

## **LAW ENFORCEMENT/EMERGENCY MANAGMENT COMMITTEE MINUTES**

**DATE:** November 17, 2017

**Call to Order:** Meeting called to order by Dwayne Morris at 8:35 a.m.

**Roll Call:** Members of the committee present were: Kirk Lund, Dwayne Morris, Michael Wineke, Dick Schultz, Ed Morse

Others present were: Sheriff Milbrath, Chief Deputy Parker, Corporation Counsel Blair Ward,

Absent: none.

**Certification of Compliance with open meetings law:** Corporation Counsel Blair Ward assured compliance.

**Approval of the agenda:** The agenda was approved as presented.

**Public Comment:** None

**Approval of the September 27, 2017 meeting minutes:** A motion was made by Kirk Lund, and seconded by Michael Wineke that the September 27, 2017 minutes be approved as printed.

### **Communications:**

- Ed Morse expressed concern over the liability and new development regarding the Jefferson County Sheriff's Office Training Facility and the new apartments going up adjacent to the land. Chief Deputy Parker stated that he has had conversation with County Administrator Ben Wehmeier and they are working on putting a fence up with signage surrounding the Training Facility. There will also be additional conversation with the developer with regard to further securing the property.

### **Grants - Update of ongoing or new grants:**

- Sheriff Milbrath is in the process of putting in for a community safety grant through Enbridge for an additional generator for a communication tower.
- The Sheriff's Office has reached out to the Bureau of Transportation and Safety to see if there will be a grant available for the Sheriff's office in 2018.

### **Discussion and possible action regarding electrical updates in the Sheriff's Office kitchen:**

- Chief Deputy Parker explained the necessity for electrical updates in the Sheriff's office jail kitchen due to the upgrades within in the kitchen over the past years. This will include the replacing of 19 lights, upgrading ballasts which utilize energy saving LED bulbs, adding lights to dark areas, adding two outlets to meet code and to eliminate the need for a power strip, adding four energy saving motion switches in the storage rooms and hallways and one outlet to accommodate a higher amp food warmer.
- The total amount for this update will be \$3,231 with the lowest responsible bid coming from Jefferson Current Electric and will be paid for out of jail assessment funds.

- Michael Wineke made a motion to approve the spending of jail assessment funds to make the upgrade to the electrical in the jail kitchen. Kirk Lund seconded.  
Ayes: 5 Noes: 0 Motion carried.

**Report from the Sheriff:**

- The current propane systems will be taken off the squads very soon. There is another system the Sheriff has been looking into called PRINZ that will be installed on one squad to see how it performs.
- The Sheriff's Office has a deputy, Robert Meyer, retiring in December. There are four deputy openings to be filled, and the Sheriff's Office has started another round of interviews to hopefully be able to fill those openings.
- The jail kitchen inspection has been completed and the Sheriff's Office passed.
- The jail inspection has also been completed and the Sheriff's Office passed.
- Corporation Counsel and Zoning worked together and found a septic violation at one of the local sex offender placement homes which the homeowner will now need to fix in order to bring the home to code with regard to the number of bedrooms in use at the home.
- The Sheriff's Office has received requests from local churches to receive active shooter training at their facilities.

**Review monthly bills and financial items (October):** – There were no bills to approve at this time.

**Report on the budget:** The Sheriff's Office is on track to meet the budget for 2017.

**Review monthly jail and patrol activity reports:** Jail and patrol activity reports were not available.

**Discussion and Possible action on approving jail assessment fund purchases:** The jail assessment items were covered under the discussion and action regarding the electrical updating of the jail kitchen.

**Next meeting date:** December 22, 2017.

**Adjourn:** A motion made by Dick Schultz to adjourn at 9:20 a.m., was seconded by Kirk Lund. Motion carried.