

# **Building and Grounds Committee**

## **MINUTES**

Wednesday, November 7, 2018

1. **Call to Order**  
Meeting was called to order by Payne at 8:35 a.m.
2. **Roll Call**  
Greg David, Gregg Patrick, Laura Payne, Mary Roberts, Roger Lindl  
  
Others Present: Ben Wehmeier, County Administrator, Amy Listle, Fair Park Marketing Assistant, Emi Reiner, RN, Health Department, Grace Halpenny, Nursing Student and Troy Barnett, Lung Association.
3. **Certification of compliance with the Open Meetings Law**  
Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**  
No changes were made
5. **Public Comment**  
Reiner and Barnett spoke on the Smoke Free Air Act
6. **Communications**
  - Handout from Tobacco Free Community Partnership
7. **Approval of the October 3, 2018 Building and Grounds Committee meeting minutes**  
Motion by David/Patrick to approve the October 3, 2018 Building and Grounds Committee meeting minutes as presented. Motion passed 5-0.
8. **Discussion on review process for the Strategic Planning action steps related to Building and Grounds**  
Wehmeier reviewed the Jefferson County Facilities Studies. No action taken.
9. **Discussion and possible action related to building sponsorship**  
No action taken.
10. **Financial Reports (September)**  
Financial Reports for Central Services and Management Information Systems (MIS) were provided for review. No action taken.
11. **Discuss future meeting schedule. Set next meeting date:** Tour of Fair Park - Tuesday, December 11, 2018 at 8:30 a.m. Joint meeting with Fair Park Committee – January 3, 2019 – 8:30 a.m. Room 202
12. **Discuss potential agenda items for the Committee's next meeting**
  - Tour of Fair Park – December 11<sup>th</sup>, 2018
  - Approval of the November 7, 2018 Infrastructure Committee minutes

- Discussion and possible action on the Jefferson County Smoke Free Air Act (January)
- Discussion on Strategic Planning action steps related to Building and Grounds
- Possible tour of buildings on the south campus
- Discussion and possible action related to building sponsorship

13. **Tour of Courthouse**

The courthouse tour was postponed for a future meeting.

14. **Adjourn**

Motion by Patrick/David to adjourn at 10:07 a.m. Motion passed 5-0.