

**MINUTES OF THE
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

**ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON MONDAY, FEBRUARY 22, 2016**

1. **Call to Order**
The meeting was called to order by Chairman Nass at 8:30 a.m.
2. **Roll Call (Establish a Quorum)**
All Committee members were present at 8:30 a.m. Also present were Lavern Georgson, Agricultural Agent of University of Wisconsin-Extension; Andy Erdman, Director of the Land Information Office; and Rob Klotz and Deb Magritz of the Zoning Department.
3. **Certification of Compliance with the Open Meetings Law**
Reese verified that the meeting was being held in compliance with open meetings law requirements.
4. **Approval of the Agenda**
No changes were proposed.
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
There was no public comment.
6. **Approval of Revised Minutes from January 21, 2016**
Motion by Reese, seconded by David to approve the revised minutes. Motion carried on a voice vote with no objection.
7. **Approval of January 25, February 15 and February 18 Committee Minutes**
Motion by Jaeckel, seconded by David to approve the January 25 minutes as presented. Motion carried on a voice vote with no objection.

Motion by Jaeckel, seconded by Reese to approve the February 15 minutes as presented. Motion carried on a voice vote with no objection.

There were no February 18 minutes available at this time.
8. **Communications**
There were no communications presented.

The Committee moved to agenda item 13 for the convenience of those present.

13. **Discussion on Mini-Pigs Being Designated as Household Pets**

Nicole Miller spoke on her wish to be allowed mini-pigs in a residential zone. The Dexter, Missouri ordinance was reviewed. Georgson explained that this type of pig is slow-growing, but with unknown upper weight limits. After discussion, it was determined that the matter should be taken up at the next Towns Association meeting, likely in April.

9. **Discussion and Possible Action on County Board Adoption of the Updated Land Information Plan**
Erdman reported that the updated Land Information Plan, approved by this Committee in December, received Department of Administration approval. He would like to proceed with it to County Board. Motion by Nass, seconded by Rinard to pass this on to County Board. Motion carried on a voice vote with no objection.
10. **January Monthly Financial Report for Land Information Office – Andy Erdman**
Erdman showed his January revenues and noted that they are close to last year's figures.
11. **February Monthly Financial Report for Zoning – Rob Klotz**
Klotz presented his February revenues to date. They are down a bit from last year, but still looking okay.
12. **Discussion and Possible Action on Modification of Permit CU1438-06 for WD Hoard & Sons/Hoard's Dairyman Farm to Reflect Changes Required to Maintain Compliance with the Siting Standards ATCP51 Regarding the Manure Storage Structural Repair Plan**
There was no discussion and no action.

PLEASE SEE INDIVIDUAL FILES FOR A COMPLETE RECORD OF THE FOLLOWING DECISIONS:

14. **Discussion and Possible Action on Petitions Presented in Public Hearing on February 18:**
APPROVED WITH CONDITIONS R3865A-16 – G5CHS LLC to create a 4-ac farm consolidation lot at N7430 North Shore Rd, Town of Waterloo on a motion by Jaeckel, seconded by David. Motion carried on a voice vote with no objection.

APPROVED WITH CONDITIONS R3866A-16 – G5CHS LLC to create building site of 1.5 ac, 1.4 ac and 1 ac along North Shore Rd in the Town of Waterloo on a motion by David, seconded by Jaeckel. Motion carried on a voice vote with no objection.

APPROVED WITH CONDITIONS R3867A-16 – Danny & Bridget Nelson/John & Sally Mason Property to modify the A-3 zone previously approved by R3046A-05 along County Road H in the Town of Palmyra on a motion by Reese, seconded by Jaeckel. Motion carried on a voice vote with no objection.

APPROVED WITH CONDITIONS CU1865-16 – Mark D Nicholson/Betty Kloplic Trust Property for an extensive on-site storage structure in an R-1 zone at W1315 South Shore Drive in the Town of Palmyra on a motion by Reese, seconded by Jaeckel. Motion carried on a voice vote with no objection.

APPROVED WITH CONDITIONS CU1866-16 – Frederick & Jennifer Plautz Trust to allow a duplex in an A-3 zone at W3315 Ranch Rd, Town of Farmington on a motion by Nass, seconded by David. Motion carried on a voice vote with no objection.

APPROVED WITH CONDITIONS CU1867-16 – Frank & Rebecca Smale to allow multiple dwelling unit structures in an R-1 zone at W1251 North Blue Spring Lake Dr in the Town of Palmyra on a motion by Reese, seconded by Jaeckel. Motion carried on a voice vote with no objection.

APPROVED R3868T-16 – Repeal and Recreate Sec. 11.10 of the Jefferson County Zoning Ordinance/Shoreland Ordinance. Klotz recommended approval with two minor changes. He explained some of the provisions of this ordinance such as mitigation and impervious surface regulation. Motion by Nass, seconded by David to approve and to forward it to County Board. Motion carried on a voice vote with no objection.

- 15. Discussion on Door County Recommendation as to Legislation that Impacts Planning, Zoning, and Land Use Laws**
Motion by Nass, seconded by David to approve. Motion carried on a voice vote with no objection.
- 16. Possible Future Agenda Items**
Junk and salvage on the Bienfang property at N5775 Ziebell Road
- 17. Upcoming Meeting Dates**
March 14, 8:00 a.m.- Site inspections beginning in Courthouse Room 203
March 17, 7:00 p.m. - Public hearing in Courthouse Room 205
March 28, 8:30 a.m. – Decision meeting in Courthouse Room 203
April 18, 8:00 a.m. – Site inspections beginning in Courthouse Room 203
April 21, 7:00 p.m. – Public hearing in Courthouse Room 205
April 25, 8:30 a.m. – Decision meeting in Courthouse Room 203
- 18. Adjourn**
Motion by Nass, seconded by Reese at 9:36 a.m. Motion carried on a voice vote with no objection.


Don Reese, Secretary

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywv.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

