



Aging & Disability Resource Center Advisory Committee  
Minutes of Meeting  
Tuesday, November 6, 2018

**Call to Order**

The meeting was called to order by Kutz at 1:00 p.m.

**Roll Call**

Present: Russell Kutz, Chair; Jeanne Tyler, vice- chair; Carolyn Niebler, Secretary; Ellen Haines, Ellen Sawyers, and Connie Stengel.

Also Present: Sharon Olson and Dominic Wondolkowski, ADRC Staff.

**Certification of Compliance with Open Meetings Law**

It was determined that the committee was in compliance with the Open Meetings Law.

**Approval of Agenda**

Olson noted that Leigh Fritter will not be discussing updates on the Nutrition Program but Olson will share some updates. Ellen Haines made a motion to approve the agenda. Motion seconded by Carolyn Niebler. Approved unanimously.

**Approval of October 2, 2018 Minutes**

Carolyn Niebler made a motion to approve October 2, 2018 meeting minutes as written, Connie Stengel seconded. Motion carried.

**Communications**

None.

**Public Comment**

None.

**Advocacy Updates from GWAAR – Greater Wisconsin Agenda on Aging Resources and /or ORCD – Office of Resource Center Development:**

Olson shared updates:

- ❖ No new updates at this time, Just a reminder it is Election Day today.
- ❖ On the 20<sup>th</sup> of this month, Olson will be at the Hawthorn apartments for a Power- up meeting for Advocacy.

**Discussion and possible action on Requests for Waiver of Transportation Co-payment**

Olson reviewed a request for a waiver of transportation of copayments situation. Ellen Haines made a motion to approve the waiver of copay for 6 months. Connie Stengel seconded. Approved unanimously.

**Discussion: ADRC Report, Wondolkowski**

In October, staff provided options and/or I & A conversations to ten consumers resulting in one referral to the NFCSP and two referrals to the Housekeeping Assistance Program for a year-to-date total of 24 referrals. Of the seven other customers, four simply declined NFCSP; two planned to move out of the service area and one was not eligible. In 2017, there was no waitlist; in 2018 there is approx. 20 waitlist customers.

At the last advisory meeting, members expressed an interest in the number of enrollments in Family Care and Partnership. Therefore, Wondolkowski reviewed comparison data for quarters 1-3 of 2017

verses 2018. From Jan. 1 –Oct. 31, 2017 the ADRC had 5,481 total contacts with 226 contacts specific to enrollment counseling with the number of enrollments =154 (2017 total=209). In comparison quarters 1-3 of 2018, the ADRC has had 5,580 contacts (99 more than 2017) with 174 contacts specific to enrollment (52 less than 2017). Enrollments for Qtrs 1-3, 2018= 151 compared to 154 for Qtrs 1-3 2017. Of the total 209 enrollments in 2017, 166 selected Family Care, 23 selected Partnership and 20 selected IRIS programming.

Nov. 7<sup>th</sup> is the last ADRConnect Meeting for 2018. Enrollment plan updates is on the agenda.

ADRC Marketing & Public Speaking: Wondolkowski represented the ADRC as a vendor at the 2018 Ball Corporation Employee Wellness Fair on Oct. 9 & 10<sup>th</sup>, marketing to ten citizens during the two-day event. Olson and Wondolkowski were speakers to 40 members of the Community Care Alliance of Jefferson and Dodge Co. meeting on October 16<sup>th</sup> at Rainbow Hospice Center. The Youth Transition Network did host the “Tools to Support Transitioning Youth” event at Fort Atkinson High School on Oct 19th. Thirty (30) educators attended.

Wondolkowski was at the inaugural “Building Bridges: Connecting Students to Careers networking event held at UW-Whitewater on Nov 1<sup>st</sup>. The event is to connect students with employers and graduate programs and to listen to alumni speak about their post college experiences. Students in the human services fields frequently encounter negative messages (i.e. won't make enough money). The event is designed to encourage students about their career choices. Student turn-out approx. 30.

ADRC student-intern, Shaun Ready has more than one-half his work hours completed and is on scheduled to finish his internship by early January 2019.

ADRC staff received Zero Suicide training last Fri. Nov 2<sup>nd</sup> provided by our Behavioral Health Division Manager-Kim Propp. A training on Support-Decision Making is available to staff on Dec 11<sup>th</sup> (sponsored by ADRC Dodge Co.).

“Living Well with Chronic Conditions” workshop update. No class has been confirmed; however, six members of the Rock Lake Manor apartment complex have expressed interest.

#### **Discussion on possible of action on Meal Cost donation for 2019**

Olson shared that since that the bid from Feils' was at \$4.74 per meal, that as a committee we should review increasing the suggested donation which at this time is \$4.00. Members would like information on the average of donations from Home Delivered and congregate participants. Olson will review with Leigh for presenting at the next meeting.

#### **Discussion and possible actions on the 2019 Alzheimer's Family caregiver Support Program (AFCSP) Budget**

Olson shared the final version of the 2019 AFCSP budget. A motion to approve the Budget was made by Ellen Sawyers, seconded by Jeanne Tyler and passed unanimously.

#### **Discussion and possible action on the 2019 Application for 85.21 Specialized Transportation Assistance Program for Counties**

Olson shared copies of the Draft 85.21 Specialized Transportation Assistance Program Application that is for \$196,444 in funding for 2019 which requires a county match of \$39,289. There will be 4 programs: the Driver Escort Program with OPT drivers and volunteers, the senior dining program taxi subsidy the Wheelchair Accessible Transportation Project and the Jefferson County Transportation Voucher Program.

A motion to approve the plan and forward to the Human Services Board was made by Ellen Haines, seconded by Caroline Niebler, passed unanimously.

**Discussion on Draft Transportation Policies**

Olson shared that during our next couple of committee meetings her plan would be to start looking at the difference policies of the programs. Our first area will be the Transportation area.

**Discuss Future Agenda Items**

Next meeting will include policies; we will review the ADRC and APS policies as well. Dominic may have more information on the Analytic Insight Customer Survey. We discussed that our January meeting will fall on the 1<sup>st</sup> and at this time if there is not anything warranting a voting meeting the plan will be to cancel the January meeting. Discussed that all the plans and budgets that needed to be reviewed and approved through this committee has been completed. The committee felt that if there is not a need in December that meeting may be cancelled too. I will send out notification the week of Thanksgiving.

**Adjourn:**

Connie Stengel made a motion to adjourn at 2:59 pm, Jeanne Tyler seconded. Motion approved unanimously.

Respectfully submitted,

Sharon Olson, Manager  
Aging & Disability Resources Division