

## UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

**Date of Meeting:** February 13, 2017

**Meeting called to order by:** Lloyd Zastrow, Committee Vice Chair called the meeting to order at 8:35 a.m.

**Members Present:** Hartz, Kannard, Patrick and Zastrow were present. Borland was absent.

**Agents Present:** Jones and Georgson

**Others Present:** Ben Wehmeier, County Administrator; Kim Buchholz, Administrative Specialist

**Certification of Open Meetings Law:** The agenda has been duly posted and the door is open.

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**Roll Call (establish a quorum):** Quorum present

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**Approval of Agenda for Possible Rearrangement:** None

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**Approval of January 16, 2017 Meeting Minutes:**

Motion made by Patrick, seconded by Kannard, to approve the January 16, 2017 minutes as printed.

Motion unanimously approved.

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**Communications:** None

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**Public Comment:** None

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**Item:** Update, Discussion and Input on the nEXT Generation Model

Wehmeier stated that the University has released the Recommendations for Feedback document.

Copies were distributed to committee members. Georgson and Wehmeier stated that the plan released is very similar to the plan that was released 18 months ago. Wehmeier also expressed his disappointment that the document was not more detailed. Discussion occurred. The committee will continue to be updated with any new information received.

**Item:** Update of Jefferson County Farm Technology Days

Georgson reported that a Media Day was held on Tuesday, January 24 where the host family for Farm Technology Days was introduced. The Walters will be hosting the event and are looking

forward to working with the committee over the next few years. LaVern continues to work on forming the Executive Committee due to some members resigning from their positions. The Executive Committee is also working to form the working committees.

**Item: Discussion and Approval of 133 Contract**

Wehmeier reported that the committee discussed the 133 Contract at the January meeting. He gave a brief overview for those members that were not present. Wehmeier recommended to the committee to sign the 133 contract where the contract includes two positions that are currently staffed (Agriculture and 4-H Youth Development). This recommendation was based on the new information that was received and because it did not contain details in which Wehmeier could advise the committee financially, he recommended to keep the money in the County at this time. Discussion and questions occurred. Motion by Kannard, seconded by Hartz, to approve the 133 Contract with Agriculture and 4-H Youth Development Agent. Motion approved. Contract was signed by committee members after the meeting. Wehmeier will be writing a cover letter addressing the County's concerns to be included with the contracts.

**Item: Update of 2016 Monthly Budget**

Georgson reported that we came in under budget. After carry forwards are requested, we anticipate returning \$46,126 to the County. This is mainly due to open positions that occurred during the year.

**Item: Discussion of Monthly Agent Reports**

Jones monthly report was sent electronically to the committee prior to the meeting. Georgson was handed out at the meeting. Georgson and Jones reviewed and highlighted items from their written monthly reports.

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**Upcoming Agenda Items and Meeting Dates:**

Meeting date of the March 1. Future Agenda items: nEXT Generation and Farm Technology Days.

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**Adjournment:**

A motion was made Patrick, seconded by Hartz, to adjourn the meeting at 9:35 a.m. Motion passes.