



Approved 5/25/2017

Jefferson County Economic Development Consortium
BOARD MINUTES

April 27, 2017

Meeting called to order at 8:34 a.m.

Board members present: John David – City of Watertown; Matt Trebatoski – City of Fort Atkinson; Steve Wilke - City of Lake Mills; Kyle Ellefson - Village of Johnson Creek; Supervisor Jim Mode; Supervisor Amy Rinard; Supervisor Augie Tietz; Steve Struss – Village of Cambridge

Others Present: Ben Wehmeier – County Administrator; Jay Werth – Convergent Nonprofit Solutions; Diane Chamness and Darci Berg – Chamness Group; Joe Nehmer – Jefferson County Parks Department; Linda Bagley Korth – Village of Cambridge; Jennifer Bakke – MATC; Alexa Zollner – Daily Union; Victoria Pratt - JCEDC Executive Director; Julie Olver – JCEDC Business Relations/Marketing Manager; RoxAnne Witte – JCEDC Program Specialist

Roll Call – Quorum Established

Certification of compliance with Open Meeting Law Requirements

R Witte certified compliance for the agenda dated April 27, 2017.
Introductions were done of all present.

Approval of Agenda

Mode/Wilke moved to approve agenda as presented. Motion Carried

Approval of Minutes

Tietz/Ellefson moved to approve minutes of the JCEDC Board of Directors meeting of March 23, 2017. Motion Carried.

Public Comments

Linda Bagley-Korth invited those present to the Cambridge Area Economic Development Community Update on May 3, 2017 at 5:45 pm at the Amundson Center, 200 Spring Street, Cambridge, WI

Presentation – Diane Chamness – the Chamness Group

Diane Chamness updated the board on the Jefferson County Strategic Plan that her firm has been hired to update. She laid out the timeline that they are working with and invited all board members to actively participate in the process.

JCEDC Reports

A. Financial Report – February 28, 2017

Trebatoski/Wilke moved to approve the February 28, 2017 JCEDC Finance Report as presented. Motion Carried.

General Orders

A. Capital Campaign Update

J Werth reviewed the campaign activity to date report that was distributed to the board. No action taken.

B. Annual Report – No action taken

The 2016 JCEDC Annual Report was distributed. V Pratt highlighted several activities that were accomplished during 2016.

C. Director's Report – No action taken

1. Business Development Position Projects - V Pratt distributed her Opportunity Pipeline Report and updated the board on the 16 manufacturing, 5 professional services/retail and 1 repurpose of existing facility projects that she has in the pipeline.
2. V Pratt informed the board that Cliff Sanderson of Mayville Engineering Company has agreed to take a position on the Glacial Heritage Development Partnership (GHDP) board of directors.

New Business

A. Future Agenda Items

- Joint Meeting of the GHDP & JCEDC

B. Upcoming Meetings/Seminars

1. Cambridge Area Economic Development Community Update, May 3, 2017, 5:45 pm, Amundson Center, 200 Spring Street, Cambridge, WI
2. JCEDC Board of Directors, June 22, 2017, 8:30 a.m., 864 Collins Rd, Rm 12, Jefferson, WI

Adjournment

There being no further business for consideration, motion by Mode/Ellefson to adjourn. Motion carried.

Meeting adjourned at 9:30 a.m.

Respectfully submitted,


RoxAnne Witte

Recording Secretary