

Committee members: Jones, Richard (Chair)
Hanneman, Jennifer, (Vice Chair)
Kutz, Russell (Secretary)
Rinard, Amy
Jaeckel, George

1. **Call to Order** – Jones called the meeting to order at 8:29 a.m.
2. **Roll Call (establish a quorum)** - All committee members were present. Staff members present were Ben Wehmeier, Barb Frank, Marc DeVries and Tammy Worzalla. There were no others present.
3. **Certification of compliance with the Open Meetings Law** – Ben Wehmeier certified that the meeting was in compliance of the Open Meetings Law for the State of Wisconsin.
4. **Approval of the agenda** – No changes to the agenda were requested.
5. **Approval of Finance Committee minutes** - A motion was made by Jaeckel/Rinard to approve the September 11, 2017, September 13, 2017, September 14, 2017, and September 15, 2017 minutes. The motion passed 5-0.
6. **Communications** – Wehmeier handed out a communication regarding proposed changes to the budget since the last Finance Committee meeting on September 15, 2017.
7. **Public Comment**- None.
8. **Review and approval of possible budget updates** – Wehmeier reviewed the proposed changes to the budget since the last Finance Committee meeting on September 15, 2017. Wehmeier discussed that the savings in health care were finalized. Wehmeier discussed the possibility of using some of the savings to budget an amount in contingency for a mid-year .5% COLA to be reviewed by the joint Human Resources/Finance Committee pending the results of a County-wide compensation study. Wehmeier discussed the proposed UW Extension (UWX) agent changes. The County seeks input on the services provided by the contracted UWX agents. Contract negotiations are ongoing with the state. At this point the cost for the agents is fully funded. The Committee agreed it is prudent to leave the contracted positions fully funded until negotiations are finalized with a subsequent review of UWX budget needs based on the needs of the community and the qualifications of the agents at a later date. Wehmeier also discussed some additional capital projects to be funded from the savings. Human Services was awarded a grant for \$250,000 that will increase revenues and expenditures in the 5009 Business Unit. Human Services also was awarded additional grant dollars for Project YES in the amount of \$32,041 and potential additional billings for services under the same of \$10,680 for a total increase to revenues and expenditures in the 5090 and 5027 Business Units respectively. Motion made by Rinard/Jaeckel to approve the changes to the 2018 budget. The motion passed 5-0.
9. **Discussion and possible action on MIS 2017 Capital Budget** – Wehmeier discussed possible changes to the capital budget for MIS. Currently there is \$95,000 budgeted for the Microsoft Exchange server. Wehmeier proposed a short term solution that would last until we are forced to go to Office 365 costing \$30,000 with the remainder being considered for additional storage for camera and recording equipment related to security. Motion made by Jones/Jaeckel to approve the plan changes to this project. The motion passed 5-0.
10. **Adjourn** – A motion was made at 9:33 a.m. to adjourn by Jaeckel/Hanneman. The motion passed 5-0.

Next scheduled meetings: Thursday, October 12, 2017 Regular Meeting
Thursday, November 9, 2017 Regular Meeting
Thursday, December 14, 2017 Regular Meeting

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.