

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, January 31, 2017

The Jefferson County Highway Committee met on Tuesday, January 31, 2017, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Donald Reese; Ron Buchanan; Mike Kelly; James Braughler; Blane Poulson

Members absent: None

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
Ann Jenswold, Highway Department
Erik Coonen, Highway Department

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the January 3, 2017 Highway meeting, having been distributed in advance, it was moved by Mr. Buchanan and seconded by Mr. Kelly to approve the minutes as printed.

Carried by the following roll call:

AYES: Reese, Buchanan, Kelly, Braughler, Poulson

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- E-Mail 1-25-17: WisDOT – Soliciting for projects Rural Urban & Bridge.

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**

- CTH "A" (Crossman Road – City of Lake Mills)

Project Type: Reconstruction

Progress: Project is on-hold until necessary right-of-way is purchased

- **Winter Maintenance**

Crews have been busy with several significant winter storms in December

Crews dealt with several ice storm events in January

Anti-icing crews are applying salt brine before all storms if the weather conditions warrant the application (Bridge Decks, Interstate 94, State Highway 26, and other selected secondary state and county highway sections)

- **General Maintenance**

Sign crew is busy with sign replacement work and knockdowns

Bridge crew working on guardrail and small maintenance projects

Crews are working on brush and small tree removals on I-94 west of Lake Mills

Between winter storms crews are patching areas of need on county and state highways

- **Office/Shop Staff**

Completed end of year physical inventories

Preparing to close out all 2016 accounting for maintenance and projects

OLD BUSINESS

- NONE

NEW BUSINESS

9a. Discussion and possible action on accepting equipment bids for skid steers, self-propelled sweepers, and quad-axle trucks with plow equipment

Commissioner Kern reviewed the highway equipment with the Committee. There were no changes from the January 3, 2017 meeting, when the bids were approved. The bids will go to February County Board as previously approved. No Motion

9b. Discuss monthly financial account summary (YTD)

Commissioner Kern reviewed the preliminary year-end financial account summary with the Committee, and questions were answered. No Motion

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	01/12/17 For 2016	\$	33,650.75
BILLS:	01/13/17 For 2016	\$	23,073.03
BILLS:	01/31/17 For 2016	\$	22,588.48
BILLS:	01/31/17 For 2017	\$	18,365.46
P CARD:	JAN-BRIAN	\$	691.89
P CARD:	JAN-GENERAL	\$	<u>48,656.60</u>
TOTALS:		\$	147,026.21

It was moved by Mr. Poulson and seconded by Mr. Buchanan that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Reese, Buchanan, Kelly, Braughler, Poulson
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion by Mr. Buchanan and seconded by Mr. Poulson to adjourn at 8:45 a.m.

Carried by the following roll call:

- AYES: Reese, Buchanan, Kelly, Braughler, Poulson
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next meeting will be held on Tuesday, February 28, 2017 at the Jefferson County Highway Department.

Approval: _____
