



JEFFERSON COUNTY HEALTH DEPARTMENT

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Jefferson County Board of Health Meeting Minutes – Wednesday, September 20, 2017

Call to Order: M. Wiesmann, Chair, called the meeting to order at 1:05 p.m.

Roll Call/Establishment of Quorum: Quorum established.

Board Members Present: Marie Wiesmann, Chair, RN, BSN; John McKenzie, Vice-Chair; Ed Morse, Secretary; Dick Schultz; Don Williams M.D.

Guests Present: Benjamin Wehmeier, County Administrator; Blair Ward, Corporation Counsel; Beth Rausch, Defending Our Ixonia Countryside; Janet Foust, Defending Our Ixonia Countryside; Betty Koepsel, Defending Our Ixonia Countryside

Staff Present: Gail Scott, Director; Sandee Schunk, Clerical/Recorder

Staff Excused Prior to Meeting: Diane Nelson, Public Health Program Manager; Jeff Larkin, Environmental Health

Certification of Compliance with the Open Meeting Law: Confirmed by G. Scott, Director

Approval of the Agenda: Motion by Dr. D. Williams to approve the agenda; second by J. McKenzie; motion carried unanimously.

Approval of Board of Health Minutes for July 19, 2017: Motion followed Communications (6b).

Communications

- a) **Request from Anita Martin for Agenda Item in November** (discussion followed later in agenda)
- b) **Communications from Ixonia Residents:** Janet Foust, Defending Our Ixonia Countryside, spoke regarding concerns from Ixonia residents (since 2008) regarding a large dairy CAFO (Concentrated Animal Feeding Organization) “Taglane Farms” located on Gopher Hill Road. Three e-mails included in the meeting packet and one additional e-mail was reviewed. Discussion followed with Board of Health committee members: State is pro-business and strongly supports the “Right to Farm”. B. Ward reported that the CAFO needs to operate within its permit requirements and there is not much that can be done unless there is proof that they are violating the permit. It was suggested that the adjoining landowners file a request to pull the permit if there is proof that the CAFO is in violation of the permitted requirements. The State Lab of Hygiene will send water test kits to the residents if requested, however, fees apply for the testing.

At 1:35 p.m., M. Wiesmann thanked the 3 guests that represented Defending Our Ixonia Countryside for their time and information regarding the CAFO concerns.

Approval of Board of Health Minutes for July 19, 2017: Motion by D. Schultz to approve the minutes as written; second by Dr. D. Williams; motion carried unanimously.

Request from Anita Martin for Agenda Item in November

G. Scott reviewed the e-mail in the meeting packet dated August 30, 2017 from Anita Martin, Citizens for a Better Environment Lake Mills Area. The group is interested in presenting a Public Health livestock ordinance pertaining to goats and sheep at the November 29, 2017 Board of Health meeting. It was noted by B. Wehmeier that the proposed documents need to be submitted to the Board of Health committee members at least one month in advance. It was also mentioned that Jefferson County Land and Water Conservation Department may already be involved in this issue.

Public Comment: None

Review of Health Department Financial Report

- a) **Review and Discussion of Income Statement:** G. Scott reviewed the July 2017 Statement of Revenue and Expenditure Report included in the meeting packet that shows an estimated deficit in the amount of (\$12,800.07). As grant revenue is maximized, the deficit will continue to grow and the budgeted reserve funding available in the amount of \$130,199 will be used at year-end to offset any deficit.
- b) **Review and Discussion of 2018 Budget:** G. Scott reviewed an updated handout of the 2018 requested budget that has been approved by the Jefferson County Finance Committee and will be forwarded to the County Board. B. Wehmeier reported that our department tax levy has been slowly increasing and the Reserve Fund has been decreasing as planned, to obtain a three month operating balance. The budgets for 2019 and 2020 will require requests for increased Tax Levy funding. G. Scott reported that Public Health staff are evaluating programs and services to come up with a plan for the future. A gap analysis and strategic plan will be reviewed with critical thinking about the needs of the community. *Motion by Dr. D. Williams to approve the July 2017 Statement of Revenue and Expenditures and the 2018 Health Department Budget; second by D. Schultz; motion carried unanimously.*

Operational Update of the Environmental Health Program

G. Scott gave a report on behalf of J. Larkin, Environmental Health Specialist: Routine inspections remaining (35) will be completed by October 1, 2017. Additional food vendor inspections have been completed at Wiener & Kraut Days, Wool Festival, Gemuetlichkeit Days and J. Larkin has been in contact with the Harry Potter Festival planners and Tim Frietag from the City of Jefferson regarding food vendor inspections at that event in October. School kitchen inspections (2 times per year) will start in October.

Dr. D. Williams asked about the water testing for lead in area schools. G. Scott reported that to date, no school has agreed to test their water. Rock County received a mini-grant to sample water in their schools and it will be watched to see how successful that is.

Discussion of Public Health Preparedness Program

- a. **Hazardous Materials Tabletop Exercise:** G. Scott reported on an exercise that simulated a release of ammonia that affected the Johnson Creek Outlet Mall. The exercise was successful.
- b. **Update on 2017 – 2018 Public Health Preparedness Grant:** G. Scott reviewed the Contract Objectives included in the meeting packet. The 2017/2018 grant period has a decrease of \$835 in funding. Michele Schmidt, Administrative Assistant, will be trained in updating the WEAVR (Wisconsin Emergency Assistance Volunteer Registry) for Jefferson County.
- c. **Family Assistance Center Training:** G. Scott reported this training will involve Jefferson County Human Services and Jefferson County Emergency Management Departments.
- d. **Meeting with UW – Whitewater:** G. Scott reported on meetings to plan a tabletop exercise for a Meningitis B outbreak on campus. Jefferson County, Rock County and Walworth Health Departments, UW Whitewater Student Health Services and Jefferson County Emergency Management are all on the planning team.

Discussion of Public Health Program: G. Scott reported that the State may not have enough VFC (Vaccines for Children) available for the Mass Clinics scheduled to begin in October. Some vaccines such as HPV (Human Papilloma Virus) and Meningococcal Vaccine will only be available for uninsured or BadgerCare eligible children. G. Scott reported that an Assisted Living Apartment had bed bugs. Resources were given. The landlord is responsible for taking care of the problem. G. Scott reported 2 confirmed cases of West Nile Virus in Jefferson County.

- a) **Review of Statistics:** G. Scott reviewed the statistic report included in the meeting packet. The jail staff continues to be very busy. WIC caseload has increased from the beginning of the year.
- b) **Review of Communicable Disease Cases Reported:** G. Scott reviewed the report included in the meeting packet. Discussion has taken place on possibly offering STI (Sexually Transmitted Infection) testing at the Health Department with treatment from the Rock River Free Clinic. Currently patients

have to go out of the County for STI testing. Diane Nelson and Katrina Waldron, RN visited the Madison/Dane County Public Health STI clinic to see how it operates and is funded.

- c) **Parents as Teachers Training:** G. Scott reported that the Public Health nursing staff recently attended a 3 day training in Watertown funded by the grant received from the Greater Watertown Community Health Foundation.
- d) **State Child Passenger Safety Program of the Year Award:** G. Scott reported that Car Safety Seat Technicians...Mary Magnuson, RN, BSN; Nancy Schneider, RN, BSN and Vicki Gallardo, RDT, WIC Dietetic Technician were presented with the award at the Governor's Conference on Highway Safety in Appleton. M. Wiesmann requested that a letter of congratulations be written to the team on behalf of the Board of Health committee members.
- e) G. Scott reported that a new BOTS (Bureau of Transportation) grant has been awarded to the Health Department in the amount of \$ 3,441.
- f) **Oral Health Award:** G. Scott reported that Emi Reiner, RN, BSN and Tina Nissen, Dental Hygienist from the Community Dental Clinic are scheduled to receive the "Warren LeMay Oral Health Champion of the Year" award on October 3rd in Stevens Point for their "Healthy Moms/Healthy Babies Project." M. Wiesmann requested that a letter of congratulations be written to Emi on behalf of the Board of Health members.
- g) **Discussion of Fluoridation of the Village of Palmyra Water:** G. Scott reported that the Village of Palmyra voted to stop fluoridating their water. G. Scott had called the Public Works Director to obtain the reason and was told a person had convinced the Village Board that fluoride was poisonous for children. Dr. D. Williams reported that Eau Claire does not fluoridate their water and municipalities need to take information from scientists. He asked if the Board of Health can work with the Children's Health Alliance State Dentists to get fluoride reinstated in Palmyra. G. Scott reported that Adina Ness, DDS, Wisconsin Oral Health Coalition, Children's Health Alliance of Wisconsin, Regional Oral Health Workforce Educator, is sending information to Palmyra. M. Wiesmann is concerned that residents may not know that fluoride is not in the drinking water.

Discussion of Health Department Monthly Report: G. Scott reviewed the July and August 2017 reports included in the meeting packet.

Adjourn: Motion to adjourn at 2:20 p.m. by D. Schultz; second by Dr. D. Williams; motion carried unanimously.

Next Scheduled Meetings: All Wednesdays – November 29, 2017, January 17, 2018 and March 21, 2018.

Respectfully submitted;
Sandee Schunk Clerical/Recorder