

COUNTY BOARD COMMITTEE MINUTES

COMMITTEE: LAW ENFORCEMENT/ EMERGENCY MANAGEMENT COMMITTEE

DATE: December 16, 2016

Meeting called to order by Dwayne Morris at 8:35 a.m. Members of the committee present were: Kirk Lund, Dwayne Morris, Michael Wineke, Dick Schultz
Others present were: Sheriff Milbrath, Chief Deputy Parker, Corp Counsel Blair Ward,

Absent: Ed Morse

Compliance with open meetings law: Corp Counsel Blair Ward assured compliance.

Review agenda: The agenda was approved as presented.

Public Comment: None

Approval of minutes: A motion was made by Dick Schultz, and seconded by Kirk Lund that the November 18, 2016 minutes be approved as printed.

Communications from the Sheriff:

- The Sheriff's Office had a glitch with the general email system and received emails from as far back as July, 2016 expressing appreciation for many Jefferson County Sheriff's Deputies. There is a bulletin board in the Sheriff's Office where the Sheriff posted these emails and thank yous the board is overflowing – with thank you emails to our deputies.

Closed Session: Dick Schultz made a motion to convene in closed session pursuant to §19.85(1)(e) for the purpose of collective bargaining to consider a grievance presented for consideration at step 3 of the grievance process by the Jefferson County Law Enforcement Officers Association, Local 102. Michael Wineke seconded. Motion carried. Roll call was taken with all members of the committee present voting yes.

Reconvene in open session for possible action: Dick Schultz made a motion to reconvene in open session and Kirk Lund seconded. Dick Schultz moved to have the Law Enforcement Committee deny the grievance and Kirk Lund seconded. Motion carried.

Grants – Update of ongoing or new grants:

- Sheriff Milbrath is currently researching a FARO grant again, it is an expensive piece of equipment and he is hopeful that the Sheriff's office can purchase one with a grant.
- The traffic grants have been wrapped up for the year. Checks were sent out within the past two weeks.

Report from the Sheriff:

- The Sheriff's Office has received positive feedback from the community about things the deputies have done over the past year.
- The Sheriff's Office has received numerous citizens' donations. The most recent being from Mabel Schumacher who donated \$1000 to the K-9 unit. Midwest Electric will be

- making a \$1000 donation to one of the Jefferson County Sheriff's Office specialty units.
- The CPA (Citizens Police Academy) finished on Tuesday night. They made a \$700 donation to future CPA classes.
- The Sheriff's Office has 2 deputies graduating from the Police Academy on Friday, December 16. The Chief Deputy and a couple other individuals will be attending the ceremony.
- The Sheriff's Office had a problem with the Waterloo 911 Communications System which has now been fixed. The Sheriff's Office was told that it will need a new tower in Waterloo which will cost \$24,383. This means the Sheriff's Office will more than likely have to go before the County Board to ask for a budget adjustment to cover this expense. The good news is this will be a long term fix, the bad news is obviously the cost.
- Dwayne Morris asked if the Sheriff's Office could use an existing tower for this instead of getting a new one. He also asked if there is a line in the budget for tower replacement/upkeep.
- Sheriff answered that the Sheriff's Office has looked into this and there are no towers available that would work with the current system. He added that the weather was a major contributor to the demise of the current tower.
- Chief Deputy Parker stated that the Sheriff's Office has \$80,000 in the budget for the tower system in the Lake Mills area.
- The Sheriff's Office is also hoping to have generators installed at the Waterloo and Ixonia sites, the last two sites without a new generator.
- Deputy Joe Seidel retired last Friday and Sergeant Leon Groshek will be retiring January 1 after 30 years with the department. There are Civil Service interviews coming up shortly to fill the 3 openings the Sheriff's Office has.
- The Sheriff's Office has an unmarked Chevy Tahoe which has been successful in enforcing traffic laws.
- Chief Deputy Parker stated that he was going to inquire with Barb Frank about whether or not there have been fewer accidents with squad cars since the Sheriff's Office changed from Crown Victorias to Tahoes.
- Lance Shanahan has announced his retirement from the Jefferson County Emergency Communications in which he is the current President.
- The Sheriff's Office newest K-9, Harlow, has been ailing recently from the early stages of arthritis. They put him on steroids and there was a noticeable improvement within 24-48 hours.

Review monthly bills and financial items (October): – The committee approved the monthly recap reports for October 2016 bills in the amount of \$155,400.98. A spreadsheet summarizing current bills was reviewed by the committee members.

Report on budget:

- The Sheriff's Office is at 83.33% of expenditures vs. revenue.
- The Sheriff's Office is currently \$96,727.44 over budget. The jail is \$265,724 over budget with 95% of this being due to overtime.
- Because the Sheriff's office had issues this year with its propane system, the County will get less of a rebate. The Sheriff's office usually will see a rebate of \$20,000-\$25,000 – this will be much less this year.
- The Sheriff's Office is between \$120,000 and \$130,000 over budget due to worker's

comp injuries. Having a light duty policy in the jail has helped people be able to come back to work sooner. However, due to a couple people who had surgeries and the long term person who has been off for quite a while, it has made this year much higher than normal.

Review monthly jail and patrol activity reports: Jail and patrol activity reports were not available.

Jail assessment fund items: There were no general jail assessment fund items this month.

The jail assessment balance at the end of October is \$195,268.27.

Discuss / possible approval of purchase of three items using jail assessment monies – industrial meat slicer, grease vents, reconfigure the food-sanitizing area:

- The industrial food slicer cost is \$6,045. The one currently in use has been here for over 20 years and has had 2 overhauls – it is time for a replacement.
- Vents over the stove need to be replaced that have been here for over 20 years – these cost \$563.50.
- The food-sanitizing area needs to be reconfigured to reduce the risk of contamination of the dishes and food preparation. This cost is \$1,936.

Agenda Items: None.

Adjourn

Next meeting date is January 27, 2017.

A motion made by Kirk Lund to adjourn at 10:25 a.m., was seconded by Dick Schultz. Motion carried.

Motions Carried: 4 Lost: 0.