

Infrastructure Committee

MINUTES

Jefferson County Courthouse
311 S. Center Avenue, Room112
Jefferson, WI 53549

Wednesday, December 4, 2017

8:00 a.m.

Committee Members

Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Gary Kutz, Laura Payne, Secretary

1. Call to Order

Meeting was called to order by David at 8:00 a.m.

2. Roll Call

Greg David, Dick Jones, John Kannard, Laura Payne & Gary Kutz

Others Present: Ben Wehmeier, County Administrator; Barb Frank, County Clerk

3. Certification of compliance with the Open Meetings Law

Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.

4. Review of the Agenda

No changes were made

5. Public Comment

None

6. Communications

- Draft Resolution "Purchasing and Installing County Board Audio Project"
- County Board Audio Project Information

7. Approval of the November 1, 2017 Infrastructure Committee meeting minutes

Motion by Jones; Second by Kannard to approve the November 1, 2017

Infrastructure Committee meeting minutes as presented. (Ayes-All) Motion Carried.

8. Discussion and possible action on audio system and electrical in the board room

A draft resolution and information on the quotes for electrical and equipment were distributed for review. Wehmeier reviewed the options. Staff recommends Communication Engineering Company (CEC) in the amount of \$38,500.

Motion by Jones; Second by Payne to approve the quote from Current Electric in the amount of \$7,225 and CEC in the amount of \$38,500 and forward to the County Board for their consideration. (Ayes-All) Motion Carried.

9. Update on courthouse remodeling projects

Wehmeier said that the projects are almost complete for this year. The flag poles will be completed and some updates to a courtroom will be carried over into 2018. The courthouse elevators will need work in the future. No action taken.

10. Discussion on Strategic Planning action steps related to Infrastructure

Action steps from the Strategic Plan were provided for review. Goal #8 Develop a broadband expansion plan to improve the quality and coverage of digital data throughout the county. There are two buildings that don't have broadband access. The Parks Building and the Sheriff's Annex facility. There will be a committee appointed to work on this project. If you are interested in being a part of this committee let Jim Schroeder or Ben know. Goal #9 Devise an infrastructure plan to improve our county road system and our building complexes. No action taken.

11. Update on highway satellite shop and old highway site

A GANT chart for these projects were provided for review. Wehmeier discussed the progress and showed photos of the satellite shop sites. All of the buildings have been cleaned up on the site. The Department of Natural Resources (DNR) will do a walk-through on December 14th. No action taken.

12. Management Information System (MIS) Reorganization update

Wehmeier said there are no updates at this time. No action taken.

13. Financial Reports (October)

Financial Reports for Central Services and Management Information Systems (MIS) were provided for review. No action taken.

14. Discuss future meeting schedule. Set net meeting date (December 6, 2017)

The next meeting is scheduled for Wednesday, January 3, 2018 at 9:00 a.m.

15. Discuss potential agenda items for the Committee's next meeting

- Approval of the December 4, 2017 Infrastructure Committee minutes
- Discussion and possible action on Strategic Plan Action Item #9

16. Adjourn

Motion by Kannard; Second by Kutz to adjourn at 8:59 a.m. (Ayes-All) Motion Carried.