

Minutes of the
HOME Board Meeting
May 18, 2017

Members Present: Rock Brandner, Joseph Birbaum, Ron Buchanan, John Kannard, Jay Schreurs, Jay Shambeau, Kathleen Schilling, Duane Paulson, Dick Schultz, Maria Watts, Mike Wineke

Staff: Kristin Silva, Lori Rutzinski and Christina Brockish, Waukesha County; Debbie Narus, Wisconsin Partnership for Housing Development

Excused Absence: John Bulawa, Christine Howard,

Guests: RoxAnne Witte, Jefferson County Economic Development Consortium

- I. The meeting was called to order by Kathleen Schilling, Board Secretary, with a quorum of the Board present at 9:00 a.m.
- II. The Board Chair led the Pledge of Allegiance.
- III. On a motion by Ron Buchanan and seconded by Jay Shambeau, the minutes from the February 18, 2017 HOME Board meeting were unanimously approved.
- IV. Kristin Silva spoke about the radio advertisement that Wisconsin Partnership for Housing Development is currently running. The advertisement will run a total of 720 times in a period of twelve weeks in addition to print ads. Joe Birbaum and Maria Watts suggested a press release advertising the HOME program, Kristin is currently working with her peers from across the State to release a joint statement describing the accomplishments of the HOME program.

Kristin shared that WHEDA announced their allocations and the Commonwealth application has been rejected at this stage due to a dispute related to all historic projects. Kristin spoke with Kevin McDonnell from Commonwealth Development Corporation and he believes there is still a possibility that they will reconsider.

The Family Promise project in West Bend is in the final approval process and expect to break ground in July.

Kristin expects a cut to HOME and CDBG funding in 2018 based on the current Federal budget proposals and will continue monitoring the budget.

- V. The WI Partnership Balance Fund Balance Report was reviewed. Debbie Narus updated the Board on the core programs; there were 26 Down Payment Assistance (DPA) reservations, 5 Purchase/Rehab reservations, and 1 Rehab reservation. Debbie mailed 100 letters to homeowners in Washington County and received only one phone call.
- VI. The 2018 HOME allocation proposal was reviewed. Kristin is anticipating a cut in funding and recommended budgeting with a 10% decrease from the 2017 award. There will be a 30-day public comment period from June 13, 2017 to July 12, 2017 and a public hearing on June 28, 2017 at 3:00 p.m.

On a motion by Joe and seconded by Ron Buchanan, the Board unanimously approved the 2018 recommended HOME allocation as follows:

Grant	\$ 959,909
Projected Program Income	\$ <u>200,000</u>
	\$1,159,909
Administration	- <u>115,990</u>
	1,043,919
15% CHDO Reserve (required)	- <u>143,986</u>
	899,933
Housing Development	- <u>199,933</u>
	\$ 700,000

CORE PROGRAMS

Downpayment Assistance	\$ 300,000
Housing Rehabilitation	\$ 225,000
Purchase/Rehabilitation	\$ <u>175,000</u>
Total:	\$ 700,000

- VII. Kristin provided a packet of information that shows the breakdown of HOME assistance for each of the core programs by County. Approximately \$4,000,000 has been provided for Downpayment Assistance, \$3,389,000 for HOME Rehabilitation, and \$2,014,000 for Purchase Rehabilitation.
- VIII. On a motion by Joe and seconded by Duane Paulson, the Board unanimously approved the meeting adjourned at 9:30 a.m.

Respectfully submitted,



Christine Howard
Chair, HOME Board