

Parks Committee Minutes  
Jefferson County  
Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson, WI 53549

Date: Monday, August 22, 2016

Time: 9:30 a.m.

Committee members: Foelker, Matt  
Kelly, Mike  
Nass, Steve  
Payne, Laura  
Tietz, Augie

1. **Call to order**

Tietz called the meeting to order at 9:33am

2. **Roll call (establish a quorum)**

Present: Tietz, Nass, Kelly

Others Present: Nehmer, Nimm, Wiesmann, Ward, Wehmeier (10:03am), Foelker (11:00am)

Absent: Payne

3. **Certification of compliance with the Open Meetings Law**

Meeting posted and noticed according to law.

4. **Approval of the agenda**

Nass motioned to approve. Kelly seconded. Motion passes on a 3/0 vote.

5. **Approval of Park Committee minutes for July 11, 2016**

Kelly motioned to approve. Nass seconded. Motion passes on a 3/0 vote.

6. **Communications**

Nehmer highlighted the communications (included in the agenda packet)

7. **Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**

No public comment

8. **Review of Parks Department Financial Statements (June 2016) and Department Update**

Nehmer noted that 2016 is proceeding according to plan.

Kelly questioned Town Road Agreement for damages against for during construction of Carnes Park East parking lot project.

Wiesmann noted no damages during construction.

Nehmer noted that ½ of the payment has been requested for the Snowmobile Alliance.

Nehmer noted that the dog park has a “balance” available for improvements and the department feels that the dog park needs new fencing in certain areas.

9. **Discussion and Possible Action on Disc Golf Proposal**

Nehmer noted that Mike Harrington, Disc Golf, has proposed to run a disc golf tournament at Carlin Weld (Fall, 2016) and to evaluate a possible future league.

Ward noted: The Parks Ordinance indicates that a permit will be necessary for sales.

The event size is not excessive.

No concerns about sales of merchandise.

The charging of an entry fee for organized event is ok.

May need an informal “donation agreement”.

Nass – would there be exclusive use of the course during the event(s)?

Tietz – questioned room for “another nine” holes.

Wiesmann – 18 pins on the current course. Users can play 18.

Kelly – check references?

Nass motioned to proceed with concept of a disc golf tournament after checking references. Kelly seconded. Motion passes 3/0.

*Need to define how funds are used for “Improvements” and written into the Carlin Weld Park account.*

**10. Discussion and Possible Action on Regulating Dip Netting off the Hubbleton Bridge**

Nehmer noted that dip netting routinely occurs off the Hubbleton Bridge. As a result of the bridge inspections, Westbrook Engineers recommends that the County entertain a policy for regulating fishing off the bridge. Current fishing does not appear to be doing damage, however there is a need to avoid pressure against the railings.

Nass – monitor until there is a problem.

Wiesmann – post “fishing is allowed, do not modify bridge.”

Kelly – signage would be helpful.

**11. Discussion and Possible Action on Korth Lane Improvements**

Hope Oostdik, Town of Lake Mills approached the Parks Committee noting a need to improve the .67 miles of Korth Lane. Township has limited budget and would like to partner with the County by splitting costs. She noted that the park is large gathering place with only three houses served by the township. Oostdik indicated that it is a good time to plan and bid for 2017. Mill and overlay and expand shoulders as much as possible. Make safer and parking friendly.

Nass – agree parking is an issue with large events at the park.

Oostdik – state highway money comes through the County. Perhaps County Highway would engineer the road improvement.

Tietz – questions ability to apply for pass through grants.

Wiesmann – Park users are using Korth Lane as parking for Korth Park.

Nass - questioned the addition of angle parking to the park if/when there is a road construction partnership.

Tietz – establish ROW and bring together Parks, Town and Highway to discuss the options for construction/reconstruction/repair.

Wehmeier – determine scope (mill, cold patch, parking) and assess how to pay with capital budget. Not currently in 2017 budget.

Oostdik – questioned if the County could survey and engineer the project.

Nehmer – will meet with Udovich/Highway, assemble info on ROW width, will meet as a group to discuss.

**12. Discussion and Possible Action on Restricting Grilling of Food at the Dog Park**

Wiesmann – park user had grill with charcoal at the Dog Park and left grill and hot coals overnight in the park.

Would like to propose no grilling of food at Dog Park.

Nehmer – consider banning of grilling of food anywhere at the dog park, including areas outside of the fenced area.

Nass motioned to ban grilling of food at the dog park. Foelker seconded. Motion passes 4/0.

**13. Discussion and Possible Action on Pohlmann Park Silo**

Nehmer – department was instructed to have a structural assessment of the silo conducted. Assessment will be 8/23 @ 2pm for a fee of \$1,200 (use funds from parking lot improvement fund).

**14. Discussion and Possible Action on State Grant Application to the Wisconsin Department of Natural Resources (DNR) for County Conservation Aids**

Nehmer – formula on acreage \$1,560/year for any type of program to improve fish or wildlife habitat. This year the funds are being used at Garman. Proposal to improve Garman again in 2017.

Nass motioned to apply. Foelker seconded. Motion passes 4/0.

**15. Discussion and Possible Action on Korth Park Pavilion Curtains**

Nehmer noted an interest by committee in extending the season at Korth and to protect users from bad weather by installing pavilion curtains.

Nass – noted that users are going to staple tarps to shelter and the committee needs to prevent stapling into the shelter.

Kelly – noted that the curtains would detract from the shelter.

Tietz – are there examples for the committee to view?

Department will develop additional ideas for wind/rain protection.

**16. Discussion on 2016 and 2017 Budgets**

Nehmer – indicated that capital for a truck and mower are included in the budget proposal and that the department is approx. \$4,000 lower than requested by Admin.

**17. Discussion on Brew with a View**

Nehmer – stated that the next Brew with a View is this Thursday. Face Painter will make contribution to County. Press Release, Radio Show tomorrow.

Foelker – suggested ice cream option.

Oostdik – could the kitchen have a keg tap system installed?

Nehmer – good partnership has developed with Tyrana.

**18. Discussion on Rock River Trail signs in Milan**

Nehmer – Milan, IL is signing and marketing the Rock River National Water Trail. Does the parks department want to do more marketing and provide more support of the Rock River Water Trail? Worthwhile initiative.

**19. Discussion on Glacial Heritage Area (GHA) –Friends of GHA**

Fuller – the Friends group has not been able to meet recently.

Nimm – updated GHA maps are being printed.

Wiesmann – river sweep (Jefferson to Fort Atkinson) with volunteers on 9/17.

**20. Review annual meeting calendar and set dates for future Park Committee meetings and fall Park Tour.**

Next Committee meeting September 19, Parks Tour on October 3.

**21. Adjourn**

Nass motioned to adjourn at 11:07am. Foelker seconded. Motion passes 4/0.

Next scheduled meetings:       September, 2016  
                                          October, 2016  
                                          November, 2016  
                                          December, 2016

*Respectfully Submitted,*

*Mary S. Nimm, Program Assistant, Parks*