

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Tuesday, August 29, 2017**

The Jefferson County Highway Committee met on Tuesday, August 29, 2017, at 8:00 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Donald Reese; Ron Buchanan; Mike Kelly; James Braughler, Blane Poulson

Members absent: None

Also Present: William Kern, Highway Commissioner  
Ben Wehmeier, County Administrator

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the July 25, 2017 Highway meeting, having been distributed in advance, it was moved by Mr. Buchanan and seconded by Mr. Reese to approve the minutes as printed.

Carried by the following roll call:

AYES: Reese, Buchanan, Kelly, Braughler, Poulson

NOES: None

ABSENT: None

ABSTAIN: None

**CORRESPONDENCE:**

Newsletters/E-Mails:

- Donna Hollinger, Town of Jefferson Chair: Regarding speed reduction on CTH "Y" from Highway 18 to F&J Town Line roads

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

- NONE

**HIGHWAY COMMISSIONER'S REPORT:**

- **Construction Projects**

- CTH "P" (CTH E – CTH F) – 4.00 miles

Project Type: Reconstruction (2017/2018)

Progress: Large culvert installation complete, binder paving on the section of CTH E to Rockvale Road the last week of August.

- CTH "Y" (CTH D – CTH F) – 3.00 miles

Project Type: Pulverize and Resurface

Progress: Project is complete.

- CTH "Y" (US 18 – STH 26) – 4.75 miles

Project Type: Pulverize and Resurface

Progress: Project is complete.

- CTH "J" (CTH G – Jefferson, Hwy Site Access Road)

Project Type: Landscaping, Paving Access Road

Progress: Landscaping work completed, access road has been prepared for paving.

- **Winter Maintenance**

- **General Maintenance**

Crews finished all seal coat work including STH 106 (Fort Atkinson – CTH CI)

Crews completed site preparation work for the Concord satellite building and will work on Lake Mills site when all permits are obtained.

- **Office/Shop Staff**

2018 Highway Department budget was completed and is in review by County Administration

**OLD BUSINESS**

- NONE

**NEW BUSINESS**

**9a. Review and discuss 2017 construction project schedule**

Commissioner Kern reviewed the 2017 construction project schedule with the Committee, and questions were answered. No Motion

**9b. Discuss monthly financial account summary (YTD)**

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS: 08/03/17	\$ 259,002.53
BILLS: 08/09/17	\$ 136,880.91
BILLS: 08/29/17	\$ 227,875.22
COMMITTEE: JULY	\$ 275.64
P CARD: AUG-BRIAN	\$ 205.00
P CARD: AUG-BILL	\$ 80.00
P CARD: AUG-GENERAL	\$ <u>2,851.53</u>
TOTALS:	\$ 627,170.83

It was moved by Mr. Poulson and seconded by Mr. Buchanan that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Reese, Buchanan, Braugler, Kelly, Poulson
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion by Mr. Buchanan and seconded by Mr. Braugher to adjourn.

Carried by the following roll call:

AYES: Reese, Buchanan, Braugher, Kelly, Poulson

NOES: None

ABSENT: None

ABSTAIN: None

The next meeting will be held on Tuesday, October 3, 2017, at the Jefferson County Highway Department.

Approval: \_\_\_\_\_  
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