

MINUTES

Criminal Justice Collaborating Council

April 26, 2017

1. Call to Order

Meeting was called to order by Ben Wehmeier at 12:00 p.m.

2. Roll Call

Members present: John David, Mayor – City of Watertown; Susan Happ, District Attorney; J. Blair Ward, Corporation Counsel; Brian Dykstra, Department of Corrections; Ben Wehmeier, County Administrator; Barb LeDuc, Opportunities, Inc., Jeffrey De la Rosa, Public Defender's Office; Carla Robinson, Clerk of Courts; Supervisor Dwayne Morris and Sheriff Paul Milbrath.

Excused: Randy Koschnick, Circuit Court Judge; Michael Wallace, President/CEO-Fort Healthcare; Lynn Forseth, Literacy Council Executive Director; Dale Lutz, Captain – Jefferson Police Department.

Absent: Kathi Cauley, Human Services Director.

Others present: Mary Wittwer, WCS; Kristy Gusse, WCS; Daniella Imig, WCS, Craig Holler, CJCC/Treatment Court Coordinator; Holly Pagel, Human Services; Yelena Zarwell, Assistant Corporation Counsel and Monica Hall, District Attorney's Office.

3. Certification of compliance with Open Meetings Law Requirements

Staff certified compliance with the open meetings law.

4. Review and approve minutes from March 22, 2017 meeting

Motion by David; Second by Dykstra to approve the minutes from March 22, 2017. (Ayes-All)
Motion Carried.

5. Public Comment

None

6. New Business

- Discussion and possible action related to 2017 DOJ grant application to include review of diversion programs and treatment court options
Imig presented a testimonial video which will be used to promote the program. No action taken.
- Stepping Up Initiative (Captain Scott - Subcommittee)
Zarwell said that the subcommittee met to discuss the Stepping up Initiative. The next meeting is scheduled for May 19th. No action taken.

7. Routine Reports

- Update on monthly jail data
Jail data was provided for the committee to review. No action taken.
- Update on JCATC outcomes
A report was provided for the committee to review. Gusse reviewed the data. No action taken.
- Update on SCRAM and Remote Breath
Compliance summary reports on SCRAM and Remote Breath were provided for the Council to review. Gusse reviewed the information. No action taken.
- d. CJCC / Treatment Coordinator Report
Holler is working on the following: core reporting which will be used as the collective data system, policies and protocols, developing phases for the program, eligibility requirements, screening procedures and final draft of the treatment manual. No action taken.

8. Updates on coordination with Recidivism Council and other agencies

No action taken.

9. Discussion on heroin/opiates/meth

No action taken.

10. General discussion for long term objectives of the CJCC

- **Out Brief from Treatment Courts Standards Training**

No action taken.

- **Discussion and possible action on Treatment Courts Standard Training Action Plans (Holler – subcommittee)**

No action taken.

- **Discussion and possible action on Termination Policy**

Motion by Happ; Second by David to move forward with the Termination Policy. (Ayes-All) Motion carried.

- **Discussion and possible action on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole**

If you would like to see additional data added to this report let the Sheriff's Department know. No action taken.

8. Future meeting dates:

May 24, 2017; June 28, 2017

9. Tentative Future Agenda Items and Meeting Dates

- Approval of April 26, 2017 CJCC meeting minutes
- Pharmacy presentation (May meeting)

10. Adjourn

The Council adjourned at 12:49 p.m.