

Parks Committee Minutes  
Jefferson County  
Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson, WI 53549

Date: Monday, February 1, 2016

Time: 10:30 a.m.

Committee members: Tietz, Augie (Chair) Christensen, Walt  
Kelly, Mike (Vice Chair) Payne, Laura  
Foelker, Matt (Secretary)

1. **Call to order**

Tietz called the meeting to order at 10:32am.

2. **Roll call (establish a quorum)**

Present: Tietz, Kelly, Foelker, Christensen, Payne

Absent: None

Others Present: J. Nehmer, M. Nimm, K. Wiesmann, K. Hutter, B. Wehmeier, J. Morrow, C. Carlson

3. **Certification of compliance with the Open Meetings Law**

Wehmeier confirmed that the meeting was posted according to open meetings law.

4. **Approval of the agenda**

agenda approved.

5. **Approval of Park Committee minutes for December 7, 2015**

Payne motioned to approve the Park Committee minutes. Christensen Seconded. Motion passes on a 5/0 voice vote.

6. **Communications**

The following communications were included in the packet for review.

- a. Hit the Snowy Trails This Winter

7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)

8. Discussion and Possible Action on Easement Request at Indian Mounds and Trail Park

Nehmer – Town of K, road improvements ok KM Rd. Information to acquire 2 perm easements.

Tim Hayes, Engineer, two areas at south end of park. Drainage to satisfy neighbors. Narrow ROW. Create enough space on south side. Install curb south side to limit ROW to get 22' of pavement. Mid Point property, exhibit A1 turn out of curb place for water to briefly collect. Entrance of park, ROW gets wider, need to address drainage. Existing roadway on corner of park, need to clean up. Official version of easement from Towns to attorney. Requesting approval for towns attorney and towns corporate counsel to work out details. Typo para 5 – word town changed to Grantor. Insert – culverts in or under the driveway.

Kelly – A1 – catch basin in the road?

Hayes – cost consideration and attenuation for water quality, seeking infiltration rather than run-off into lake. Not changing any of the drainage in the area. Soils are permeable. First choice, first recommendation.

Nehmer – trying to understand issue. Spoke with numerous expert individuals. Many different opinions causing concern about issue.

Ward – concerns, support general idea. Deed gave JC title as park. Is the request consistent with the deed and is not a violation. Assurances from sTate Historical Society and Archeologist that there are assurances the there will be no disturbances of the mounds.

Hayes – ‘outside’ of the mounds and outside of the 15’ buffer. Working to survey with state historical society. Too much snow cover to locate at this time. Archeologist to proceed with alternative method. Waiting on confirmation. Not encroaching on the mounds. Close to area that has already been disturbed.

Udovich – concerns, install inlet and eliminate the flume. Feel that an inlet is beneficial to the county. Big picture- question, property owners on north side of street contacted? Shoot drainage down property line instead of west side of the driveway. Concern – narrow ROW. East of Vinnie Ha Ha – pursue additional ROW to the 50' on the north side of the road as opposed to moving close to the mounds.

Payne – storm event the plan is designed for?

Udovich – contours se towards nw

Hayes – water is ponding in area now. Trying to make improvements to perpetuate and do no harm. Trying to avoid discharge to lake. Trying to keep the solution as close as we can to the existing situation is

Tietz – not in a position to grant an easement at this time. Table until there is resolution to the questions at hand.

Hayes – if we change to an inlet, would you sign off?

Tietz – waiting to hear from Historical Society?

Hayes – get water to drain and infiltrate under the pavement.

Udovich – even under inlet scenario, are you still proposing a permanent easement that will stay on record?

Hayes – if we go to an inlet, if the county would prefer to have this drafted at a TLE (), I don't see a problem.

Ward – A1 temporary route, less intrusive, temporary. Archeologist will help staff make an informed decision.

A2 would be a permanent easement.

Payne – A2, proposing a road alignment change?

Udovich – A2, west easement, curb and gutter be extended to the west, eliminate pipe?

Hayes – gravel drive to access park. Trying to keep driveway intact. Seems to be the best solution we can offer the town.

Udovich – is the town prepared if we cannot accept easement per state his society?

Hayes – looked at mounds like a 'check list item'. Archeologist looked at where bank is cut, where the mounds are, etc. His opinion that the curb and gutter new location is so far away from where the mounds are. Rely on the expert that this item is correct and we are comfortable that the proposal for the curb is not an objection from the state.

Tietz – cannot assume that this will happen. Need proof that there is no mounds infringement. Cannot move forward.

Udovich – in Towns best interest to prove that all plans are 100% complete.

Hayes – property comes up as a hit on the national heritage screening. state says: do survey work, locate boundary, send to ROD office, never come up as a hit again. We have a choice of waiting until snow melts or look at case by case basis and circulate through other review process. Not practical to bring all approvals together in one stack of paper at one time. Come away with motion to go to inlet approval contingent on approval from His Society.

Udovich – do not feel like the county should be pressured. We have had this for one week considering this has been worked on for 3-4 months.

Nehmer – there has not been enough information exchange between parties. Primary interest is protection and integrity of the site. Property is cataloged by the Historical Society, not just the mounds. Disturbance within the park, outside of the road right away. Some disturbance within a state catalogued area. Against law. Appeal to disturb. Process in State Statue to do that.

Hayes – the state historical is very much in the loop along with the tribes. Not trying to fit this into a PS&E project. Much effort into archeology side of the project.

Nehmer - #3 in deed restriction – this property is restricted and shall be used and operated and solely as a county owned Indian mound park in a manner to preserve the Indian mounds.

Hayes – proposal well within a similar nature to whats in the park now.

Wehmeier – Fort Historical Society, if not in line with disturbance, they get the property back. Place on March 7 agenda and county board on March 8 for County approval.

Foelker/Christensen – table until march meeting.

Tietz – make sure not violating original terms of deed. Satisfactory to engineering and legal department.

Wehmeier – create inlet to minimize impact with inlet as described in A1.

Kelly recommend have a contingency.

Udovich – is the committee comfortable with the western easement?

Hayes – existing culvert under the road, remove, collects at low point now across driveway and create collection point. Could have culvert dump out where it does now and run across the driveway.

Udovich - if curb extended, pipe not necessary?

Hayes – trying to do with minimal amount of impact. The Town would like to keep the process going. If need restriction is onerous, maybe best thing to do is put the inlet in and drain as does, avoid whole thing all together.

whatever the town has worked as the ROW, that's a roadway. They can continue to work that roadway and maintain it. Just because the roadway clips over a portion, does not mean they do not have a right to be there. Tietz – need approvals from Historical society, Highway approval, Legal approval, drain. Concurrence from Fort and Wisconsin historical society and the deed restriction. Motion passes 5/0

9. Discussion and Possible Action on Agreement Between WisDOT and Jefferson County for the Maintenance of the Bicycle/Pedestrian Path within the Rights-of-Way of State Highway 26

Nehmer – request by JCSA to cross the gr bike trail south of hwy 18. The agreement between wisdot and jc prohibits snowmobile activity. Draft agreement to undo and allow crossing. Third crossing in the vicinity of hwy W – current ordinance restricts snowmobiling on county farm. Club needs to ask for permission, committee and county board will have to approve.

Watkins – current lease locked for 3 years directly prohibits snowmobiling other than what was agreed to in original ordinance. Have not been contacted to continue discussions on if they can or cannot be on the property. Habeck – former renter. Contract no snowmobiling allowed except on designated trail. Snowmobile map was included. Took assumption that it was ok.

Nehmer – Habeck asks Watkins. Watkins asks Land and water for approval.

Habeck – call the “renter”, not the county.

Foelker – motion to approve existing agreement allowing crossing at all there points with same conditions as at other crossings. Christensen seconded. 5/0

10. Discussion and Possible Action to Reconsider the Motion made at the December 7, 2015 Parks Committee meeting for the Purpose of Clarifying Payment of Costs for Snowmobile Bridge Inspection

Nehmer – not clear as to the intent of the chair when the motion was make to have the county pay 50% of costs and JCSA 50% of the costs.

Tietz/Christensen.

Kelly – splitting the costs the county was to pay 50%. If taking all out of the program, not really splitting 50/50.

Ziebell (JCSA) – read minutes. Vague. Bridge discussion before. Need common ground. Snowmobile community has contributed to the bridge. Not unreasonable to pay half.

Christensen – agree with chairman. Tax payer concern. Favor chairman's motion of using the maintenance fund to pay.

Payne – is appropriate to use grant money.

Habeck – multi use bridge. Fish, bike, hike.

Wiesmann – two bridges. Hubbleton used by all. JC used by only snowmobile.

Ziebell – snowmobile has footed the maintenance bill to date since install.

Tietz – consider compromise – county (parks department/general levy (\$350)) pay ½ of the Hubbleton and alliance pay for ½ (\$350) and, 100% comes from grant maintenance fund for JC bridge. 3/2 (Foelker/Kelly)

Ziebell – request to let the alliance decide how to pay and not take from program. Alliance wants to reimburse.

Nehmer – inspections will be in June 2016 and this will be part of the 16-17 program.

11. Discussion and Possible Action on Annual Outdoor Recreation Aids Grant 2016-2017 WI DNR Snowmobile Trail Maintenance Program

Nehmer – annual resolution. Permission to write the grant for operation and maintenance of the program.

Foelker/payne. 5/0

12. Discussion and Possible Action on Pier at Lower Rock Lake Park – Hope Oostdik

Oostdik – town of lake mills chairman, Joint Rock Lake committee. Pressure on north end pier. Suggestion there be an area for swimming or fishing from pier. No place for fishing and swimming. Discouraged for safety reasons. Asking the county to consider a handicapped fishing accessible pier to the west of the current rock lake boat launch. Town is bound by law to improve pier. Have improved access and roadway. Grant money available?

Tietz- good idea.

Oostdik – great success at Tyrana park.

Nehmer – partnerships great idea. Great to accommodate handicap for fishing. Concern grade?

Wiesmann – static waterline. Ability to slope to the platform. Pressure on the current pier. Costs on last project were approximately \$36,000. The doc builders did the design based on the concept.

Payne - questioned the ability to reduce traffic. Questioned if there would be a better place not in this park to

locate the launch/pier.

Oostdik – there are only three handicapped fishing piers in other places.

Christensen – who is involved?

Oostdik – lake improvement group, will explore support if parks committee thinks it would be good.

13. Discussion and Possible Action on WISDOT STH Connection Permit Application Denial STH 106  
Wiesmann – request from DOT to participate in re-engineering of bridge crossing Bark River by Hebron. DOT couldn't allow paddlers to access as PITO site. DOT had us file permit requesting permit for access for PITO. Permit denied. Cited as use for dry hydrant and only reason the access exists. Waiting on response from DOT. Can challenge their decision and have 30 days to submit our challenge in writing.  
Christensen – can park on the shoulder if not otherwise marked. Contact Senator Nass?  
Nehmer – asked committee for permission to contact legislature for support. Outdoor rec, jobs, Economic Development.  
Tietz – 2 Rivers contact Legislature.  
Wiesmann – importance has been documented.  
Foelker – fire trucks using river, told Fire Departments won't use the river.
14. Discussion and Possible Action on Holzhueter Farm Park Implementation Plan  
Nehmer - working with DNR. Met with Bolser. Easement issue clarified. DNR will communicate with Wise's.
15. Discussion and Possible Action on Parks Fundraising Event(s) in 2016  
Nehmer – Tyrannena – minimum of 4 fundraising events. BWV Thursdays June July Aug. Bark and Brew at dog park. Requesting permission from committee to move forward to county board.  
Kelly – parking problems, need parking plan. Can we have a parking attendant?  
Oostdik – Town PD could help with patrol support. Can manage traffic control.  
Wehmeier – create alternative parking?  
Foelker/Payne motion passes 5/0
16. Discussion and Possible Action on GHA Coordinator Position  
Nehmer – several meetings on how to proceed. Friends, Co Board Chair, Staff, UW, Administrator looked at what has been done. Staff will develop proposal on how to incorporate into Nimm's position, with other items falling in other places and partner with Friends and DNR. Would work with admin on funding vacant position in parks.  
Carlson – working out details? Proposal to meet again?  
Nehmer- committee consideration and admin consideration.  
Wehmeier - .6 position and shifting of duties.  
Fuller – going to the Horicon Marsh executive director for Friends group to see how it works out (structurally) with the DNR.  
Wehmeier – DNR does not have ability to fund.
17. Discussion and Possible Action on License Agreement with the City of Watertown for Trail Maintenance on the Interurban Trail  
Tietz – license agreement between We Energies, County and City for Watertown to start trail development from Humboldt to river. 2 year agreement with option to renew.  
Ward – agreement is drafting.  
Christensen parks and admin to pursue license agreement with city of Watertown. Foelker seconded. 5/0
18. Discussion on Fundraising for Interurban Trail  
Foundation grant of \$50 awarded.  
TAP submitted last week for 80/20. County would cover design costs. Shortfall of approximately of \$70k.
19. Discussion on Glacial Heritage Area (GHA) –Friends of GHA  
Carlson – distributed Winter Fair event program (Feb 13) and talked about the program and GHA cards. Rock Lake improvement association plant program. DNR to approve to take over redesign of GHA website.  
Kelly – do we need their approval to have a website?  
Carlson – yes. Asking for access through them to the go-daddy site to redesign and maintain.

Christensen – is there a trademark on GHA?  
Asset map – revisions and printing moving forward.  
Looked at grants with Fuller. Successful leads.  
Paddle gathering event after Canoecopia.  
Fuller – contact info for Darcy Foundation.

20. Discussion on Canoecopia 2016

21. Discussion on June 25 and June 26, 2016 Park Shelter Rental Agreement – ARES/RACES Amateur Radio Event  
Nehmer – annual ask. Spend the night at Upper Rock Lake Park. Request approved.

22. Review of Financial Statements (November 2015) and Department Update–Parks Department  
keep within the budget.

23. Adjourn – 12:50  
Christensen, Foelker 4/0