on punch list for new highway facility

Wehmeier said that they are working through a few items but nothing significant. No action taken.

13. Update on old salt sheds

Wehmeier said that the sheds will be placed on the surplus auction site. Kern is working on possibly moving one to another site. No action taken.

14. Central Services Financial Report (November)

Financial Reports were provided for the committee to review. No action taken.

15. MIS Financial Report (November)

Financial Reports were provided for the committee to review. No action taken.

16. Potential items for the Committee's next meeting

- Approval of the February 1, 2016 Infrastructure Committee minutes
- Update on Satellite Shops

- Update on FacilityDude software application for maintenance, repair & improvement of county buildings
- Update on Old Highway Facility
- Update on punch list for new highway facility
- Update on old salt sheds
- Courthouse wireless bids
- 2016 Central Services projects update
- 2016 Human Services projects update
- Update on ERP Software Package

17. **Set next meeting date:**

- March 2, 2016 at 9:00 a.m. at the Courthouse.

18. **Adjourn**

Kannard made a motion to adjourn; Second by David at 9:22 a.m. Ayes – All (Motion Carried)