

**Jefferson County Board  
Committee Minutes  
December 7, 2016  
Infrastructure Committee**

**1. Call to order**

Meeting was called to order by David at 9:00 a.m.

**2. Roll call of Committee Members**

Glen Borland, Greg David, Dick Jones, John Kannard and Laura Payne.

Others Present: Ben Wehmeier, County Administrator; Mark Miller, Central Services Maintenance Supervisor and Ryan Mundt, Maintenance Supervisor for Human Services and Andy DeRocher, PE, from Sustainable Engineering Group LLC.

**3. Certification of compliance with the Open Meetings Law**

Staff reported that the meeting agenda was properly noticed in compliance with the law.

**4. Election of Committee Secretary**

Kannard nominated Payne; second by Borland.

The chair made a motion by unanimous consent to elect Payne as committee secretary. (Ayes-All) Motion Carried.

**5. Review of the Agenda**

No Changes made.

**6. Public Comment**

None

**7. Approval of the November 14, 2016 Infrastructure Committee meeting minutes**

Motion by Jones; Second by Borland to approve the November 14, 2016 Infrastructure Committee meeting minutes as presented. (Ayes -All) Motion Carried.

**8. Communications** None

**9. Presentation on Solar Energy**

Mundt explained that a feasibility study was conducted for Workforce Development. Andy DeRocher, PE, from Sustainable Engineering Group LLC gave a presentation on solar energy. This project will be discussed again at a future meeting. No action taken.

**10. Facility Dude demonstration – Software program for maintenance, repair and improvement of county buildings**

Eric Keen, from Facility Dude gave a demonstration on Facility Dude software. No action taken.

**11. Discussion of incorporating tasks of Sustainability Task Force into Infrastructure Committee**

David said that he appreciated the presentation on solar energy at today's meeting. He encouraged the committee to read the book "Prosper". No action taken.

**12. Update on satellite shops**

Wehmeier explained that there is no update. Options will be brought before the committee at a future meeting. No action taken.

**13. Update on remodeling courthouse employee break room, bathrooms and outdoor space**

Wehmeier said that room 203 has been painted and updated. Room 202 will be completed next. There are some issues with the Wi-Fi and projector system in the conference rooms. Staff is looking at adding extra benches to the outdoor space. No action taken.

**14. Discuss future meeting schedule. Set next meeting date (January 4, 2016 at 9:00 a.m.)**

- Approval of December 7, 2016 committee meeting minutes
- ERP Demonstration (May be future meeting)

15. **Financial Reports (October)**

- Central Services
- Management Information Systems (MIS)

16. **Adjourn**

Motion by Kannard; Second by Jones to adjourn at 10:55 a.m. (Ayes – All) Motion Carried