

## COUNTY BOARD COMMITTEE MINUTES

**COMMITTEE:** LAW ENFORCEMENT/ EMERGENCY MANAGEMENT COMMITTEE

**DATE:** August 25, 2017

Meeting called to order by Dwayne Morris at 8:30 a.m. Members of the committee present were: Kirk Lund, Dwayne Morris, Michael Wineke, Dick Schultz, Ed Morse  
Others present were: Chief Deputy Parker, Corporation Counsel Blair Ward, County Administrator Ben Wehmeier

Absent: None

**Compliance with open meetings law:** County Administrator Ben Wehmeier assured compliance.

**Review agenda:** The agenda was approved as presented.

**Public Comment:** None

**Approval of minutes:** A motion was made by Dick Schultz, and seconded by Kirk Lund that the July 28, 2017 minutes be approved as printed.

**Communications:** None

**Discussion and update on Jail Inmate phone system:**

- Chief Deputy Parker gave an update on the jail inmate phone system. The Sheriff's Office had two vendors give proposals on the new phone system – Securis and Stellar (current commissary vendor). The Sheriff's Office selected Securis to provide the new video conference/phone system. This will allow the Sheriff's Office to upgrade to video capabilities which gives inmates' families the ability to have visits from home. This also gives the Sheriff's Office the ability to monitor these calls and obtain information in open investigations.
- One feature that Stellar offered that Securis does not is the ability to use facial recognition. For example, if a person would move the camera from their face to another part of the body or if someone who the inmate is not allowed to be in contact with tried to visit with them, the video conference would automatically end the visit. Chief Deputy Parker is hopeful that this feature will be available in the future through Securis.
- Ed Morse asked about inmate privacy and if there was any unsupervised interaction for them. Chief Deputy Parker answered that no, the inmates are not allowed any unsupervised interaction, and their letters are also inspected before being given to the inmate.
- Chief Deputy Parker is also going to look into the attorney-client privilege with this system. He did say that the booths are still available for the attorney to use when they meet with the inmates so that they keep their confidential meetings private.

**Discussion and possible approval on purchase of jail kitchen ovens:**

- There are two Vulcan Double Deck Gas Convention ovens in the kitchen that are in

need of replacement. They were originally purchased in September 2001 and are used on a daily basis for all functions of cooking for the inmates.

- The ovens have developed mechanical issues. One of the oven's blower fans is stuck in the "on" position and the timer no longer works on the other. The doors on both ovens open on their own during cooking.
- The Sheriff's Office is going to purchase two new ovens from Kessenich LTD. They are going to give the Sheriff's Office a rebate on the ovens and remove the old ovens. Jail assessment money will be used to purchase these ovens in the amount of \$13,362.50. The Sheriff's Office maintenance department will install the ovens.

A motion was made by Michael Wineke to move forward with the purchase of two ovens using jail assessment money. Kirk Lund seconded. Motion Carried: Ayes 5 Noes 0.

### **Grants - Update of ongoing or new grants:**

- Chief Deputy Parker reported that the Sheriff has a couple smaller equipment grants he is working on right now. Captain Haferman and Chief Deputy Parker are going to be meeting with the Director of the Bureau of Transportation and Safety in two weeks to talk about getting grants for 2018.
- Jefferson County was passed on for grants in 2017 due to two factors: reduction of traffic fatalities in 2016 and because of the high level of traffic enforcement the Sheriff's Office did in 2016. This caused the grants to be given to other counties.

### **Report from the Sheriff:**

- Chief Deputy Parker reported in the Sheriff's absence. He stated that the Sheriff's knee surgery went as expected and he is now home and on the mend. Jail Captain Scott was in an accident last night and is now at home recovering and waiting for surgery next week.
- An update was given and discussion was had regarding the Sex Offender Program. At this time, due to Jefferson County's rural open areas, Chapter 980 Wis. Stats. is making it difficult to place certain sex offenders back into their county of residence such as Racine, Kenosha, and Milwaukee counties. Therefore, these offenders are being placed in Jefferson County. The language of Chapter 980 is being reviewed by the Wisconsin legislature with a proposal to reduce distances that 980 offenders can reside from certain establishments. The goal of this revised legislation is to return 980 offenders to their county of residence prior to offense.
- Another CPA class is starting Wednesday, September 20.
- Cook Karen Pelzel is retiring September 4. There have been interviews for her replacement and a new cook will hopefully be chosen within the next week.
- The Sheriff's Office is trying a new recruitment technique. Chief Deputy Parker and newer deputies will visit technical colleges in the area and have "Pizza with the Chief" to hopefully bring more recruits into the Jefferson County Sheriff's Office.
- The Sheriff's Office is also keeping their application process open year-round. When there are 15-20 applicants, they will be called in to take the written test and start the hiring process.

**Review monthly bills and financial items (June & July):** The committee approved the monthly recap reports for June 2017 bills in the amount of \$127,615.98 and July 2017 bills in the amount of \$292,018.44. A spreadsheet summarizing current bills was reviewed by the committee members.

**Report on budget:** At the end of July, the goal of the Sheriff's Office is to be under 58.33% of the budget. The Sheriff's Office is currently at 56.3% or \$256,751 below budget. There are currently four openings in the Sheriff's Office which is contributing to being under budget. There will be interviews for these openings within the next two weeks. There is going to be a change in how the interviews are conducted. The command staff will complete the interviews prior to the Civil Service Commission conducting interviews. This change in interviewing procedure did not require a change to the Civil Service Ordinance.

Currently, the Sheriff's Office is operating at 116.51% of Board billing revenue. When the budget was first approved, additional revenue from housing state inmates was not taken into consideration. There have also been discussions with the US Marshalls Service to send female inmates to the Jefferson County Jail.

**Review monthly jail and patrol activity reports:** Jail and patrol activity reports were not available.

**Jail assessment fund items:** General fund items for the month totaling \$4,477.50 which included \$3,600 to Jefferson County Literacy Council for jail inmate instruction for July and August and \$877.50 to Insight FS for 60% of the cost of fuel for the Jail Emergency Generator.

The jail assessment balance at the end of July is \$184,070.81.

**Agenda Items:** None.

### **Adjourn**

Next meeting date is September 22, 2017 and will be Emergency Management.

A motion made by Dick Schultz to adjourn at 9:51 a.m., was seconded by Kirk Lund. Motion carried.

Motions Carried: 5 Lost: 0.