

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, JULY 11, 2017, 7:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll. Supervisors Tietz, Braughler, Morris and Poulson gave prior notice of their inability to attend.

District 1..... Richard C. Jones	District 2 Mike Kelly
District 3..... Greg David	District 4 Augie Tietz
District 5... James B. Braughler	District 6 Ron Buchanan
District 7..... Dwayne C. Morris	District 8 Michael Wineke
District 9..... Amy Rinard	District 10 Lloyd Zastrow
District 11..... Donald Reese	District 12 Peter A. Hartz
District 13..... Ed Morse	District 14 Kirk Lund
District 15..... Steven J. Nass	District 16 Laura Payne
District 17..... Russell Kutz	District 18 Jennifer Hanneman
District 19..... Jim Schroeder	District 20 Jim Mode
District 21..... John C. Kannard	District 22 Blane Poulson
District 23..... George Jaeckel	District 24 Alyssa Spaanem
District 25..... Matthew Foelker	District 26 Gregg Patrick
District 27..... Conor Nelan	District 28 Dick Schultz
District 29..... Mary Roberts	District 30 Gary Kutz

Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

The Board proceeded with the agenda as printed.

Rinard, Chair of the Administration & Rules Committee, moved that the minutes of the June 13, 2017, meeting be approved as presented. Seconded and carried.

Special Order of Business. Amy Listle, Marketing/Administrative Assistant for Fair Park, had the following Jefferson County Fairest of the Fair contestants introduce themselves: Bianca Bavuso, Kiley Eck, Amanda Griebenow, Rachal Mark and Amber Ziebell. Also introduced was the 2017 Jefferson County Fairest of the Fair Ann Schoeder.

Communications.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
July 1, 2017**

Available Cash on Hand		
June 1, 2017	\$	(30,858.43)
June Receipts	<u>5,275,811.44</u>	
Total Cash	\$	5,244,953.01
Disbursements		
General - June 2017	\$	3,776,185.43
Payroll - June 2017	<u>1,345,540.57</u>	
Total Disbursements		<u>5,121,726.00</u>

Total Available Cash		\$	123,227.01
Cash on Hand (in banks)			
July 1, 2017	\$	721,720.93	
Less Outstanding Checks		<u>598,493.92</u>	
Total Available Cash		\$	123,227.01
Local Government Investment Pool - General	\$	11,745,868.34	
DANA Investments		28,429,333.20	
Local Government Investment Pool - Clerk of Courts		26,187.83	
Local Government Investment Pool - Farmland Preservation		171,042.47	
Local Government Investment Pool - Parks/Liddle		82,228.30	
Local Government Investment Pool - Highway Bond		<u>1,882,711.02</u>	
	\$	42,337,371.16	
2017 Interest - Super N.O.W. Account	\$	569.53	
2017 Interest - L.G.I.P. - General Funds		45,623.81	
2017 Interest - DANA Investments		258,429.24	
2017 Interest - L.G.I.P. - Parks/Carol Liddle Fund		260.88	
2017 Interest - L.G.I.P. - Farmland Preservation		542.63	
2017 Interest - L.G.I.P. - Clerk of Courts		83.09	
2017 Interest - L.G.I.P. - Highway Bond		<u>5,972.96</u>	
Total 2017 Interest	\$	311,482.14	

KELLY STADE, DEPUTY JEFFERSON COUNTY TREASURER

Frank presented the following communications:

1. On July 5, 2017, Chairman Schroeder appointed Marc DeVries as an alternate to the Joint Review Board for TIDs/TIFs effective July 13, 2017.

2. On July 10, 2017, Chairman Schroeder appointed the following to the Strategic Plan Committee, effective July 11, 2017: Staff: Rob Klotz, Director – Planning and Zoning; Mark Watkins, Director – Land & Water Conservation; J. Blair Ward – Corporation Counsel; Kathi Cauley, Director – Human Services; Kevin Wiesmann, Supervisor – Parks Department; Staci Hoffman, Register of Deeds; Ben Wehmeier, County Administrator; Public: Matthew Mauthe, CEO – Marquardt Village; Charles Crave, Co-owner – Crave Brothers Farm; Christopher Scherer, Owner – Good Time Music Service; Travis Feirtag, Co-owner – Holosoft; Lindsay Knoebnel, Family Farmer; Municipality: Matt Trebatoski, City Manager – Fort Atkinson; John Swisher, Village President – Johnson Creek; School District: Cassandra Schug, Superintendent – Watertown Unified School District; County Board: Steve Nass, Supervisor – District 15; Jennifer Hanneman, Supervisor – District 18; Amy Rinard, Supervisor – District 9; George Jaeckel, Supervisor – District 23; Augie Tietz, Supervisor – District 4; Dick Jones, Supervisor – District 1; Jim Braughler, Supervisor – District 5; Jim Mode, Supervisor – District 20; Greg David, Supervisor – District 3; Laura Payne, Supervisor – District 16; and Jim Schroeder, County Board

Chair – District 19.

3. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on July 20, 2017, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson.

The communications and notice were received and placed on file.

Retirement Recognition. Human Resources Director Terri M. Palm-Kostroski recognized the following retirees: Deb Miller*, Human Services, 11 years 2 months; Dennis Griffie*, Sheriff's Office, 20 years 2 months; Diane Scheel*, Clerk of Courts, 29 years 2 months; Gary Stelse*, Highway, 30 years 4 months; Judith Christensen, 32 years 4 months; and Steven Meyer*, Highway, 42 years 10 months. Sheriff Paul Milbrath recognized Michael Meyers, Sheriff's Office, 33 years 2 months. (*denotes retiree not in attendance).

Public Comment (Agenda Items). None.

Former Presiding Judge Randy Koschnick, Child Support Director Stacey Jensen, Emergency Management Director Donna Haugom and Sheriff Paul Milbrath presented their department's annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(11).

Reese, Chair of the Highway Committee, introduced Resolution No. 2017-15. (This resolution was first introduced at the June 13, 2017, County Board meeting and referred back to the Highway Committee.)

Executive Summary

The City of Watertown has requested to enter into an Intergovernmental Agreement for road maintenance and snow removal services with Jefferson County due to increased commerce and trucking activity and expanding City business in an area commonly known as the Westside Industrial Park. This agreement will allow the City to implement more comprehensive road maintenance and snow removal routines upon designated segments of highway under the jurisdiction and control of Jefferson County. This resolution will authorize the Jefferson County Administrator to enter into an agreement substantially similar to the attached agreement with the City of Watertown for the purposes described above. On June 27, 2017, the Jefferson County Highway Committee voted to forward this resolution to the Jefferson County Board of Supervisors for approval.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, the City of Watertown has requested Jefferson County to enter into an Intergovernmental Agreement to address increased commerce and trucking activity and expanding City business in an area commonly known as the Westside Industrial Park, and

WHEREAS, the proposed agreement authorizes the City of Watertown to perform road maintenance and snow removal upon

designated segments of highway which are under the jurisdiction and control of Jefferson County, and

WHEREAS, the proposed agreement will authorize the County to turn over all right-of-way care services, maintenance and snow removal controls for designated segments of County roadway to the City of Watertown and permitting control will remain under the authority of the County of Jefferson, and

WHEREAS, the term of this Agreement shall be for one (1) year with an automatic renewal upon the same terms.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to enter into an agreement substantially similar to the attached agreement [available at the County Clerk's office upon request or on the County's website at www.jeffersoncountyiwi.gov] with the City of Watertown for the purposes of authorizing the City of Watertown to perform road maintenance and snow removal upon designated segments of highway which are under the jurisdiction and control of Jefferson County.

Fiscal Note: This resolution will have no fiscal impact.

Reese moved that Resolution No. 2017-15 be adopted. Seconded and carried.

Morse, member of the Historic Sites Preservation Council, introduced Resolution No. 2017-17.

Executive Summary

The Jefferson County Poor Farm, originally 80 acres in size, was established in 1856 just west of CTH W and southwest of the City of Jefferson, and was part of a nationwide effort to care for the needy and mentally ill at a county level at a time when such care had been mainly provided by families and relatives. With the establishment of the poor farm system, those who could not provide for themselves were required to go to a publicly operated poor farm that would provide assistance at public expense. Potter's Field is a Jefferson County Landmark that consists of three associated cemetery areas created during the operation of the Jefferson County Poor Farm that operated from 1856 through 1950. Burial records maintained by the Jefferson County Land and Water Conservation Department include the names and burial dates for 130 individuals interred in Potter's Field. In addition to the Jefferson County Poor Farm, Jefferson County built a facility for the treatment of mentally ill patients referred to as the insane asylum which was built after 1878 and another facility for the treatment of tuberculosis victims referred to as the Forest Lawn Sanitarium which was built in 1920s. An historical study concluded that at least 741 people died at these three Jefferson County facilities. These burial grounds have been designated as a burial site by the Wisconsin Historical Society with accompanying protections.

These cemeteries are located on land owned and maintained by Jefferson County. Cemeteries are already protected under Wisconsin state law, but designation as an historical landmark will commemorate and call public attention to an important period in Jefferson County history when the County housed and assisted

the poor, indigent and mentally ill in the days before modern federal, state, and county social services and programs. On July 5, 2017, the Historic Sites Preservation Council voted to send this resolution to the Parks Committee for a determination on whether or not to forward to the Jefferson County Board of Supervisors for official County recognition. The Parks Committee met on July 10, 2017, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, Potter's Field is a Jefferson County landmark that consists of three associated cemetery areas created during the operation of the Jefferson County Poor Farm, the Jefferson County Insane Asylum and the Forest Lawn Sanitarium which operated from 1856 through 1950, and

WHEREAS, an historical study concluded that at least 741 people died at these three Jefferson County facilities between 1856 and 1950, and

WHEREAS, the Jefferson County Historic Sites Preservation Council seeks to designate Potter's Field as an historic site to call public attention to an important period in Jefferson County history when the County housed and assisted the poor, indigent and mentally ill in the days before the establishment of modern federal, state and county social services and programs.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby designates Potter's Field cemeteries as a Jefferson County historical landmark.

Fiscal Note: There is no fiscal impact.

Morse moved that Resolution No. 2017-17 be adopted. Seconded and carried.

Mode, member of the Human Resources Committee, introduced Ordinance No. 2017-06.

Executive Summary

Job Sharing is where two or more employees voluntarily share the duties and responsibilities of one full or part-time position, dividing the hours between them and the wages and benefits are allocated on a pro-rata basis to each of the employees.

Job sharing can be advantageous to both the employees and the County. For employees, part-time hours may provide an individual flexibility to balance routine and/or unexpected work and family demands, to recover from an illness, to pursue an education or to supplement their income. For the County, offering part-time employment opportunities can attract or retain highly qualified employees who may not be able to or may not want to work a full-time schedule, provide extra coverage during recurring workload surges, and reduce employment expenditures.

Currently, there is not a process to allow job sharing of positions at Jefferson County. The Human Resources Director is requesting consideration for job sharing, as it can be advantageous to both the employees and the County.

On June 20, 2017, the Human Resources Committee considered the proposed language and is recommending amending Personnel Ordinance HR0240, Establishing Positions, to provide a process to allow Job Sharing of full and part-time positions.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, job sharing of positions can provide flexibility for employees and efficiencies for the County, and

WHEREAS, the County currently does not have a process to allow job sharing and recognizes the benefit and value in job sharing.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends the amendment of HR0240, Establishing Positions, to provide job sharing of positions.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0240, Establishing Positions, is amended as follows:

HR0240 ESTABLISHING POSITIONS.

A. The Board of Supervisors shall, in the budget adopted the previous year, authorize for each department the number of full-time and part-time positions for the succeeding year.

B. Department heads seeking position changes as part of the annual requested budget shall review those requests with the department's parent committee and give a written notification to the Human Resources Director, preferably by June 1, in order to include the position changes in the Department Head's Requested Budget. The County Administrator will review the requested budgets with the department head. The position changes approved by the County Administrator will be evaluated for classification and grade placement, and presented to the Human Resources Committee for approval of the classification and grade placement. The Finance Committee will then review the County Administrator's recommended budget, make further recommendations accordingly, and forward the annual budget to the full County Board for adoption. Departments will be notified of the final approved position changes upon the adoption of the annual budget at the November County Board meeting. [cr. ord. 2008-24, 11/10/08]

C. A department head seeking position changes that are not part of the annual requested budget shall present in writing the need and reasons therefore to the County Administrator. Thereafter, the County Administrator, Human Resources Director and the Human Resources Committee shall investigate the need of such department and, in the event the Human Resources Committee determines that such need exists, an appropriate recommendation shall be made to the Board of Supervisors for decision. [am. 2008-24, 11/10/08]

D. The County Administrator or Human Resources Director may employ limited term employees as may be required to fill temporary vacancies caused by vacation, sickness, leave of absence

or emergency, provided funds are available for such purpose in the budget. A report summarizing any emergency help approved shall be made to the Human Resources Committee. [am. 3/13/12, ord. 2011-31]

E. Job Sharing: The County Administrator or Human Resources Director may employ two or more employees to job share the duties and responsibilities of one full- or part-time position, provided the cost of the job sharing does not exceed the funds allocated for the position in the budget. The hours of the position shall be divided between the employees to best meet the needs of the department and the wages and benefits will be provided in accordance with HR0265, Part-time Employment. Should one of the employees vacate the job sharing arrangement, the County Administrator shall determine if the position should remain a job sharing position and post accordingly. A report summarizing any job sharing arrangements shall be made to the Human Resources Committee.

E.F. Positions that are created for a specific grant program are authorized for the duration of the grant funding. Upon elimination or reduction of grant funding, the position shall not be continued unless authorized by the Human Resources Committee. [cr. ord. 2005-43, 02/14/06]

F.G. Nothing contained in this ordinance shall be construed to require the County Administrator or the Human Resources Committee to fill all positions authorized by the Board of Supervisors, nor to prohibit the County Administrator or the Human Resources Committee from filling a position for up to 12 months at a lesser number of hours than budgeted. [am. ord. 2005-43, 02/14/06; am. ord. 2009-10, 07/14/09]

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: There is no fiscal impact.

Mode moved that Ordinance No. 2017-06 be adopted. Seconded and carried.

Mode introduced Resolution No. 2017-18.

Executive Summary

Jefferson County Human Services continues to experience a significant number of citizens struggling with opiate/heroin addictions. It is not uncommon for Human Services to receive 5 to 10 requests for opiate treatment in one day and for individuals to wait over one month to receive treatment. Over the last seven years, the total number of consumers seen for Mental Health treatment, including alcohol and drug abuse, nearly doubled, from 540 individuals in 2008 to 1,111 individuals in 2015. This only captures the increase in required psychotherapy treatment and does not reflect the increase in need for rehabilitative services.

To help combat the growing opiate/heroin epidemic, the Human Services Director has applied for State Targeted Response to the Opioid Crisis grant (STR) and is consequently requesting the creation of a full-time Psychotherapist position. The Psychothera-

pist will address the increased need for psychotherapy treatment services by providing group and individual therapy as well as case management services and will be fully funded through the STR. As a condition of the grant, Jefferson County Human Services must begin providing services prior to September 1, 2017.

On June 20, 2017, the Human Resources Committee reviewed the request from the Human Services Director and is recommending the creation of one full-time Psychotherapist position at Human Services, contingent on the successful attainment of the STR grant.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, with the significant increase in citizens struggling with opiate/heroin addictions in Jefferson County, current staffing levels at Human Services cannot effectively address the services needed, and

WHEREAS, funding is available through a State Targeted Response to the Opioid Crisis Grant for one full-time Psychotherapist position, and

WHEREAS, to meet this need for Jefferson County citizens, the Human Services Director, Human Services Board and County Administrator request, and the Human Resources Committee recommends, creation of one full-time Psychotherapist position at the Human Services Department.

NOW, THEREFORE, BE IT RESOLVED that the 2017 County Budget setting forth position allocations and funding at the Human Services Department be and is hereby amended to create one full-time Psychotherapist position at the Human Services Department, to become effective upon passage.

Fiscal Note: The Psychotherapist position is budgeted for \$83,976 annually for salary and fringe benefits (\$34,990 for the remainder of 2017 for salary and benefits) and is fully funded through the State Targeted Response to the Opioid Crisis grant; therefore, no tax-levy is required for this position. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Mode moved for the adoption of Resolution No. 2017-18. Seconded.

Mode introduced the following amendments to Resolution No. 2017-18.

Executive Summary

Jefferson County Human Services continues to experience a significant number of citizens struggling with opiate/heroin addictions. It is not uncommon for Human Services to receive 5 to 10 requests for opiate treatment in one day and for individuals to wait over one month to receive treatment. Over the last seven years, the total number of consumers seen for mental health treatment, including alcohol and drug abuse, nearly doubled, from 540 individuals in 2008 to 1,111 individuals in 2015. This only captures the

increase in required psychotherapy treatment and does not reflect the increase in need for rehabilitative services.

To help combat the growing opiate/heroin epidemic, the Human Services Director has applied for State Targeted Response to the Opioid Crisis grant (STR) and is consequently requesting the creation of a full time Psychotherapist position. The Psychotherapist will address the increased need for psychotherapy treatment services by providing group and individual therapy as well as case management services and will be fully funded through the STR. The STR grant also provides funding for medication management in the amount of \$20,973. As a condition of the grant, Jefferson County Human Services must begin providing services prior to September 1, 2017.

On June 20, 2017, the Human Resources Committee reviewed the request from the Human Services Director and is recommending the creation of one full-time Psychotherapist position at Human Services, contingent on the successful attainment of the STR grant. On July 11, 2017, the Human Services Board reviewed the resolution and recommended forwarding to the County Board.

WHEREAS, the above Executive Summary is incorporated into this resolution, and
WHEREAS, with the significant increase in citizens struggling with opiate/heroin addictions in Jefferson County, current staffing levels at Human Services cannot effectively address the services needed, and

WHEREAS, funding is available through a State Targeted Response to the Opioid Crisis Grant for one full-time Psychotherapist position, and

WHEREAS, to meet this need for Jefferson County citizens, the Human Services Director, Human Services Board and County Administrator request, and the Human Resources Committee recommends, creation of one full-time Psychotherapist position at the Human Services Department.

NOW, THEREFORE, BE IT RESOLVED that the 2017 County Budget setting forth position allocations and funding at the Human Services Department be and is hereby amended to create one full time Psychotherapist position at the Human Services Department, to become effective upon passage.

Fiscal Note: ~~The Psychotherapist position is budgeted for \$83,976 annually for salary and fringe benefits (\$34,990 for the remainder of 2017 for salary and benefits) and is fully funded through 2017 by the State Targeted Response to the Opioid Crisis grant; therefore, no tax-levy is required for this position. An increase of This resolution will result in a \$62,000 increase in both revenue and expenditures to cover the cost of salary, benefits, and medication management for the remainder of 2017. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).~~

Mode moved for the adoption of the amendments noted above. Seconded and carried.

Amended Resolution No. 2017-18 was adopted: Ayes 26 (Jones, Kelly, David, Buchanan, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, R. Kutz, Hanneman, Schroeder, Mode, Kannard, Jaeckel, Spaanem, Foelker, Patrick, Nelan, Schultz, Roberts, G. Kutz), Noes 0, Absent 4 (Tietz, Braugher, Morris, Poulson).

David, Chair of the Infrastructure Committee, introduced Resolution No. 2017-19.

Executive Summary

The Hillside office building currently does not have a fire alarm system installed and is in need of a code compliant fire alarm system including an emergency call out function. The Lueder Haus has a fire alarm system that is 23 years old which is 13 years beyond the recommend device life expectancy and 8 years beyond the recommended panel life expectancy.

The Health & Human Services building has a fire alarm panel with a defective annunciator that is not replaceable do to the age of the system. The Workforce Development Center has a fire alarm system that is 18 years old, which also surpasses the life expectancy of the equipment. All of the devices are older than the recommended life expectancy. These new systems will also provide the required emergency call out function. The Infrastructure Committee met on July 5, 2017, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, fire alarm systems serve an important role in providing for the safety of Jefferson County employees and members of the public, and

WHEREAS, a Request for Proposals was published seeking bids for equipment only and/or install only for the Hillside office building, Lueder Haus, Health & Human Services building and Workforce Development Center with the following bids being received:

Midwest Electric (complete system)	\$	199,630
Simplex Grinnell (equipment only)	\$	32,850
Starfire (complete system)	\$	256,000
Omni Technologies (complete system)	\$	110,769
Electric 1 (complete system)	\$	121,716

AND WHEREAS, all bids were reviewed by County staff and the Infrastructure Committee, and

WHEREAS, County staff and the Infrastructure Committee recommend entering into a contract with Omni Technologies, for \$110,769 as the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is hereby authorized to enter into a contract with Omni Technologies in the amount of \$110,769 for the pur-

chase and installation of a fire alarm system at the Hillside office building, Lueder Haus, Health & Human Services building and Workforce Development Center in order to maintain the necessary level of safety at those buildings.

Fiscal Note: The estimated cost of the project was \$120,000. With the transfer of \$85,000 from the roofing project to the fire alarm project (See Resolution No. 2016-73 approved March 14, 2017) and approval of \$45,000 in carryover funds from FY 2016 to 2017, adequate funds will be available in the Human Services Budget to execute the project.

David moved that Resolution No. 2017-19 be adopted. Seconded and carried: Ayes 26 (Jones, Kelly, David, Buchanan, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, R. Kutz, Hanneman, Schroeder, Mode, Kannard, Jaeckel, Spaanem, Foelker, Patrick, Nelan, Schultz, Roberts, G. Kutz), Noes 0, Absent 4 (Tietz, Braughler, Morris, Poulson).

Lund, member of the Law Enforcement/Emergency Management Committee, introduced Resolution No. 2017-20.

Executive Summary

Jefferson County and Computer Information Systems, Inc. entered into a license agreement on January 17, 2002, to provide a Computer Aided Dispatch System, a Records Management System, a Jail Management System and a Civil Process System to support Jefferson County's law enforcement operations. The Jefferson County Sheriff's Office has determined that upgrading these systems to include a Mobile Computer System, an Automatic Vehicle Location System and a State Computer Aided Dispatch Interface would enhance law enforcement operations in Jefferson County. The Jefferson County Sheriff's Office supports the proposal to upgrade its existing systems. On June 23, 2017, the Law Enforcement Committee recommended forwarding this resolution to the County Board to authorize entering into a professional services agreement with Computer Information Systems, Inc. for a patrol software upgrade at a cost of \$281,776.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Sheriff's Office received a proposal to upgrade its Computer Aided Dispatch System and related systems for a total cost of \$281,776, and

WHEREAS, the Law Enforcement Committee recommends upgrading these systems for the proposed amount.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator or his designee is authorized to enter into a contract with Computer Information Systems, Inc. on behalf of the Jefferson County Sheriff's Office for a patrol software upgrade in the amount of \$281,776.

Fiscal Note: This project will cost \$281,776 which has been included in the 2017 Sheriff's Office budget. Two Hundred Eighty Thousand Dollars has been budgeted for this project and the remaining \$1,776 will be funded through a \$4,600 cost savings from

the Lake Mills receiver site project.

Lund moved for the adoption of Resolution No. 2017-20.

Seconded and carried: Ayes 26 (Jones, Kelly, David, Buchanan, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, R. Kutz, Hanneman, Schroeder, Mode, Kannard, Jaeckel, Spaanem, Foelker, Patrick, Nelan, Schultz, Roberts, G. Kutz), Noes 0, Absent 4 (Tietz, Braughler, Morris, Poulson).

Kelly, member of the Parks Committee, introduced Resolution No. 2017-21.

Executive Summary

The Jefferson County Parks Department received bids to improve the Rock River County Park boat launch located at W5281 County Highway B west of Johnson Creek. The purpose of the project is to improve the public boat launch located at the park by installing a push-in-place precast concrete launch. On June 9, 2017, the Parks Department received bids from area contractors. The Parks Committee met on July 10, 2017, and recommended forwarding this resolution to the County Board to accept the bid from Valia Excavating, LLC as the lowest responsible bidder.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Parks Department solicited bids to improve the Rock River County Park boat launch located at W5281 County Highway B west of Johnson Creek, and

WHEREAS, such bids were received and opened on June 9, 2017, with the following results:

Bids:

Valia Excavating LLC	Janke General Contractors	Nugen Johnson LLC	H&H Civil Construction
\$36,300.00	\$51,000.00	\$79,494.41	\$51,055.00

WHEREAS, the Parks Committee has determined that Valia Excavating, LLC is the lowest responsible bidder for this project and recommends accepting this bid.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Parks Department is authorized to accept the bid of Valia Excavating, LLC as the lowest responsible bidder for the Rock River Park Boat Launch Improvement Project.

Fiscal Note: This project will be funded by a \$30,000 Recreational Trails Act Program grant, a \$25,000 donation by the Watertown Outboarders Club and a \$5,000 set aside. Thirty Thousand Dollars has been allocated in the 2017 Parks Department budget for this project. An additional \$30,000 of grant revenue and expenses will be included in the budget to account for the Recreational Trails Act Program Grant that was not originally budgeted. This is a budget amendment requiring 20 out of 30 affirmative votes from the total membership of the County Board.

Kelly moved that Resolution No. 2017-21 be adopted. Seconded and carried: Ayes 26 (Jones, Kelly, David, Buchanan, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, R.

Kutz, Hanneman, Schroeder, Mode, Kannard, Jaeckel, Spaanem, Foelker, Patrick, Nelan, Schultz, Roberts, G. Kutz), Noes 0, Absent 4 (Tietz, Braughler, Morris, Poulson).

Nass, Chair of the Planning & Zoning Committee, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on April 20, May 18 and June 15, 2017, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations: Approval of petitions R3965A-17, R3969A-17, R3971A-17, R3972A-17, R3973A-17, R3974A-17, R3975A-17, R3976A-17 and R3977A-17.

Dated this 26th day of June 2017, Donald Reese, Secretary.

The prior month's amendments R3912A-16, R3968A-17 and R3970A-17 are effective upon passage by County Board, subject to Wis. Stats. 59.69(5).

Nass introduced Ordinance No. 2017-07.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R3965A-17 was referred to the Jefferson County Planning and Zoning Committee for public hearing on April 20, 2017; Petition R3969A-17 was referred for public hearing on May 18, 2017; and Petitions R3971A-17, R3972A-17, R3973A-17, R3974A-17, R3975A-17, R3976A-17 and R3977A-17 were referred for public hearing on June 15, 2017, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a 1.2-acre A-3 building site on the north side of State Road 59 from PIN 024-0516-2413-000 (27.48 acres) in the Town of Palmyra. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval by Wisconsin Department of Transportation, receipt by Zoning of a suitable soil test, and upon approval and recording of a final certified survey map for the lot. R3965A-17 – Bernard Gilbert

Rezone to create two, 1-acre building sites from part of PIN 010-0615-2211-000 (38.51 acres) in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The revised sites are on Haas Road in the Town of Hebron. This utilizes the

last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of a suitable soil test for each lot, receipt of a revised preliminary certified survey map signed off on by the Town and County and upon approval and recording of a final certified survey map for the lots. R3969A-17 – Laura Jacobson/Roy J. Haas Jr. property

Create a 2-acre A-3, farm consolidation lot around the home at N6519 County Road Q and a 2-acre A-3, farm consolidation lot around the home at N6523 County Road Q from part of PINs 002-0714-0843-000 (24.22 acres) and 002-0714-1712-001 (10 acres) in the Town of Aztalan. The proposal is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This action is conditioned upon approval and recording of a final certified survey map for the lots, including extraterritorial plat review if necessary. R3971A-17 - Vincent J. Stark Estate

Create a 2.6-acre A-3, farm consolidation lot around the home and shed at N1655 Findlay Road, Town of Cold Spring from PIN 004-0515-1711-000 (40 acres). This proposal is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Approval is conditioned upon receipt and recording of a final certified survey map for the lot. R3972A-17 – Mark & Deborah Hoffmann

Create a 2-acre A-3 vacant building site on Tesmer Road from part of PIN 030-0813-2341-000 (20.938 acres) in the Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon receipt of a suitable soil test, and approval and recording of a final certified survey map for the lot. R3973A-17 – Casey L. Kottwitz/James & Gail Kottwitz Trust property

Create a 2-acre A-3 lot with existing shed at W4264 Zillge Lane in the Town of Watertown from part of PIN 032-0815-2942-001 (15.061 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon access approval for the remaining A-1 zoned property, suitable soil test for the building site, and approval and recording of a final certified survey map for the lot. R3974A-17 – Zach Holcomb/Conrad & Carolyn Holcomb Trust property

Create a vacant 1-acre A-3 building site from part of PIN 014-0615-0141-001 (14.24 acres) in the Town of Jefferson and a vacant 2-acre building site from part of PINs 014-0615-0141-001 (14.24 acres) in the Town of Jefferson and 026-0616-0632-000 (40.82 acres) in the Town of Sullivan. These lots are on either side of N4664 Rome Road and are being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Approval is conditioned upon road access approval, receipt of a suitable soil test, and approval and recording of a final certified survey map for the lots. There shall be no development on slopes exceeding 20%. R3975A-17 – Tom & Terry Zignego

Create a 3.66-acre Natural Resource zone north of N4664 Rome Road from part of PINs 014-0615-0141-001 (14.24 acres), Town of Jefferson and 026-0616-0632-000 (40.82 acres), Town of

Sullivan. This is being done in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the zone. R3976A-17 – Tom & Terry Zignego

Create a 2-acre Natural Resource zone from part of PIN 022-0613-1211-000 (34.07 acres) near County Road G in the Town of Oakland. This is being done in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Approval is conditioned upon recording of a final certified survey map for the area. R3977A-17 – William Becker/Carl & Jennifer Martin property

The above rezonings shall be null and void and of no effect one year from date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved that Ordinance No. 2017-07 be adopted as printed. Seconded and carried with Kannard abstaining for possible conflict of interest.

County Administrator Wehmeier introduced Resolution No. 2017-22.

Executive Summary

The Jefferson County Sheriff's Office operates a communication facility on land owned by the City of Waterloo that serves the Jefferson County Sheriff's Office as well as fire, police and EMS in Jefferson County. Access to this communication facility by Jefferson County is authorized through an agreement between Jefferson County and the City of Waterloo. The communication equipment and the structure on which the communication equipment is located are in need of replacement. The replacement will require the construction of a new communication tower and the acquisition of additional land near the current site. The adjoining landowner has agreed to sell .2 acres of land to Jefferson County at a cost of \$2000 to allow construction of a new communication tower. The City of Waterloo is aware of this land purchase and construction of a new communication tower. This resolution will authorize Jefferson County to purchase .2 acres of land adjoining the current site for the construction of a communication tower with the option to reconvey this property to the City of Waterloo with a perpetual license or easement allowing access to the communication equipment by Jefferson County. A subsequent sale of the .2 acre parcel to the City of Waterloo and any required easements or licenses will be negotiated between the City of Waterloo and the Jefferson County Administrator. The Law Enforcement Committee was informed about this project at its June 23, 2017 meeting, but did not take action. This resolution is being presented to the County Board for consideration by the County Administrator pursuant to County Board Rule 3.04(1).

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Sheriff's Office communication facility in Waterloo is in need of replacement, and

WHEREAS, there is insufficient land near the existing site to

construct a new communication facility, and

WHEREAS, the adjoining landowner has agreed to sell .2 acres of real property to Jefferson County to construct a new communication tower.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to purchase .2 acres of real property adjoining the current communication facility located in Waterloo, Wisconsin, for the purpose of constructing a new communication tower for the Sheriff's Office.

BE IT FURTHER RESOLVED that the County Administrator is hereby authorized to sell this real property to the City of Waterloo and negotiate any required easements or licenses if determined to be in the County's best interests and the County Clerk shall execute a deed conveying such real property.

Fiscal Note: This \$2000 purchase will be funded through a \$4600 cost savings from the Lake Mills receiver site project. Acquisition costs of \$2000 have been included in the 2017 Sheriff's Office budget.

Buchanan moved that Resolution No. 2017-22 be adopted.

Seconded and carried: Ayes 26 (Jones, Kelly, David, Buchanan, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, R. Kutz, Hanneman, Schroeder, Mode, Kannard, Jaeckel, Spaanem, Foelker, Patrick, Nelan, Schultz, Roberts, G. Kutz), Noes 0, Absent 4 (Tietz, Braughler, Morris, Poulson).

Wehmeier introduced Resolution No. 2017-23.

Executive Summary

The Disaster Mitigation Act of 2000 established a program of technical and financial assistance to states and local governments to assist in the implementation of pre-disaster hazard mitigation measures that are cost-effective and are designed to reduce injuries, loss of life, and property damage and destruction, including damage to critical services and facilities under the jurisdiction of the states or local governments. The Act authorizes such assistance to be used to: (1) support effective public-private partnerships; (2) improve the assessment of a community's natural hazards vulnerabilities; or (3) establish a community's mitigation priorities. Jefferson County is in the process of updating its Hazard Mitigation Plan consistent with the Disaster Mitigation Act of 2000. This resolution will adopt a public implementation plan to involve citizens and local units of government in its plan update. The Law Enforcement/Emergency Management Committee did not act on this resolution to forward to the County Board. This resolution is being presented to the County Board for consideration by the County Administrator pursuant to County Board Rule 3.04(1).

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County applied for and received a federal grant to help fund the update of the Jefferson County Hazard Mitigation Plan consistent with the Disaster Mitigation Act of 2000, and

WHEREAS, it is desirable to involve citizens and local units of government in the preparation, review and adoption of the plan update.

NOW, THEREFORE, BE IT RESOLVED that the attached public participation plan is hereby adopted.

Fiscal Note: This resolution has no fiscal impact.

**Public Participation Plan
Jefferson County Hazard Mitigation Plan 5-Year Update**

Working in concert with local jurisdictions, Jefferson County has initiated a project to update the Jefferson County hazard mitigation plan that was first adopted in 2008. The items listed below are the ways in which the County will facilitate public participation in the plan update.

- **Formation of a Steering Committee.** A steering committee will be established to guide the project and provide oversight and input. Members will include county officials and staff and local officials and representatives who wish to participate.

- **Public Notices for Steering Committee Meetings.** All Steering Committee meetings will be formally noticed and open to the public consistent with the state's open meeting law.

- **Local Government Involvement.** Each of the local governments in Jefferson County (towns, cities, and villages) will be contacted early in the process and informed about the project and asked to enter into a memorandum of understanding (MOU) with the County. Although the MOU would be non-binding, it would establish a framework for intergovernmental cooperation and coordination in terms of information sharing and give the jurisdiction the opportunity to also adopt the updated plan making it eligible for federal mitigation funding.

- **Local Jurisdiction Survey.** A set of maps, a listing of critical facilities in the jurisdiction, and a draft version of the assessment matrix used in the plan will be sent to each of the jurisdictions in the County. Local officials will have an opportunity to review and comment on the materials prepared up to that date.

- **Website.** Information about the project will be posted on the County's website, along with draft documents, maps, meeting notices and agendas, and project-related news.

- **Material Availability.** As various drafts are completed, copies will be sent to each of the local jurisdictions in Jefferson County and other interested parties for review and comment.

- **Acknowledgement by municipalities.** Each of the cities and villages in the County will be sent a proposed copy of the plan along with a form they can use to acknowledge that they have reviewed the plan, and either recommend one or more revisions or accept the plan as drafted.

- **Public Hearing.** The Board of Supervisors will hold at least one public hearing to formally accept public comment on the proposed plan. Each of the cities and villages in the County will need to conduct separate public hearings to collect public input from within their particular jurisdiction.

• **Other Means.** The County may provide other avenues for public participation and local government involvement during the course of the project.

Buchanan moved for the adoption of Resolution No. 2017-23. Seconded and carried.

Wehmeier introduced the following appointments:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Sections 59.18 of the Wisconsin Statutes, I do hereby request the County Board's confirmation of the following appointments:

a. Mark Elworthy, Whitewater, Wisconsin, to the Jefferson County Library Board to fill an unexpired term ending December 31, 2019 (replace Jeff Zaspel).

b. Dale Weis, Helenville, Wisconsin, to the Zoning Board of Adjustment for a three-year term ending July 1, 2020.

Buchanan moved to confirm the above appointments. Seconded and carried.

Mode, Chair of the Human Services Board, introduced the following appointments:

a. Jeanne Tyler, Lake Mills, Wisconsin, to the Aging & Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 1, 2020 (replace Dan Krause).

b. Audrey Postel, Fort Atkinson, Wisconsin, to the Nutrition Project Council for an indeterminate term.

c. Carol O'Neil, Johnson Creek, Wisconsin, to the Nutrition Project Council for an indeterminate term.

Mode moved to confirm the above appointments. Seconded and carried.

Public Comment (General). None.

Supplemental information presented at the July 11, 2017, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Buchanan moved that the Board adjourn. Seconded and carried at 8:18 p.m.