

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Tuesday, January 3, 2017**

The Jefferson County Highway Committee met on Tuesday, January 3, 2017, at 8:00 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Donald Reese; Ron Buchanan; Mike Kelly; James Braughler

Members absent: Blane Poulson

Also Present: William Kern, Highway Commissioner  
J. Blair Ward, Corporation Counsel  
Ann Jenswold, Highway Department

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the November 29, 2016 Highway meeting, having been distributed in advance, it was moved by Mr. Buchanan and seconded by Mr. Kelly to approve the minutes as printed.

Carried by the following roll call:

AYES: Reese, Buchanan, Kelly, Braughler

NOES: None

ABSENT: Poulson

ABSTAIN: None

**CORRESPONDENCE:**

Newsletters/E-Mails:

- NONE

News Releases/Notices:

- Secretary of WisDot has resigned. A new Secretary will be announced soon.

**PUBLIC COMMENT:**

- NONE

**HIGHWAY COMMISSIONER'S REPORT:**

- **Construction Projects**

- CTH "A" (Crossman Road – City of Lake Mills)

Project Type: Reconstruction

Progress: Project is on-hold until necessary right-of-way is purchased

- **Winter Maintenance**

Crews have been busy with several significant winter storms in December

First three storms in December totaled over 20 inches of snow and were prolonged storms over most of the first three weekends

Anti-icing crews are applying salt brine before all storms if the weather conditions warrant the application (Bridge Decks, Interstate 94, State Highway 26, and other selected secondary state and county highway sections)

- **General Maintenance**

All fall mowing was completed

Bridge crew working on guardrail and small maintenance projects

Crews are working on brush and small tree removals on I-94 west of Lake Mills

Crews completed shoulder improvements on several state highways and Interstate 94

Between winter storms crews are patching areas of need on county and state highways

- **Office/Shop Staff**

Working on end of year physical inventories

Mechanics are very busy with winter maintenance equipment set-up and numerous calibrations and adjustments to plow trucks over the first few winter storms

**OLD BUSINESS**

- NONE

**NEW BUSINESS**

**9a. Discussion and possible action on accepting equipment bids for skid steers, self-propelled sweepers, and quad-axle trucks with plow equipment**

Commissioner Kern reviewed the highway equipment with the Committee. He stated that after reviewing the department's equipment needs, we are looking at bidding six quad axle trucks with plow equipment to replace the tri-axle trucks currently in use, two skid steer, and two new road sweepers.

It was moved by Mr. Buchanan and seconded by Mr. Kelly to authorize the Highway Department to purchase two (2) Skid Steer Loader Units at \$95,630.00 from Mid-State Equipment in Watertown. The current skid steer units will go to auction.

Carried by the following roll call:

AYES: Reese, Buchanan, Kelly, Braugher

NOES: None

ABSENT: Poulson

ABSTAIN: None

It was moved by Mr. Buchanan and seconded by Mr. Kelly to authorize the Highway Department to purchase two (2) 2017 Superior SM80K Self-Propelled Sweepers at \$119,364.00 from Serwe Implement in Brownsville. The current sweeper units will go to auction.

Carried by the following roll call:

AYES: Reese, Buchanan, Kelly, Braugher

NOES: None

ABSENT: Poulson

ABSTAIN: None

It was moved by Mr. Buchanan and seconded by Mr. Reese to authorize the Highway Department to purchase six (6) 2018 International 7600SBA Quad-Axle Trucks at \$463,061.42 from Lakeside International. These trucks will be replacing 6 tri-axle trucks currently in the fleet.

Also authorizing the purchase of Truck Equipment (truck box, plow, wing, spreader, hydraulic controls, pre-wet tank, lights, set-up) for the six trucks purchased for \$638,625.00 from Casper Truck Equipment.

Carried by the following roll call:

AYES: Reese, Buchanan, Kelly, Braugher

NOES: None

ABSENT: Poulson

ABSTAIN: None

**9b. Discuss monthly financial account summary (YTD)**

Commissioner Kern reviewed the financial account summary with the Committee, and questions were answered. No Motion

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	12/08/16	\$ 774,670.92
BILLS:	12/27/16	\$ 231,218.85
BILLS:	01/03/17 For 2016	\$ 442.41
BILLS:	01/03/17 For 2016	\$ 91,447.37
BILLS:	01/03/17 For 2017	\$ 5,000.00
P CARD:	DEC-BRIAN	\$ 164.00
P CARD:	DEC-BILL	\$ 297.00
P CARD:	DEC-GENERAL	\$ 3,134.27
COMMITTEE:	NOVEMBER	<u>\$ 349.52</u>
TOTALS:		\$1,106,724.34

It was moved by Mr. Buchanan and seconded by Mr. Kelly that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Reese, Buchanan, Kelly, Braughler
- NOES: None
- ABSENT: Poulson
- ABSTAIN: None

Motion by Mr. Buchanan and seconded by Mr. Kelly to adjourn at 9:10 a.m.

Carried by the following roll call:

- AYES: Reese, Buchanan, Kelly, Braughler
- NOES: None
- ABSENT: Poulson
- ABSTAIN: None

The next meeting will be held on Tuesday, January 31, 2017 at the Jefferson County Highway Department.

Approval: \_\_\_\_\_  
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