

# UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

**Date of Meeting:** January 11, 2016

**Meeting called to order by:** Chair Paul Babcock called the meeting to order at 8:30 a.m.

**Members Present:** Babcock, Borland, Hartz, Morse and Schultz

**Agents Present:** Eisenmann, Georgson, Grabow and Torbert.

**Others Present:** Ben Wehmeier, County Administrator; Jim Schroeder, County Board Chair

**Certification of Open Meetings Law:** The agenda has been duly posted and the door is open.

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**Approval of Agenda for Possible Rearrangement:** None

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## **Approval of December 14, 2015 Meeting Minutes:**

Motion was made by Hartz and seconded by Borland that the minutes of the December 14, 2015 meeting be approved. Motion approved: 5-0.

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**Communications:** None

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**Public Comment:** None

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## **Item: Discussion and Approval of 133 Contract**

Discussion occurred. As it is now; no nEXT Generation Model change incorporated at this time. Contract was accepted and signed by committee members.

## **Item: Update, Discussion and Input on nEXT Generation Model**

Grabow provided an update for the committee. A meeting took place on January 6, 2016 with the Chancellor, Dean and County representatives.

## **Item: Review of 2015 Department Budget**

Georgson reported that as a 2015 departmental budget in being finalized. Minor details to accomplish to close the books for 2015.

**Item: Review and Update on the Administrative Specialist Position**

Torbert updated the committee on the open position. Currently, seven people have applied for the LTE position.

**Item: Discussion of Monthly Agent Reports**

All agent monthly reports were sent electronically to the committee prior to the meeting. Review and highlights from their written monthly reports were provided in the following order: Torbert, Eisenmann and Georgson. Grabow was dismissed for another obligation.

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**Upcoming Agenda Items and Meeting Dates:** The next committee meeting will be held on February 8, 2016. Future agenda items: nEXT Generation Model updates, State WACEC (WI Association of County Extension Committees) meeting to be held in Wausau on June 20 & 21, 2016; Annual Accomplishment Review at March 14, meeting.

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**Adjournment:**

A motion was made by Schultz, seconded by Borland, to adjourn the meeting at 9:59 a.m. Motion passes: 5-0

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Secretary