

**MINUTES OF THE
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

**ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON MONDAY, MAY 16, 2016**

1. Call to Order

The meeting was called to order by Nass at 8:00 a.m.

2. Roll Call (Establish a Quorum)

All Committee members were in attendance.

3. Certification of Compliance with the Open Meetings Law

Reese verified that the meeting was being held in compliance with open meetings law requirements.

4. Election of Officers

Nass opened up nominations for Chair. Reese nominated Nass, and that nomination was seconded by David. Reese then proposed that nominations be closed and a unanimous ballot be cast for Nass as Chair. Motion carried on a voice vote with no objection.

Nass opened up nominations for Vice-Chair. Reese nominated David, and that nomination was seconded by Rinard. Reese then proposed that nominations be closed and a unanimous ballot be cast for David as Vice-Chair. Motion carried on a voice vote with no objection.

Nass opened up nominations for Secretary. Jaeckel nominated Reese, and that nomination was seconded by David. Jaeckel then proposed that nominations be closed and a unanimous ballot be cast for Reese as Secretary. Motion carried on a voice vote with no objection.

5. Approval of the Agenda

No changes were proposed.

6. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)

There was no public comment.

7. Communications

Other than reminding Committee members that Rob Klotz would not be driving them on site inspections, there were no communications.

Nass volunteered to drive, and asked for a navigator. It was determined that Jaeckel would navigate.

The Committee left for site inspections at 8:05 a.m.

8. **Site Inspection Across from W4932 Horseshoe Road in Response to Request by Nicky and Buffy Uglow to Replace a Home which was Removed in 1973 at More than 100 Feet from its Original Location. The property is in the Town of Watertown on PIN 032-0814-1311-000.**

9. **Site Inspections for Petitions to be Presented in Public Hearing on May 19, 2016:**
R3879A-16 & CU1875-16 – Edward & Colleen Dionne to sanction the Circle K Campground and allow expansion of up to 100 new sites at W1316 Island Rd in the Town of Palmyra, PINs 024-0516-0941-000 and 024-0516-1944-000

R3880A-16 – James Masters/R&H Masters Trust Property to rezone 1.3 acres of PIN 010-0515-0343-001 owned by the R & H Masters Trust to add it to the existing A-3 zone at **W3622 Lower Hebron Rd** owned by James & Kerrie Masters. The property is in the Town of Hebron.

R3881A-16 – Lorraine Millette/Gerard & Lorraine Millette Trust property to create a 5-acre farm consolidation lot around the home at **W3728 State Road 106** in the Town of Hebron from part of PIN 010-0615-3344-000.

R3882A-16 – Lawrence Geoghegan to create a 1.59-acre farm consolidation lot around the home at **N7550 County Road D**, Town of Watertown on PIN 032-0815-3514-000 (40 Acres).

R3883A-16 – Scott & Teresa Gimler/Richard G & Joann Gimler Trust Property to create a 1.16-acre residential building site from part of PIN 032-0815-1324-000 (41.19 Acres) across from **N8728 River Road** in the Town of Watertown.

R3884A-16 – Steven Mode on the Laurie Forseth property to rezone 2.79 acres for a new residential building site on the south side of Koch Road, across from **W3018 Koch Road** in the Town of Hebron, on PIN 010-0515-1112-000 (12 Acres).

R3885A-16 & R3886A-16 – Steven Mode on the Laurie Forseth Property to create an A-3, Rural Residential lot of 3 acres around the home at **W3018 Koch Rd** and a new 1.88-acre residential building site adjacent to it on **Ehlert Road**. Create two Natural Resource zones between the Bark River and those A-3 lots, one of 2 acres and one of 2.61 acres. These requests are all from PIN 010-0515-1112-000 (12 Acres) in the Town of Hebron.

R3887A-16 & R3888A-16 – Kory Sukow to rezone approximately 0.39 acre of PIN 008-0715-1644-004 (8.21 Acre) to A-3 to add it to an adjoining A-3 zoned lot at **N6111 Coffee Road**. Rezone the balance of PIN 008-0715-1644-004, approximately 7.82 acres to Natural Resources. The site is in the Town of Farmington.

R3889A-16 – William Lensmire to rezone PIN 012-0816-0842-002 (2.208 Acres) at **W1897 Gopher Hill Road** to A-1 for it to be incorporated into adjoining A-1 zoned property. The site is in the Town of Ixonia.

CU1876-16 – Sylvie Dahnert requests conditional use to allow up to 8 dogs as a kennel for household pets at **W3672 Lower Hebron Road**, Town of Hebron. The site is on PIN 010-0515-0333-001 (5 Acres) and is zoned A-3, Agricultural/Rural Residential.

CU1877-16 – Tim Otterstatter/JTO Properties LLC requests conditional use to allow an event facility as an adaptive reuse of a pre-1970 barn at **W2763 East Gate Drive** in the Town of Watertown, The site is on PIN 032-0815-1231-000 (37.14 Acres) and is zoned A-2, Agricultural and Rural Business.

10. Adjourn

Motion by David, seconded by Rinard to adjourn the meeting. Motion carried on a voice vote with no objection, and the meeting adjourned at 10:20 a.m.


Don Reese, Secretary

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountyiwi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

