

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
October 10, 2017

Board Members Present: Richard Jones, Russell Kutz, Cynthia Crouse, Jim Schultz and Augie Tietz

Absent: Jim Mode and John McKenzie

Others Present: Director Kathi Cauley; Deputy Director Brent Ruehlow; Administrative Services Division Manager Brian Bellford; Economic Support Manager Jill Johnson; Aging & Disability Resource Division Manager Sharon Olson; Office Manager Donna Hollinger, and County Administrator Ben Wehmeier.

1. CALL TO ORDER

Mr. Jones called the meeting to order at 8:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

Mode and McKenzie absent/Quorum established.

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Ms. Cauley certified that we are in compliance.

4. REVIEW OF THE OCTOBER 10, 2017 AGENDA

No Changes

5. PUBLIC COMMENTS

No Comments

6. APPROVAL OF THE SEPTEMBER 12, 2017 BOARD MINUTES

Mr. Tietz made a motion to approve the September 12, 2017 board minutes.

Mr. Kutz seconded.

Motion passed unanimously.

7. COMMUNICATIONS

No communications

8. REVIEW OF AUGUST 2017 FINANCIAL STATEMENT

Mr. Bellford reviewed the August 2017 financial statement (attached) and reported that there is a projected positive year-end fund balance of \$78,243. This includes our carryover from 2016 but excludes any prepaid adjustments. This compares to a projected year-end balance of \$57,445 at the end of July. He also presented the summary and financial statements (attached) that detail revenue, expenses, tax levy and variance by program within each Division and discussed the areas that are having the most impact on the budget. He also presented reports showing Detox and Alternate Care statistics (attached).

9. REVIEW AND APPROVE SEPTEMBER, 2017 VOUCHERS

Mr. Bellford reviewed the summary sheet of vouchers totaling \$496,868.10 (attached).
Mr. Tietz made a motion to approve the September 2017 vouchers totaling \$496,868.10.
Mr. Schultz seconded.
Motion passed unanimously.

10. DIVISION UPDATES: CHILD & FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER

Child & Family Resources:

Mr. Ruehlow reported on the following items:

- The Key Outcome Indicator for our JJ team is to have 95% of children on formal supervision stay in the community. We are at 90% which is up from 85%, but we feel that is still a great percentage.
- The Birth to Three has an increase in referrals. We had 168 for all of 2016 and this year to date we are at 178. We found that many people are moving into the Watertown area and need services. We have also received increased Wraparound referrals due to the new clientele in Watertown as well.
- October is Youth Services Awareness Month and staff are doing many outreach activities such as being on the radio. They are also doing fundraising activities such as selling popcorn to help clients.
- As reported at our July meeting, there was a memo from DCF regarding “Child Support Referrals from eWISACWIS for Parents of Children in Out-of-Home Care.” We felt that this was not in the best interest of the child and would have a substantial fiscal impact to the County. I was invited to be on the committee to review this topic. We met with the Child Support Association to work together, but they are not in agreement with us. There will be a listening session in Stevens Point tomorrow so we can explain the unique things that we do to get reunification.
- We had several positions give notice and we have been doing interviews for them.

Behavioral Health:

Ms. Cauley reported on the following items:

Key Outcome Indicators for all teams are being met.

- CCS is exceeding their goal of 72% of treatment plan goals are being met. They were at 93% for the month.
- The outpatient clinic is very busy and booked into November.
- We had 6 emergency detentions in September
- We had 7756 crisis calls compared to 6840 for last year at this time.
- The diversion rate is 75%.
- The 3-day “DBT in schools” continues to be implemented with success and youth report liking it. We will have another training in June. This has prepared schools to apply for grants.
- We are seeing an increase in homelessness. Whitewater school district has 29 kids who are homeless. We have a meeting planned to address this and everyone is invited to attend on October 30 at 9:30 at the Highway Dept. Jim Mathy, Director of Housing for Milwaukee County will be the main speaker.

Administration:

Mr. Bellford reported on the following items:

- We are working on the 2018 contracts and the state is requiring that we modify the language.
- We are working diligently on the 2017 billing and plan to be current by the end of the year.
- There are some changes in state reporting on how the CRS program is funded. Currently we are paid by the State on a daily rate, and they want it to change to 15-minute increments. We are gathering information for them. This is a problem because caregivers may not be interested in providing these services anymore.
- We are preparing for the CRS audit.
- The concrete, painting, and carpet projects are done. The fire alarm system is in progress.

Economic Support:

Ms. Johnson reported on the following items:

- Our **Key Outcome Indicators** are being met and are as follows:
 - *We have 30 days to get 100% of all applications processed.* We processed 99.10% of them timely.
 - *The Consortium Call Center must answer calls timely within 95% of the time.* The Call Center was at 92.82%.
- The maintenance staff did a great job moving furniture so the carpeting could get installed.
- A staff person is leaving so we will be interviewing to fill this position.
- The Community Action Coalition has a new staff who is doing the WIOA program to help youth aged 16 – 24 with training skills. Opportunities used to do that. She will talk with our staff about it.
- Kelly North came over last week and gave a very informative training on Trauma Informed Care.
- Two staff are at the Regional Enrollment Conference. We work with “navigators” through Covering Wisconsin, but there is no more funding for advertising, so individuals may have to go to Madison or Milwaukee now.
- We ask consumers to fill out a survey about what their barriers are to finding housing and then the CAC tracks it.

ADRC:

Ms. Olson reported on the following items:

- The key outcome indicator was met for the Adult Protective Services and Elder Abuse programs.
- The ADRC’s KOI has held at the 100% compliance rate to improve response time of functional screen assessment. During September, 21 of the 21 screens were completed and calculated for eligibility within 14 days.
- The Home Delivered Meal Program’s KOI was met in September. There were 6 new home delivered meal requests. In September, we served 2,163 meals, and our average was 108 meals a day.

- The Transportation Program’s KOI is to meet qualifying ride requests 100% of the time. In September, there were 337 scheduled 1-way trips. The Veteran’s Van provided 58 one-way trips provided. Two days were cancelled due to not having a driver.
- In recognition of National Family Caregiver Month, the Aging & Disability Resource Center of Jefferson County is hosting an event called “Mind, Body & Spirit: Caring for the Caregiver.” This event will be on November 9 at the Johnson Creek Community Center, 417 Union Street, Johnson Creek. It is free and caregivers are welcome to drop in anytime between the hours of 10:00 a.m. – 2:00 p.m.
- On October 30 at 1 pm, our first Caregiver Conference call will take place. The support is set up to be an hour long where caregivers can call to ask questions.

11. DISCUSSION AND POSSIBLE ACTION ON NEW PROFESSIONAL SERVICE CONTRACTS (Interpreter, Cleaning Services)

Ms. Cauley reported that we have two new service providers. (attached)
 Mr. Jones made a motion to approve the contracts as listed.
 Mr. Kutz seconded.
 Motion passed unanimously.

12. DISCUSSION AND POSSIBLE ACTION ON APPROVING STATE/COUNTY CONTRACTS FOR 2018

Ms. Cauley discussed the 2018 Provider Contracts (attached) and said that it will be presented to the County Board in November. The Resolution “Authorizing execution of state human services contracts, consortium agreements and professional/care provider contracts” (attached) will also go to the November County Board.
 Mr. Tietz made a motion to approve the State and County Contracts for 2018 as presented.
 Mr. Schultz seconded.
 Motion passed unanimously.

13. DISCUSSION AND POSSIBLE ACTION ON ACCEPTING JUVENILE JUSTICE GRANT FUNDS

Mr. Ruehlow reported that DCF had funds available for counties that utilize early intervention funding. All Wisconsin counties and tribes could apply. There were two \$250,000 grants and two \$100,000 grants available. We applied for the \$250,000 grant and are ecstatic to say that we got it! With these funds, we will be able to receive functional case management training, purchase DBT training, provide more incentives towards family activities, and many other tools for robust case planning. We are also going to change the status of two of our intensive supervision community outreach workers to case managers. They will be able to do more and help with the caseload.
 Mr. Tietz made a motion to approve accepting the Juvenile Justice Grant Funds.
 Ms. Crouse seconded.
 Motion passed unanimously.

14. DISCUSSION AND POSSIBLE RECOMMENDATION ON APPROVING STATUS CHANGE FOR YOUTH PEER SUPPORT SPECIALIST AND INTENSIVE SUPERVISION WORKERS.

Ms. Cauley reported that the youth peer support specialist was in the budget for half-time, and we are now requesting to change this to a full time position. The Project Yes! grant can fully fund this through next year and her services are MA reimbursable through CCS. We

would also like to change the two intensive supervision workers positions as discussed in item #13 to Juvenile Justice case managers.

Mr. Jones made a motion to approve the status changes for youth peer support specialist and intensive supervision workers.

Ms. Crouse seconded.

Motion passed unanimously.

15. DISCUSSION AND POSSIBLE RECOMMENDATION ON CHANGING AGING & DISABILITY RESOURCE CENTER ADVISORY COMMITTEE BY-LAWS FROM 11 TO 7 MEMBERS.

Mr. Jones reported that this will be postponed until the November agenda.

16. DISCUSSION AND POSSIBLE ACTION TO SUPPORT LAWSUIT AGAINST OPIOID PHARMACEUTICAL COMPANIES TO RECOVER COUNTY COSTS ASSOCIATED WITH OPIOID ABUSE

Mr. Jones stated that several articles regarding the Opioid Epidemic are in the packet that discuss the options to help fight this epidemic. One of the ways that we can fight this is to join other counties and states across the country to file a lawsuit against certain opioid manufacturers. Wisconsin Counties Association has proposed a resolution for consideration. (attached) These lawsuits would be "...in an effort to force the persons and entities responsible for the Opioid Epidemic to assume financial responsibility for the costs associated with addressing, combatting and otherwise dealing with the Opioid epidemic..." Mr. Wehmeier said that the Administration and Rules Committee reviewed this and it will be on the County Board agenda tonight. It was also presented to the WCA conference last week and three counties are already signed on to support this. Corporate Counsel has also approved it. This is on the County Board agenda tonight.

Mr. Schultz made a motion to support the lawsuit against opioid pharmaceutical companies to recover county costs associated with opioid abuse.

Mr. Jones seconded

Motion passed unanimously

17. DIRECTOR'S REPORT

Ms. Cauley reported on the following items:

- We do not have enough counseling rooms and will be discussing options with all of the supervisors this week.
- On October 30, we will be hosting a "housing summit" with speakers presenting information on the problems and possible solutions to the increase in homelessness.
- On Monday, December 11, there is a meeting on "Every Child Thrives" with a prominent speaker. More information will be coming.
- Two specialized residential treatment centers closed down and we have had to send two children to out-of-state placement centers. This has become a large problem for Wisconsin. The Behavioral Health PAC asked the WCHSA Executive Board to consider retaining an attorney to look into statutory changes for Child Alternate Care.

18. ADJOURN

Mr. Kutz made a motion to adjourn the meeting.

Mr. Tietz seconded.

Motion passed unanimously.

Meeting adjourned at 9:50 a.m.

Respectfully submitted by Donna Hollinger

NEXT BOARD MEETING

Tuesday, November 14, 2017 at 8:30 a.m.
Workforce Development Center, Room 103
874 Collins Road, Jefferson, WI 53549