

JEFFERSON COUNTY BOARD COMMITTEE MINUTES

March 29, 2017

Administration & Rules Committee

1. Call to Order

Meeting was called to order by Rinard at 8:30a.m.

2. Roll Call

Administration and Rules Committee Members present: Jim Braughler, Jim Schroeder, Jennifer Hanneman, Steve Nass and Amy Rinard.

Others Present: J. Blair Ward, Corporation Counsel; Barb Frank, County Clerk and Andy Erdman, Land Information Director.

3. Certification of compliance with Open Meeting Law Requirements

Ward certified compliance with the open meeting law.

4. Review of Agenda

Item 11 was moved up to accommodate staff.

5. Public Comment

None

6. Approval of February 22, 2017 Committee meeting minutes

Motion by Hanneman; Second by Braughler to approve the February 22, 2017 Committee meeting minutes as presented. (Ayes-All) Motion carried.

7. Approval of February 14, 2017 and March 14, 2017 County Board minutes

Motion by Schroeder; Second by Hanneman to approve the February 14, 2017 County Board minutes as corrected. (Ayes-All) Motion carried.

Motion by Braughler; Second by Schroeder to approve the March 14, 2017 County Board minutes as corrected. (Ayes-All) Motion carried.

8. Communications

None

9. Update on Strategic Planning

Schroeder explained that interviews are being conducted. All County Board members will be invited to a retreat day to develop their plan. There will be a follow up retreat day for Department Heads to review the proposed plan. If anybody knows of any "thought leaders" that could be interviewed, they should forward those names to Ben Wehmeier. No action taken.

10. Discussion and possible action on "Dark Store" resolution supporting legislation preventing retailers from lowering the value placed on their stores for levying property taxes

A copy of the resolution was provided for review. Erdman shared a memo from Steven Wilke, City Manager of Lake Mills and explained that this is something that is starting to happen in Jefferson County. Nass said that the Wisconsin Counties Association (WCA) is concerned. Schroeder said that the WCA has a resolution that has been supported by other counties. Ward will draft a resolution for County Board consideration.

Motion by Nass; Second by Schroeder to direct Ward to draft a resolution for County Board consideration at the April 18th meeting. (Ayes-All) Motion Carried.

11. Discussion and possible action on appointing District 29 Supervisor

Information on the candidates was provided for review. Schroeder explained that one of the candidates is a member of his employer's governing board so he recused himself from this portion of the meeting to avoid any appearance of a conflict. Ward explained the process if this individual was recommended for appointment to serve as the District 29 Supervisor. In that situation, the first Vice Chair would assume the duties of County Board Chair and appoint the District 29 Supervisor. The Vice Chair would also preside over the County Board meeting during confirmation. Jillian Wielgat, Anthony Gulig and Mary Roberts are the three candidates who are interested in serving as District 29 Supervisor. The committee will interview these candidates before making a recommendation to the County Board.

Motion by Nass; Second by Rinard to schedule interviews of the three candidates in Fort Atkinson during the week of April 10th with date and time to be determined. (Ayes-All)
Motion Carried.

12. Financial Reports (January & February)

- a. Clerk of Courts
- b. Corporation Counsel
- c. County Administrator
- d. County Board
- e. County Clerk
- f. Register of Deeds

Financial Reports were provided for review. No action taken.

13. County Administrator's monthly report

No action taken.

14. Discussion and possible action on tentative future meeting schedule and agenda items –
(Interviews of District 29 Candidates-Week of April 10, 2017 ex Regular Meeting- April 26, 2017)

- Approval of March 29, 2017 Administration & Rules Committee meeting minutes
- Approval of April 18, 2017 County Board meeting minutes
- Update on Finance Director Candidates

15. Adjourn

Motion made by Nass; Second by Hanneman to adjourn at 9:24 a.m. (Ayes-All) Motion Carried.