

MARSH COUNTRY HEALTH ALLIANCE

MINUTES OF THE SPECIAL MEETING OF THE MEMBERS AND COMMISSION BOARD

June 26, 2017 ~ 10:00 a.m.

1. **CALL TO ORDER:** The meeting was called to order by Marsh Country Health Alliance President Russell Kottke at 10:00 a.m.

2. **ROLL CALL:**

Members Present (in person):

- Andy Ross, Columbia County Board Supervisor
- Russell Kottke, Dodge County Board Chairman
- Mark Stead, Grant County Board Supervisor
- Herbert Hanson, Green County Board Supervisor
- James Mode, Jefferson County Board Supervisor
- Karl Hertz, Ozaukee County Board Supervisor
- Kristine Deiss, Washington County Board Supervisor
- Duane Paulson, Waukesha County Board Supervisor

Members Present (via teleconference):

- Joan Fordham, Sauk County Board of Supervisors
- Michael Norton, Winnebago County Board Supervisor
- Terry Thomas, Rock County Board Supervisor

Members Absent:

- Jack Allen, Adams County Board Supervisor
- Ronald Benish, Iowa County Board Supervisor

Human Services Staff Present (in person):

- Brian Bellford, Jefferson County Human Services Administration Division Manager
- Randy Setzer, Waukesha County Manager of Fiscal Administrative Support Division of Health and Human Services

Human Services Via Teleconference:

- Kate Luster, Rock County Human Services Director
- Dan Brattset, Sauk County Human Services Director
- Renee Soroko, Winnebago County Behavioral Health Services Division Manager

Also Present:

- Attorney Andrew Phillips
- Jane E. Hooper, Clearview Administrator
- Bill Wiley, Marsh Country Health Alliance Deputy Treasurer/Clearview Director of Finance
- Lori Kurutz, Clearview Director of Support Services
- Jill Soldner, Marsh Country Health Alliance Deputy Secretary/Clearview Administrative Secretary

3. **APPROVAL OF MINUTES FROM THE NOVEMBER 28, 2016 SPECIAL MEETING OF THE MEMBERS AND COMMISSION BOARD AND FEBRUARY 27, 2017 QUARTERLY FINANCIAL MEETING OF THE COMMISSION BOARD OF MARSH COUNTRY HEALTH ALLIANCE:**

Motion by Waukesha County; seconded by Columbia County, to approve the November 28, 2016 Minutes and the February 27, 2017 Minutes, as amended. Motion carried.

4. **CENSUS UPDATE (as of 6/26/17):**

Clearview: 113 of 140
ICF-IID (formerly FDD): 42 of 46, with one admission tomorrow

Not Part of MCHA:

Clearview Brain Injury Center: 23 of 30, with one admission today
Clearview Behavioral Health 1/2: 20 of 20
Trailview 4 of 4
Clearview Community Group Home: 4 of 4
Northview Heights (CBRF): 16 of 20

5. **DISCUSSION OF POTENTIAL AMENDED AND RESTATED INTERGOVERNMENTAL COOPERATION AGREEMENT (“IGA”):** A discussion was held regarding the Amended and Restated Intergovernmental Cooperation Agreement (“IGA”) Attorney Phillips drafted; the document incorporates information from the three former Amendments to the IGA. No action was taken today; Attorney Phillips will make the requested changes and a new draft will be sent out to the Supervisors and Human Services Directors for further review. The Amended and Restated IGA will be on the Agenda for the Annual Meeting Agenda, set for **Monday, August 28, 2017, at 10 a.m.**

6. **CHANGES TO CLEARVIEW BEHAVIORAL HEALTH: Changes to Clearview Behavioral Health:** Hooper summarized conversations she has had with the Department of Quality Assurance and monitoring admissions and waiting lists for the Committee. The consensus of the Dodge County Health Facilities Committee was to move forward

with reducing the nursing home license from 140 to 130 beds and creating Clearview Behavioral Health III with ten (10) beds in the near future, then possibly reducing the nursing home license from 130 to 120 beds and creating Clearview Behavioral Health IV with ten (10) beds by the end of 2018. Lori Kurutz, Clearview Director of Support Services, also gave a PowerPoint presentation comparing the admission and discharge statistics from 2015 to the present.

7. **ASSESSMENT RATE SETTING FOR 2018:** Wiley reviewed the four pages of financial documents with the members. He stated that according to the 2016 Marsh Country Health Alliance Cost Report, MCHA showed a loss of \$3,319,923. Once the other areas of Clearview were removed from the calculation, MCHA showed a loss of \$1,303,433 from which the assessment would be determined. Wiley then provided the counties an estimate of their 2018 assessment which would be \$336,825.00 of all counties other than Dodge.

Wiley then reviewed with the members the allocation of overhead for all areas of Clearview. Additional reports were provided showing the billed days by payer and occupancy rates of the two facilities of MCHA. The final report provided showed the utilization rate for all counties, along with their estimated 2018 assessment.

Several members had questions concerning the allocation of overhead expenses. Members asked Wiley for an explanation of the Cost Report calculations and the Program Income Statement.

It was requested that the utilization report have a column added that shows the change in utilization by county from the previous year to the current year on which the assessment rate is based.

8. **2017 BUDGET STATUS UPDATE:** Wiley provided the members an update of the 2017 budget through April 30, 2017. He stated that revenues were down slightly but not as much as what census would expect. He stated that several contributing factors are assisting in helping the overall Clearview 2017 budget. He stated that the Brain Injury Center received an unexpected increase in its Medicaid rate. Also, Clearview had received half (½) of the settlement for the defective siding issue. The other portion will be received at some unknown point in the future. He also stated that Medicare revenue is higher than last year which corresponds to the census trends that were presented.

9. **FUTURE AGENDA ITEMS.** Future agenda items, in preparation for the August 28, 2017 Annual Meeting, are as follows:

- Amended and Restated Intergovernmental Cooperation Agreement
- Election of Officers: Vice Chair and Secretary
- Assessment Rate Setting for 2018

10. **NEXT MEETING DATE:** Annual Meeting on August 28, 2017, at 10:00 a.m., in Rooms 1H and 1I, at the Dodge County Administration Building, located at 127 East Oak Street, Juneau, Wisconsin. **The call-in number is (920) 386-4172.**

11. **ADJOURN:** Motion by Waukesha County; seconded by Green County, to adjourn at 11:23 a.m. Motion carried.

Respectfully submitted this 28th day of August, 2017.

MARSH COUNTRY HEALTH ALLIANCE

By: _____


Andy Ross, Secretary