

MINUTES

Criminal Justice Collaborating Council

June 28, 2017

1. Call to Order

Meeting was called to order by Judge Hue at 12:00 p.m.

2. Roll Call

Members present: Judge William Hue; Mayor John David – City of Watertown; Susan Happ, District Attorney; J. Blair Ward, Corporation Counsel; Brian Dykstra, Department of Corrections; Ben Wehmeier, County Administrator; Jeffrey De la Rosa, Public Defender's Office; Michael Wallace, President/CEO-Fort Healthcare; Carla Robinson, Clerk of Courts; Barb LeDuc, Opportunities, Inc.; Kathi Cauley, Human Services Director and Dale Lutz, Captain – Jefferson Police Department.

Excused: Sheriff Paul Milbrath and Supervisor Dwayne Morris

Absent: Lynn Forseth, Literacy Council Executive Director

Others present: Kristy Gusse, WCS; Craig Holler, CJCC/Treatment Court Coordinator; Supervisor Mary Roberts; Mary Wittwer, WCS; Daniela Imig, WCS; Captain Duane Scott; Yelena Zarwell, Assistant Corporation Counsel.

3. Certification of compliance with Open Meetings Law Requirements

Staff certified compliance with the open meetings law.

4. Review and approve minutes from May 24, 2017 meeting

Motion by Wehmeier; Second by Ward to approve the minutes from May 24, 2017. (Ayes-All)
Motion Carried.

5. Public Comment

None

6. New Business

a. Discussion and possible action related to 2017 DOJ grant application to include review of diversion programs and treatment court options

Holler said that the Drug Treatment Court Policies & Procedures Manual is complete. Motion by Dykstra; Second by Wehmeier to approve the Drug Treatment Court Policies & Procedures Manual. (Ayes-All) Motion carried.

b. Stepping Up Initiative (Captain Scott - Subcommittee)

Scott said that the committee has met several times. The committee will be concentrating on the pre-arrest portion. They will be collecting data and sending letters to community partners once they have a specific plan in place. No action taken.

7. Routine Reports

a. Update on monthly jail data

Jail data was provided for review. Scott reviewed the report. No action taken.

b. Update on JCATC outcomes

A report was provided for the committee to review. Gusse reviewed the information. No action taken.

c. Update on SCRAM and Remote Breath

Compliance summary reports on SCRAM and Remote Breath were provided for the Council to review. Gusse reviewed the information. Judge Hue discussed a new device that is available for use which is equipped with GPS technology. Gusse will get more information on this and report back to the committee at the next meeting. No action taken.

d. CJCC / Treatment Coordinator Report

- a. Team members attended the DOJ/WATC Training and reviewed several policies for compliance. An anonymous Client Procedural Fairness Survey/Client Program Evaluation will be implemented. A Client Satisfaction Survey is currently being done but it is not anonymous.
- b. The changes to the manual are complete with the revisions recommended by the DA's office. The manual was adopted in item 6a.
- c. WCS offered the Case Manager position and it was accepted. She is scheduled to begin training in Waukesha on July 24th and will be in Jefferson County on July 31st.
- d. DOJ notified us that we will be receiving the MOU and other documents this week or next. We will get CORE up and running in the next couple of weeks.
- e. UA logistics have been worked out. A refrigerator and copier need to be purchased.
- f. Payment voucher for RANT and DUI Rant renewal is being processed.
- g. DTC eligibility screenings will begin as soon as the RANT is downloaded. The DA's office will receive qualifying cases and will review after the 14th.
- h. Holler is working with the Department of Justice and Eau Claire, LaCrosse and Dodge Counties about how to transfer cases not living in Jefferson County. Protocol received from DOJ and example forms and letters received from LaCrosse and Eau Claire Counties. DA office insists there must be an MOU with other counties to ensure transfers are reciprocal and equitable.
 - o Clients having to travel a great distance here for Court or supervision are experiencing greater hardship than if they could participate in their home County.
- i. The Jefferson County Alcohol and Drug Treatment Court Program brochure is completed. This will be provided to defendants, attorneys and the public to encourage referrals and provide basic program information.
- j. Over the next two weeks, Holler will be looking more closely into pre-charge direct law enforcement treatment referrals. There is a national association which provides resources and Greenfield PD currently is operating this program.

8. Updates on coordination with Recidivism Council and other agencies

No action taken.

9. Discussion on heroin/opiates/meth

Wallace has a group working on this issue. The Pharmacy presentation will be given at the August meeting. Cauley said that Human Services received a grant for opiate treatment. No action taken.

10. General discussion for long term objectives of the CJCC

- a. Out Brief from Treatment Courts Standards Training
This was included with Item 7d. No action taken.
- b. Discussion and possible action on Treatment Courts Standard Training Action Plans (Holler – subcommittee). This was included with item 7d. No action taken.
- c. Discussion and possible action on Termination Policy
The Termination Policy was approved at the last meeting. No action taken.

8. Discussion and possible incentives for program participation

DeLaRosa is working on some specifics for possible incentives and will report back to the committee at the July meeting. No action taken.

9. Future meeting dates:

July 26, 2017 – August 23, 2017 at noon

10. Tentative Future Agenda Items and Meeting Dates

- Approval of June 28, 2017 CJCC meeting minute
- PDMP – Pharmacy Presentation (August Meeting)
- Discussion and possible incentives for program participation -- DeLaRosa & Happ
- Discussion and possible action on draft data points for drug court reports
- Stepping Up Initiative (Captain Scott - Subcommittee)
- Discussion and possible action on new device that is available equipped with GPS
- CJCC / Treatment Coordinator Report

11. Adjourn

The Council adjourned at 12:43 p.m.