

MINUTES

Criminal Justice Collaborating Council

December 6, 2017

- 1. Call to Order**

Meeting was called to order by Judge Hue at 12:00 p.m.
- 2. Roll Call**

Members present: Judge William F. Hue; Dwayne Morris, County Supervisor; Susan Happ, District Attorney; Sheriff Paul Milbrath; Carla Robinson, Clerk of Courts; John David, Mayor – City of Watertown; Jeffrey De La Rosa, Public Defender’s Office; Brian Dykstra, Department of Corrections; Ben Wehmeier, County Administrator; Kathi Cauley, Human Services Director; J. Blair Ward, Corporation Counsel; Lynn Forseth, Literacy Council Executive Director; Dale Lutz, Captain – Jefferson Police Department; Michael Wallace, President/CEO-Fort Healthcare.

Excused: Barbara LeDuc, President/CEO, Opportunities, Inc.

Absent: None

Others present: Kristy Gusse, WCS; Craig Holler, CJCC/Treatment Court Coordinator; Mary Wittwer, WCS; Tammy Caputa, Department of Corrections and Yelena Zarwell, Assistant Corporation Counsel.
- 3. Certification of compliance with Open Meetings Law Requirements**

Staff certified compliance with the open meetings law.
- 4. Review and approve minutes from October 25, 2017 meeting**

Motion by Morris ; Second by Lutz to approve the minutes from October 25, 2017. (Ayes-All) Motion Carried.
- 5. Public Comment**

None.
- 6. CJCC/Treatment Coordinator Report (Holler)**
 - a. Discussion on Drug Treatment Court reports with possible report data for review.
 - b. General discussion for long term objectives of the CJCC
 - c. Discussion on heroin/opiates/meth (ATODA efforts)

CJCC Coordinator Notes were provided. Holler reviewed these items. No action taken.

Motion by Robinson; Second by Dykstra to authorize the Treatment Court Coordinator to seek an amendment to reallocate grant funds and repurpose for Vivitrol injections. (Ayes-All) Motion Carried.
- 7. Update on Jefferson County Alcohol Treatment Court (JCATC) & Jefferson County Drug Treatment Court (JCDTC) outcomes (Gusse)**

Reports were provided for the council to review. Gusse reviewed the information. The group discussed a procedure for participants entering the JCDTC program in a timely manner. No action taken.
- 8. Update on Secure Continuous Remote Alcohol Monitor (SCRAM) and Remote Breath (Gusse)**

Compliance Summary reports on SCRAM and Remote Breath were provided for the council to review. Gusse reviewed the information. Comparison data from the last three years will be provided at the next meeting. No action taken.
- 9. Updates on coordination with Recidivism Council and other agencies – Secure Tablet Technology/Pilot (Forseth)**

Forseth said that they are working on the jail technology pilot program. The funds for this project have been secured. No action taken.

10. Discussion and possible action on applying for an Adult Education & Family Literacy act (AEFL) Jail Grant in cooperation with the Jefferson County Literacy Council

A copy of an MOU between the Jefferson County Literacy Council and the CJCC was provided for review. This MOU would be submitted with the jail education grant that Forseth is currently working on. An amended MOU will be emailed to the Council.

Motion by Ward; Second by De La Rosa to approve the suggested amendments. (Ayes-All) Motion Carried.

Motion by Ward; Second by Wehmeier to approve the Memorandum of Understanding as amended. (Ayes-All) Motion Carried.

11. Update on monthly jail data – Jefferson County Sheriff's Office (JESO)

Jail data was provided for review. It was suggested that the data be added to show any trends that may be occurring. No action taken.

12. Discussion and possible action on Stepping Up Initiative Resolution (Scott)

No action taken.

13. Discussion and possible action on additional CJCC members

Wehmeier explained that staff from our Health Department and Child Support Office are interested in serving on the CJCC either as an official member or ex-officio.

Motion by Ward; Second by Wehmeier to add an official member from the Child Support Office to the Criminal Justice Collaboration Council (CJCC). (Ayes-All) Motion Carried.

Motion by Cauley; Second by Wehmeier to add an official member of the Health Department to the Criminal Justice Collaboration Council (CJCC) (Ayes-All) Motion Carried.

14. Future Meeting dates: January 24, 2018 at noon.

15. Future agenda items:

- a. January – Discussion on Jail Data Concerns (DeLaRosa).

16. Adjourn

The council adjourned at 1:10 p.m.