

# UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

**Date of Meeting:** April 11, 2016

**Meeting called to order by:** Vice Chair Glen Borland called the meeting to order at 8:30 a.m.

**Members Present:** Borland, Morse and Schultz. Babcock and Hartz was absent.

**Agents Present:** Eisenmann, Georgson, Grabow and Torbert.

Others Present: Jim Schroeder, County Board Chair; Matt Hanson, UW-Extension Southwest Region Director; Alexa Zoellner, Daily Union

**Certification of Open Meetings Law:** The agenda has been duly posted and the door is open.

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**Approval of Agenda for Possible Rearrangement:** None

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**Approval of March 14, 2016 Meeting Minutes:** Motion was made by Schultz and seconded by Morse that the minutes of the March 14, 2016 meeting be approved. Motion approved: 3-0.

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**Communications:** None

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**Public Comment:** None

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**Item:** Update, Discussion and Input on the nEXT Generation Model

Matt Hanson provided the committee with an update on the nEXT Generation. The University has hired a Project Coordinator. 16 work teams are currently being assigned that will start meeting in early May. Each work group will consist of 5-10 individuals that will meet one day per week to research, survey, gain input on their group topic. Committee asked questions. Matt explained that there is currently a call for nominations for the work group participation for internal colleagues, commodity groups – process to populate internal/external participation. Matt also stated that they hoped for County Administrators and County Board Chair to participate. The committee was concerned about how the changes will affect Jefferson County. Matt stated that we were too early in the process to know the specifics.

**Item: Review of 2016 Department Budget**

Georgson reported that the 2016 budget is on track; dollars will be available at year end.

**Item: Annual Report and Update from Matt Hanson, UW Extension Southwest Region Director, on Pending Personnel and Other Changes at UW Extension**

Matt provided an update on the nEXT Generation model under agenda item number 8. The 4-H Youth Development and CNRED position were discussed. Currently, they will look to filling the 4-H Youth Development position and bridging the CNRED position by using Specialist and other agents (although this is very conceptual at this point). Other alternatives were discussed by staff.

**Item: Discussion and Possible Action on refilling of the 4-H Youth Development Agent Position**

Matt stated that UW-Extension is committed to filling the 4-H position. Matt will discuss it with the 4-H Program Area and try to recruit a permanent replacement. Matt then provided an overview of the hiring process; position would be posted in a couple of weeks; recruitment would be for 4 ½ weeks; then preliminary screenings/interviews would be set up; then County interviews would be set up; the entire process would take about three months. Motion made by Schultz, seconded by Borland that the 4-H Youth Development Agent should be hired full time.

**Item: Discussion of Monthly Agent Reports**

All agent monthly reports were sent electronically to the committee prior to the meeting. Review and highlights from their written monthly reports were provided by Torbert, Eisenmann, Georgson and Grabow. It was noted that a cake/coffee Open House will be held for Sarah on May 9<sup>th</sup> from 4 to 6 p.m. All committee members are invited to attend.

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**Upcoming Agenda Items and Meeting Dates:** The next committee meeting will be held on May 9, 2016. Future agenda items: State WACEC (WI Association of County Extension Committees) meeting to be held in Wausau on June 20 & 21, 2016. Borland will be recognized for his years of service.

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**Adjournment:**

A motion was made by Schultz, seconded by Morse, to adjourn the meeting at 9:44 a.m. Motion passes: 3-0.

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Secretary