

**Jefferson County Board
Committee Minutes
April 11, 2017
Infrastructure Committee**

1. **Call to order**
Meeting was called to order by David at 12:00 p.m.
2. **Roll call of Committee Members**
Greg David, Dick Jones, John Kannard, Glen Borland and Laura Payne
Others Present: Ben Wehmeier, County Administrator, Mark Miller, Central Services Supervisor
3. **Certification of compliance with the Open Meetings Law**
Staff reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**
None
5. **Public Comment**
None
6. **Communications**
None
7. **Approval of the March 14, 2017 Infrastructure Committee meeting minutes**
Motion by Kannard; Second by Payne to approve the March 14, 2017 Infrastructure Committee meeting minutes as presented. (Ayes -3, Jones Abstained) Motion Carried.
8. **Update on the outdoor space plan**
Wehmeier said that Parks and Central Services staff are finalizing the outdoor space plan. David would like the tree to be saved if possible. No action taken.
9. **Update on restroom remodeling**
Two bathroom plan options were provided for review. The plans include options for expansion of the employee break room and also a family bathroom. David suggested revisions to the plans. Staff will look into revising the plan to see if it would remain ADA compliant.

Motion by Kannard; Second by Payne to accept Design L with possible modifications. (Ayes-All) Motion Carried.
10. **Discussion and possible action on courthouse parking areas**
Wehmeier said that after the last Infrastructure Committee meeting there was a motion to create 5 4-hour spots, 8 judicial spots and 25-30 short term parking spots. US Marshalls have recommended that the county provide secure parking for judicial staff which may include a gate and fencing around their current parking area. After much discussion and debate the committee will look into the cost of accommodating secure parking for judicial staff, but there is a limit to what they will support. No action taken.

Schroeder questioned the committee's decision to create 5 4-hour parking spots because there is a perception that these spots are being created for use by County Board members to attend meetings. A drawing of the proposed reserved parking was passed around for review.

Motion by David; Second by Borland to relocate the 5 4-hour parking spots. Motion withdrawn.

Motion by Jones; Second by Payne to eliminate the 5 4-hour spots and add 1 and 2 hour spots. (Ayes-4 Kannard Opposed) Motion Carried.
11. **Financial Reports (January & February)**
Financial Reports for Central Services and Management Information Systems (MIS) were provided for review. No action taken.
12. **Discuss future meeting schedule. Set next meeting date (May 3, 2017)**

13. Discuss potential agenda items for the Committee's next meeting

- Report on courthouse parking plan
- Discussion and possible action on judicial parking
- Update on restroom remodeling
- Update on outdoor space plan
- Update on Highway Satellite Facilities

11. Tour of Courthouse - South End

The committee postponed their tour.

14. Adjourn

Motion by Kannard; Second by Payne to adjourn at 1:29 p.m. (Ayes - All) Motion Carried.