



Approved 6/29/2017

Jefferson County Economic Development Consortium
BOARD MINUTES

May 25, 2017

Meeting called to order at 8:30a.m.

Board members present: John David – City of Watertown; Steve Wilke - City of Lake Mills; Patrick Cannon – City of Whitewater; Supervisor Jim Mode; Supervisor Amy Rinard; Supervisor Augie Tietz; Steve Struss – Village of Cambridge

Others Present: Ben Wehmeier – County Administrator; Supervisor Mary Roberts; Jay Werth – Convergent Nonprofit Solutions; Jennifer Bakke – MATC; Dave Carlson – City of Whitewater; Jim Falco – MATC; Alexa Zollner – Daily Union; Paul Jadin – MadREP; Jason Scott - WEDC; Melissa Hunt – WEDC; Victoria Pratt - JCEDC Executive Director; Julie Olver – JCEDC Business Relations/Marketing Manager; RoxAnne Witte – JCEDC Program Specialist

Roll Call – Quorum Established

Certification of compliance with Open Meeting Law Requirements

R Witte certified compliance for the agenda dated May 25, 2017.

Approval of Agenda

Mode/Wilke moved to approve agenda as presented. Motion Carried

Approval of Minutes

Struss//Mode moved to approve minutes of the JCEDC Board of Directors meeting of April 27, 2017. Motion Carried.

Public Comment

Jennifer Bakke introduced her replacement – Jim Falco.

Patrick Cannon introduced the David Carlson the new CDA Director for the City of Whitewater.

Introductions were done by all present.

Election of Officers

Motion by Tietz/Wilke to nominate John David as chairperson, Motion by Mode/Cannon to close nominations and cast unanimous ballot for John David as chairperson. Motion carried.

Motion by Cannon/Wilke to nominate Matt Trebatoski as vice chairperson. Motion by Tietz/Wilke to close nominations and cast a unanimous vote for Matt Trebatoski as vice chairperson. Motion carried.

Motion by David/Tietz to nominate Steve Wilke as secretary/treasurer. Motion by Mode/Tietz to close nominations and cast a unanimous vote for Steve Wilke as secretary/treasurer. Motion carried.

Terms of Office

<u>Name</u>	<u>Community Representing</u>	<u>Term Expires</u>
Tim Freitag	City of Jefferson County	May 2018
Augie Tietz	County Supervisor	May 2018
Kyle Ellefson	Village of Johnson Creek	May 2018
Steve Wilke	City of Lake Mills	May 2019
Jim Mode	County Supervisor	May 2019
Matt Trebatoski	City Fort Atkinson	May 2019
Patrick Cannon	City of Whitewater	May 2019

John David
Amy Rinard
Mo Hansen
Steve Struss

City of Watertown
County Supervisor
City of Waterloo
Village of Cambridge

May 2020
May 2020
May 2020
May 2020

JCEDC Reports

A. Financial Report – April 30, 2017

Wilke/Mode moved to approve the April 30, 2017 JCEDC Finance Report as presented. Motion Carried.

B. Jefferson County Revolving Loan Fund (RLF) Update – No action taken

1. Jefferson County Revolving Loan Fund Compliance Report 3-31-2017.
V Pratt updated the board on the semiannual report that was distributed to the board. Currently there are five businesses using the program and loan fund balance is \$606,958.49
2. Jefferson County RLF Application – Application withdrawn by applicant on May 23, 2017.

General Orders

A. Capital Campaign Update

J Werth reviewed the campaign activity to date report that was distributed to the board. No action taken.

B. Director's Report – No action taken

1. Opportunities Update - V Pratt updated the board on the 5 new projects that were added to the pipeline in the last 30 days. The 5 projects include: 2 profession services (1 new business to the area and 1 business retention), 2 manufacturing (both new to the area), and 1 mixed use development.
2. Activities Update – V Pratt updated the board on the businesses that were visited in the last 30 days, the response to the IRS on the Glacial Heritage Development Partnership 501(c)(3) application, and the various meetings that have been held with Dodge County staff.
3. Sauk County Bridge Repair by Railroad Commission - Discussion was also held on the funding of the replacement of the Sauk County Bridge by the Railroad Commission. All board members are to respond to Supervisor Tietz with their comments on the issue.

New Business

A. Future Agenda Items

1. Joint Meeting of the GHDP & JCEDC - The joint meeting of the Glacial Heritage Development Partnership Board of Directors and the Jefferson County Economic Development Consortium Board of Directors will be held on August 24, 2017, 8:30 am, 864 Collins Rd, Rm 8-9, Jefferson, WI
2. MATC Presentation will be made at the July 27, 2017 JCEDC Board of Directors meeting.

B. Upcoming Meetings/Seminars

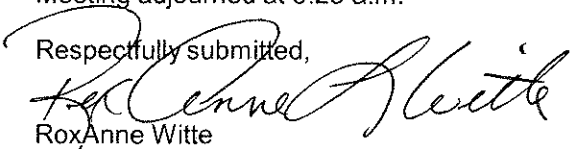
1. JCEDC Board of Directors, June 29, 2017, 8:30 a.m., 864 Collins Rd, Rm 12, Jefferson, WI
2. JCEDC Board of Directors, July 27, 2017, 8:30 am, 864 Collins Rd, Rm 12, Jefferson, WI

Adjournment

There being no further business for consideration, motion by Wilke/Tietz to adjourn. Motion carried.

Meeting adjourned at 9:23 a.m.

Respectfully submitted,


RoxAnne Witte
Recording Secretary