

Parks Committee Minutes
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson, WI 53549

Date: Monday, July 11, 2016

Time: 9:00 a.m.

Committee members: Foelker, Matt
Kelly, Mike
Nass, Steve
Payne, Laura
Tietz, Augie

1. **Call to order**

Tietz called the meeting to order at 9:02am

2. **Roll call (establish a quorum)**

Present: Matt Foelker, Augie Tietz, Steve Nass, Mike Kelly

Absent: Laura Payne

Others: Nehmer, Wiesmann, Nimm, Hutter

3. **Certification of compliance with the Open Meetings Law**

Meeting posted and in compliance.

4. **Approval of the agenda**

Nass motioned to approve the agenda. Kelly seconded. Motion passes on a 4/0 voice vote.

5. **Approval of Park Committee minutes for June 7, 2016**

Kelly motioned to approve. Foelker seconded. Motion passes on a 4/0 voice vote.

6. **Communications**

Communications were included in the packet.

7. **Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**

No public comment.

8. **Discussion and Possible Action on US Bikeways Resolution**

Nehmer – movement to designate the glacial drumlin trail as part of the US bike route system. Resolution intent to be sponsored by both Parks and Highway.

Nass motioned to approve the US Bikeways Resolution. Foelker seconded. Motion passes on a 4/0 voice vote.

9. **Discussion and possible action to allow the installation of a return line for a well across county property to service a residence on Lamp Road**

Ward – Homeowner on Lamp Road contacted the county. Homeowner wishes to install a well on parcel 41-20. In doing so, there needs to be a return line from the well to the Lake on or under County (Flood Mitigation) property. Referred the homeowner to the WiDNR on July 1, 2016 and have not yet heard back from the homeowner. Ward will also check the Flood Mitigation Property restrictions prior to any potential approval.

Nehmer noted concrete/asphalt and riprap that the homeowner would have to get through to access the lake.

Wiesmann noted wintertime activities and noted a return line would create soft ice at the boat access point.

Klotz suggested that the return line could also travel north and empty into/at the wetland parcel north of Lamp Road.

Klotz also noted that the homeowner would need Flood Plain Permitting and DNR Permitting for navigable waterways.

Ward will contact the DNR for more information.

10. **Discussion and Possible Action on Pohlmann Park Silo**

Nehmer – silo as part of Pohlmann farmstead. Improve parking for a better functioning lot with designated parking

areas. Survey shows that 2/3 of the silo is in the ROW (owned by County). Town of Jefferson had positive comments about silo retention. No official vote by the Town of Jefferson. The Jefferson County Historic Site Preservation Commission would like to retain the silo. No comments from the Wisconsin Historical Society at this time. Cornice at top is falling off, crack in silo, silo will probably stand another 100 years. Engineering study for safety is recommended.

Nass – received a few comments requesting the silo stay.

Foelker – if the costs are minimal, it can stay.

Nass motioned to conduct an engineering study for safety. Foelker seconded. Motion passes on a 4/0 vote.

Kelly – can we wait on study to spare expenses? Can cornice be removed?

Ward – noted his concern that parts of the cornice will fall off and injure someone.

Wiesmann – heavy rains wash out the parking area.

Tietz – conduct the engineering study and hold-off on any parking lot improvements.

11. Discussion and Possible Action on Illegal Activity at the Jefferson County Dog Park

Nehmer – noted there was a smash and grab in the parking lot. Prior to that, dog park attendant had broken window. Sheriff's department has increased their visibility and the parks department has posted signs at the park alerting park patrons to keep personal items from view in cars.

Tietz – noted the potential need to install security cameras in the future.

12. Discussion and Possible Action on Special Use Parks Permit Request at Dorothy Carnes Park July 7, 2017

Nimm have received a request to start a wedding ceremony at 8pm followed by a reception with permission to stay until midnight at Dorothy Carnes Park.

Nehmer – this is a quiet park.

Nass stated that the party shall vacate the park by 10 pm.

13. Discussion and Possible Action on Proposed Park Fees for 2017

Tietz questioned the camping fees and noted that we now have an annual campground inspection/licensing fee.

Nimm asked the committee if they wished to implement Group Permit fees for groups greater than 100 people suggesting the department implement the shelter fees at 100ppl and more with attendance greater than 200ppl. With groups that large, the shelter is no longer available to other users.

Wiesmann noted that the committee also considers requiring traffic control/parking plan with large groups.

Kelly – motioned to approve increasing camping fees at \$20/night and implementing a shelter rental policy/fee for groups over 100. Nass seconded. Motion passes on a 4/0 voice vote.

14. Discussion and Possible Action on Proposed 2017 Parks Budget

Nehmer – Capital Item requests were to replace a truck and mower, add a bike pedestrian counter, obtain a walk behind skid steer, Milford motors riverside access, and install curtain(s) to extend the season at Korth Park.

Wehmeier – noted that \$.5m of requests were submitted versus what's available for funding.

Nass motioned to approve budget as presented. Foelker seconded. Motion passes on a 4/0 voice vote.

15. Parks Tour

The Parks Committee visited the following sites:

- a. Cappie's Landing – Rock River Access
- b. Interurban Trail
- c. Mountain Bike Park
- d. Blackhawk Island Fishing Wharf
- e. Glacial River Trail

16. Adjourn

Nass motioned to adjourn at 3:15pm. Kelly seconded. Motion passes on a 4/0 voice vote.

Respectfully Submitted,

Mary Nimm, Program Assistant