

# Infrastructure Committee

## AGENDA

Jefferson County Courthouse  
311 S. Center Avenue, Room112  
Jefferson, WI 53549

Wednesday, November 1, 2107

9:00 a.m.

### Committee Members

Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Gary Kutz, Laura Payne, Secretary

#### 1. Call to Order

Meeting was called to order by David at 9:00 a.m.

#### 2. Roll Call

Greg David, Dick Jones, John Kannard, Laura Payne & Gary Kutz

Others Present: Ben Wehmeier, County Administrator; Barb Frank, County Clerk

#### 3. Certification of compliance with the Open Meetings Law

Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.

#### 4. Review of the Agenda

No changes were made.

#### 5. Public Comment

None.

#### 6. Communications

- Review of Status of Satellite Shops – power point
- Update environmental old highway
- Human Services move

#### 7. Approval of the September 6, 2017 Infrastructure Committee meeting minutes

Motion by Kannard; Second by Kutz to approve the September 6, 2017

Infrastructure Committee meeting minutes as presented. (Ayes-All) Motion Carried.

#### 8. Discussion and possible action on audio system and electrical in the board room

Frank and Wehmeier gave an update on discussion with vendors and the timeline for expectations. The Committee will have quotes and a recommendation at the next meeting to provide a recommendation to the County Board. They also reviewed the quote related to running power to each desk.

There were questions and discussions related to running direct wire to each seat versus the current capacity of the wireless internet and its security. No Action taken.

**9. Update on courthouse remodeling projects**

Wehmeier updated on the bathroom projects including changing the door swings and the need to paint as replacement wallpaper was not available. No action taken.

**10. Update on Outdoor Space Plan**

Wehmeier provided an update on the outdoor space plan. Specifically related to funds being finalized the installation. No action taken.

**11. Update on Mass Notification & Alert System**

Palm provided an updated on Alert Sense and gave an overview of the approach along with the timeline for implementation. No action taken.

**12. MIS Reorganization update**

Wehmeier and Palm gave an update on the plan. No action taken.

**13. Financial Reports (August & September)**

Financial Reports for Central Services and Management Information Systems (MIS) were provided for review. No action taken.

**14. Discuss future meeting schedule. Set net meeting date (December 6, 2017)**

Move meeting to Dec 4<sup>th</sup> at 8:00 a.m.

**15. Discuss potential agenda items for the Committee's next meeting**

- County Board Room Resolution
- Strategic Plan Update – Action Plan on Facilities
- Update on Satellite Shops
- Update on old highway site

**16. Adjourn**

Motion by Jones; Second by Payne to adjourn. (Ayes-All) Motion Carried.