

## **COUNTY BOARD COMMITTEE MINUTES**

**COMMITTEE:** LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

**DATE:** JULY 22, 2016

**MEMBERS OF THE COMMITTEE PRESENT:** KIRK LUND, ED MORSE, MICHAEL WINEKE AND DICK SCHULTZ

**OTHERS PRESENT:** DONNA HAUGOM – EMERGENCY MANAGEMENT DIRECTOR, NYCOL HABERMAN – EMERGENCY MANAGEMENT PROGRAM ASSISTANT, BLAIR WARD – CORPORATION COUNSEL

**MEETING CALLED TO ORDER** BY LUND AT 8:36 A.M.

### **COMPLIANCE WITH OPEN MEETINGS LAW**

STAFF CERTIFIED COMPLIANCE WITH THE OPEN MEETING LAW

**REVIEW OF AGENDA:** NO COMMENTS – AGENDA APPROVED AS IS

**PUBLIC COMMENT:** NONE

**APPROVAL OF MINUTES:** MOTION MADE BY WINEKE; SECOND BY SCHULTZ TO APPROVE THE MINUTES FROM THE JUNE 24, 2016 MEETING AS PRESENTED – ALL AYES.

**REVIEW OF EMERGENCY MANAGEMENT BUDGET –** HAUGOM EXPLAINED THE STATUS OF THE BUDGET NOTING OVERRAGES ON COMPUTER EQUIPMENT AND SOFTWARE AS WELL AS PRINTING AND DUPLICATION (DUE TO PREPARATION FOR FULL FUNCTIONAL EXERCISE MILES PARATUS) WHICH WILL BE OFFSET BY GRANT FUNDING.

**DISCUSSION ON CREDENTIALING –** HABERMAN EXPLAINED THAT SHE IS WORKING ON A PROJECT WITH WISCONSIN EMERGENCY MANAGEMENT (WEM) TO UTILIZE THE WISCONSIN CREDENTIALING AND ASSET MANAGEMENT SYSTEM (WI-CAMS) FOR JEFFERSON COUNTY. WI-CAMS IS AN IDENTIFICATION SYSTEM USED TO TRACK PERSONNEL DURING AN INCIDENT. THE PROJECT WAS STARTED APPROXIMATELY A YEAR AGO. HABERMAN REACHED OUT TO FIRST RESPONDER AGENCIES (FIRE/POLICE/EMS) TO GATHER PERSONNEL INFORMATION INCLUDING NAMES, TRAINING/CERTIFICATES RECEIVED OR COMPLETED AND EMPLOYEE ID INFORMATION. THIS INFORMATION WAS PROVIDED TO WEM TO BE RECORDED IN THE SYSTEMS DATABASE. DUE TO OTHER PROJECTS AND A LEAVE OF ABSENCE THERE WAS A DELAY IN THE PROJECT SO IT WAS DETERMINED THAT HABERMAN SHOULD REACH OUT TO EACH OF THE AGENCIES AGAIN TO MAKE NOTE OF ANY STAFF CHANGES. A DEADLINE OF AUGUST 8<sup>TH</sup> WAS GIVEN TO THE AGENCIES TO RESPOND WITH ANY CHANGES. AT THAT POINT THE NEW INFORMATION WILL BE PROVIDED TO WEM AND THE PROJECT WILL PROCEED UNTIL COMPLETED. IN THE FUTURE THE AGENCIES WILL BE RESPONSIBLE FOR UPDATING/MAINTAINING THE INFORMATION CONTAINED IN THE SYSTEM.

**DISCUSSION ON MILES PARATUS –** HAUGOM EXPLAINED THAT WE HAD AN EXERCISE WITH THE NATIONAL GUARD AND 5 OTHER COUNTIES. THIS INCLUDED A TABLETOP, FUNCTIONAL AND FULL SCALE EXERCISE THAT INCLUDED SETTING UP THE EMERGENCY OPERATIONS CENTER (EOC). THE FULL SCALE INCLUDED SIMULATION PLAY AS WELL AS LIVE PLAY.

**DISCUSSION ON HAZARD MITIGATION GRANT PROGRAM (HMGP) AND COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – TO ACQUIRE 5 ADDITIONAL PROPERTIES THROUGH THE FLOOD MITIGATION PROGRAM –** HAUGOM ADVISED THAT SHE HAS APPLIED FOR 2 GRANTS TO BUY 5 PROPERTIES. THE

CDBG WILL BE USED AS THE MATCH. THERE IS NO FUNDING COMING FROM JEFFERSON COUNTY – HMGP IS THE MAIN GRANT. TO USE THE CDBG THEY HAVE TO BE PRIMARY RESIDENCES WITH LOW TO MODERATE INCOME. HAUGOM HAS IDENTIFIED 5 PROPERTIES BUT SOME OF THEM ARE NOT QUALIFYING. FURTHER DISCUSSION WAS HAD.

**DISCUSSION ON PUBLIC PRIVATE PARTNERSHIP** – HAUGOM AND THE STATE ARE WORKING WITH BUSINESSES AND MUNICIPALITIES TO MAKE SURE THAT EACH SIDE KNOWS WHAT RESOURCES CAN BE PROVIDED – GIVES INFORMATION ON WHO THEY ARE, WHAT RESOURCES THEY CAN PROVIDE, WHAT THEIR NEEDS ARE, ETC...THIS WILL ALLOW BUSINESSES AND MUNICIPALITIES TO RECOVER FASTER. HAUGOM HAS AN INFORMATIONAL MEETING SCHEDULED FOR OCTOBER 25<sup>TH</sup>.

**DISCUSSION ON OFF-SITE PLANS 2016 PLAN OF WORK (POW) – 2<sup>ND</sup> HALF** – HABERMAN STATED SHE IS CURRENTLY WORKING ON COMPLETING HER 2016 2<sup>ND</sup> HALF POW OFF-SITE PLAN VISITS/UPDATES. THIS WILL INCLUDE 4 NEW PLANS TO INCLUDE: AIR LIQUIDE, DIGI-STAR, DEAN KINCAID AND PERRY WAY FOODS. THERE ARE A COUPLE OF FACILITIES THAT ARE BEING REMOVED AS PLANNING FACILITIES DUE TO THE FACT THAT THEIR EXTREMELY HAZARDOUS SUBSTANCES HAVE BEEN REMOVED TO INCLUDE: TYSON AND INSIGHT FS – PALMYRA. FURTHER DISCUSSION WAS HAD.

**DISCUSSION ON MAY 2016 – JULY 2016 ACTIVITIES** – HAUGOM EXPLAINED THAT THE LIST INCLUDES OTHER CURRENT PROJECTS THAT ARE BEING WORKED. FURTHER DISCUSSION WAS HAD.

**CORRESPONDENCE** – NONE

**DATE AND TIME OF NEXT MEETING** – FRIDAY, AUGUST 26, 2016 AT 8:30 A.M.

**ADJOURN** – 9:10 A.M. MOTION MADE BY SCHULTZ, 2<sup>ND</sup> BY LUND – ALL AYES