

COUNTY BOARD COMMITTEE MINUTES

COMMITTEE: LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

DATE: SEPTEMBER 22, 2017

MEMBERS OF THE COMMITTEE PRESENT: DWAYNE MORRIS (CHAIR), KIRK LUND, ED, MORSE, MICHAEL WINEKE AND DICK SCHULTZ

OTHERS PRESENT: DONNA HAUGOM - EMERGENCY MANAGEMENT DIRECTOR, BEN WEHMEIER – COUNTY ADMINISTRATOR

ABSENT: NYCOL HABERMAN – EMERGENCY MANAGEMENT PROGRAM ASSISTANT

MEETING CALLED TO ORDER BY MORRIS AT 8:30 A.M.

COMPLIANCE WITH OPEN MEETINGS LAW

STAFF CERTIFIED COMPLIANCE WITH THE OPEN MEETING LAW

REVIEW OF AGENDA: NO COMMENTS – AGENDA APPROVED AS IS

PUBLIC COMMENT: NONE

APPROVAL OF MINUTES: MOTION MADE BY SCHULTZ; SECOND BY MORSE TO APPROVE THE MINUTES FROM THE AUGUST 25, 2017 MEETING AS PRESENTED – ALL AYES.

REVIEW OF EMERGENCY MANAGEMENT BUDGET – HAUGOM STATED THAT AS OF THE END OF AUGUST THE EMPG BUSINESS UNIT (2701) IS AT 57% AND THE EPCRA BUSINESS UNIT (2702) IS AT 59% - BOTH ARE WITHIN BUDGET WITH NO FORESEEABLE OVERAGES IN THE FUTURE.

DISCUSSION ON OFF-SITE PLANS 2017 PLAN OF WORK – 2ND HALF – HAUGOM PROVIDED AN UPDATE ON THE CURRENT STATUS FOR THE PLANS THAT HABERMAN IS CURRENTLY WORKING ON.

- a. JEFFERSON COUNTY-WIDE FARM PLAN – IN PROGRESS
- b. JONES DAIRY FARM (UPDATE) – FORT ATKINSON – ANHYDROUS AMMONIA, MAX DAILY AMOUNT REPORTED 94,500 LBS., SULFURIC ACID, MAX DAILY AMOUNT REPORTED 4,266 LBS. – UPDATE COMPLETE – WAITING FOR SIGNATURES
- c. LD FOODS (UPDATE) – JEFFERSON- ANHYDROUS AMMONIA, MAX DAILY AMOUNT REPORTED 1,538 LBS – COMPLETE AND SENT TO THE STATE OFFICE.
- d. WAL-MART SUPERCENTER 3499 (UPDATE) – JEFFERSON – SULFURIC ACID, MAX DAILY AMOUNT APPROXIMATELY 1,600 LBS – UPDATE COMPLETE – WAITING FOR SIGNATURES
- e. WATERTOWN WATER DEPARTMENT WEST STREET (UPDATE) – WATERTOWN – CHLORINE, MAX DAILY AMOUNT REPORTED 750 LBS – UPDATE COMPLETE – WAITING ON SIGNATURES
- f. WATERTOWN WATER DEPARTMENT FIRST STREET (UPDATE) – WATERTOWN – CHLORINE, MAX DAILY AMOUNT REPORTED 750 LBS – FACILITIES CURRENTLY UNDER CONSTRUCTION – CURRENTLY UNDER CONSTRUCTION AND ABOUT 2 MONTHS BEHIND – RECEIVED APPROVAL FROM STATE OFFICE TO PUSH UPDATE TO FIRST HALF 2018
- g. TREK – WI DISTRIBUTION CENTER (NEW PLAN) – JOHNSON CREEK – SULFURIC ACID, MAX DAILY AMOUNT REPORTED 4,325 LBS – UPDATE COMPLETE – WAITING FOR SIGNATURES

- h. FRONTIER COMMUNICATIONS (NEW PLAN) – LAKE MILLS – SULFURIC ACID, MAX DAILY AMOUNT REPORTED 1,226 LBS – UPDATE COMPLETE – WAITING FOR SIGNATURES
- i. FRONTIER COMMUNICATIONS (NEW PLAN) – WATERLOO – SULFURIC ACID, MAX DAILY AMOUNT REPORTED 544 LBS. – VERIFIED WITH FACILITY AND MANUFACTURER OF THE BATTERY – THE 544 LBS. THAT WAS REPORTED IS ACCURATE AND THIS IS NOT A PLANNING FACILITY. NO PLAN IS NEEDED.

DISCUSSION ON AUGUST 2017 – SEPTEMBER 2017 ACTIVITIES – HAUGOM PROVIDED AN UPDATE FOR EACH ITEM PER REQUEST BY MORRIS. FURTHER DISCUSSION WAS HAD.

- A. CITY OF JEFFERSON NATIONAL NIGHT OUT
- B. CHILD SAFETY FAIR – JOHNSON CREEK
- C. SOUTH CENTRAL HEALTH CARE COALITION MEETING
- D. MUD LAKE BOOM DRILL – PLANNING AND EVENT
- E. MEETING WITH USDA REGARDING SITE ASSESSMENT AND HOW TO ESTABLISH SITE SECURITY – TRAINING AND TWO SITE VISITS 9/19-21/17
- F. EMS ASSOCIATION MEETING
- G. WI VOLUNTARY ORGANIZATIONS ACTIVE IN DISASTERS WEBINAR – LONG TERM RECOVERY SE REGION FLOODS - (KENOSHA, WALWORTH, RACINE)
- H. INTERNAL AND MASS ALERT NOTIFICATION MEETINGS
- I. TABLETOP EXERCISE 9/12/17 HAZARDOUS MATERIAL RELEASE – PLANNING AND EVENT
- J. MEETING WITH DNR CONSERVATION WARDEN SUPERVISOR - INTRODUCTION
- K. HUMAN RESOURCES TRAINING – EFFECTIVE HIRING PROCESS AND KEEPING UP WITH NEW DEVELOPMENTS
- L. LOCAL EMERGENCY PLANNING COMMITTEE MEETING
- M. WATERTOWN HEALTH CARE COALITION MEETING
- N. ACTIVE SHOOTER EXERCISE – WHITEWATER HIGH SCHOOL
- O. NATURAL HAZARDS MITIGATION PLAN
- P. EMERGENCY MANAGEMENT BUDGET REVIEW AND QUARTERLY MEETING
- Q. FLOOD MITIGATION AND ACQUISITION PROGRAM – 5 PROPERTIES
- R. MEETING – FLOOD MITIGATION PROPERTIES – WHAT HAPPENS AFTER ACQUISITION
- S. NYCOL HABERMAN TRAINING – MITIGATION FOR EMERGENCY MANAGERS
- T. WFAW MORNING MAGAZINE – SEPTEMBER IS PREPAREDNESS MONTH
- U. SOUTH EAST REGION MEETING – WASHINGTON COUNTY – FFY 18 PLAN OF WORK
- V. BUDGET HEARING
- W. WI VOLUNTARY ORGANIZATIONS ACTIVE IN DISASTER BOARD MEETING
- X. SE REGIONAL STATEWIDE COMMUNICATION INTEROPERABILITY PLAN IMPLEMENTATION COUNCIL MEETING
- Y. CHIEFS & SHERIFF ASSOCIATION MEETING
- Z. FAMILY ASSISTANCE WORKSHOP AND EXERCISE PLANNING
- AA. DEBRIS MANAGEMENT CLASS – ORGANIZATION
- BB. ARES/RACES EXERCISE – JEFFERSON COUNTY EOC
- CC. DAILY OPERATIONS

CORRESPONDENCE – NONE

DATE AND TIME OF NEXT MEETING – FRIDAY, OCTOBER 27, 2017 AT 8:30 A.M.

ADJOURN – MOTION MADE BY SCHULTZ, 2ND BY LUND – ALL AYES