

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, APRIL 17, 2018, 5:00 P.M.**

County Clerk Barbara A. Frank presiding.

The Honorable Jennifer Weston, Jefferson County Circuit Court Judge, administered the oath of office to the board members in attendance.

Frank called the roll, all members being present except Kelly, Wineke, Nass, Poulson and Roberts. Roberts gave prior notice of her inability to attend.

District 1.....	Richard C. Jones	District 2	Mike Kelly
District 3.....	Greg David	District 4	Augie Tietz
District 5... James B. Braughler		District 6	Dan Herbst
District 7.....	Dwayne C. Morris	District 8	Michael Wineke
District 9.....	Amy Rinard	District 10	Lloyd Zastrow
District 11.....	Donald Reese	District 12	Peter A. Hartz
District 13.....	Ed Morse	District 14	Kirk Lund
District 15.....	Steven J. Nass	District 16	Laura Payne
District 17.....	Russell Kutz	District 18	Brandon White
District 19.....	Jim Schroeder	District 20	Jim Mode
District 21.....	John C. Kannard	District 22	Blane Poulson
District 23.....	George Jaeckel	District 24	Alyssa Spaanem
District 25.....	Matthew Foelker	District 26	Gregg Patrick
District 27.....	Conor Nelan	District 28	Dick Schultz
District 29.....	Mary K. Roberts	District 30	Walt Christensen

County Administrator Benjamin Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Nass present.

Frank introduced the new members of the Board: Dan Herbst, District 6; Brandon White, District 18; and Walt Christensen, District 30.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Tietz requested that the Parks Committee resolutions be introduced after public comment (Item #16). Schroeder requested that the Planning & Zoning Committee matters be introduced after the Parks resolutions because of the interest in a rezoning matter.

Wehmeier introduced Ordinance No. 2018-01, Board of Supervisors' Rules of Order for 2018-2020.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Repeal Board of Supervisors Rules of Order 2016-2018 and recreate Board of Supervisors Rules of Order 2018-2020:

**CHAPTER III
BOARD OF SUPERVISORS
RULES OF ORDER 2018-2020**

3.01 MEETINGS, QUORUM AND ORDER OF BUSINESS.

(1)(a) Regular and special meetings of the Jefferson County Board of Supervisors shall be held and conducted in accordance with the provisions of s. 59.11, Wis. Stats. The Board shall hold an annual meeting on the Tuesday after the second Monday of November in each year for the purpose of transacting business unless otherwise established by rule. Regular meetings of the Board shall be held on the following dates unless special elections occur on County Board meeting dates, in which case the Board meeting will be held on the Monday preceding the election. [Am. 08/08/06, Ord. 2006-13; 03/11/08, Ord. 2007-34; 3/13/12, Ord. 2011-24]:

Tuesday, April 17, 2018 at 5:00 p.m.

Tuesday, May 8, 2018

Tuesday, June 12, 2018

Tuesday, July 10, 2018

Monday, August 13, 2018

Tuesday, September 11, 2018

Tuesday, October 9, 2018

Tuesday, October 23, 2018

*Tuesday, November 13, 2018

Tuesday, December 11, 2018

Tuesday, February 12, 2019

Tuesday, March 12, 2019

Tuesday, April 16, 2019 at 5:00 p.m.

Tuesday, May 14, 2019

Tuesday, June 11, 2019

Tuesday, July 9, 2019

Tuesday, August 13, 2019

Tuesday, September 10, 2019

Tuesday, October 8, 2019

Tuesday, October 22, 2019

*Tuesday, November 12, 2019

Tuesday, December 10, 2019

Tuesday, February 11, 2020

Tuesday, March 10, 2020

Tuesday, April 21, 2020 at 5:00 p.m.

*Annual Meeting (Required by Statute) [am. 03/09/10, Ord. 2009-24; 03/13/12, Ord. 2011-24; Ord. 2013-24, 03/11/2014; Ord. 2016-01, 04/19/16]

(b) In the event of inclement weather, the Chair may cancel a meeting. Any meeting cancelled by the Chair under this section shall be held on the next succeeding Tuesday unless that Tuesday is an election day, in which case the meeting shall be held on the Monday preceding the election. [cr. 03/11/08, Ord. 2007-34; am. 3/13/12, Ord. 2011-24]

(c) In addition to the methods prescribed by Wisconsin Statute Section 59.11, a Board meeting may be convened by the Board Chair in case of a declared emergency. [Cr. 10/14/08, Ord. 2008-21; Ord. 2016-01, 04/19/2016]

(2) Board meetings shall commence at 7:00 p.m., except for April meetings which shall commence at 5:00 p.m., unless by ma-

majority vote the Board prescribes a different time for convening. [Am. 02/10/04, Ord. 2003-34; 02/14/06, Ord. 2005-47; Ord. 2013-27, 03/11/2014; Ord. 2017-04, 06/13/2017]

(3)(a) A majority of all members elected to the Board must be present to constitute a quorum for the transaction of business. In the absence of a quorum, those present may order a call of the house to compel the attendance of absent members, or they may take a recess or fix a time to which to adjourn and adjourn. [am. 08/13/2013, Ord. No. 2013-09]

(b) County Board members who cannot attend a Board meeting shall report their absence in advance as a courtesy to the other members. Such reports shall be made to the County Clerk, who shall so advise the County Administrator and Board Chair. Members reporting their absence in advance of the meeting to the County Clerk shall be noted as having done so in the minutes where their absence is recorded. [am. 08/13/13, Ord. No. 2013-09]

(4) For the April organizational meeting held in even-numbered years the order of business shall be:

(a) Call to order.

(b) Administration of oath of office and roll call by County Clerk.

(c) Pledge of allegiance.

(d) Certification of compliance with Open Meeting Law.

(e) Approval of the agenda.

(f) Adoption of rules of order.

(g) Election of Chair and Vice Chairs.

(h) Committee elections, if called for by the rules.

(i) Follow order of business as established for other meetings, except that no annual reports of department heads will be presented at the organizational meeting. [Am. 3/12/02, Ord. 2001-29; 02/14/06, Ord. 2005-47; Ord. No. 2013-24, 03/11/2014]

(5) The order of business for all other Board meetings shall be as follows:

(a) Call to order.

(b) Roll call by County Clerk.

(c) Pledge of allegiance.

(d) Certification of compliance with Open Meeting Law.

(e) Approval of the agenda.

(f) Approval of minutes of last meeting.

(g) Written communications provided to Board. [am. 03/09/10, Ord. 2009-24]

(h) Public comment.

(i) Annual reports of department heads.

(j) Committee reports, resolutions and ordinances.

(k) Committee and Board appointments.

(l) Announcements.

(m) Special Order of Business may be placed anywhere on the agenda at the discretion of the County Board Chair.

[Am. 02/14/06, Ord. 2005-47; am. and re-lettered 3/13/12, Ord. 2011-24; Ord. 2013-24, 03/11/2014; Ord. No. 2016-24, 03/14/17]

(6) The Chair may limit the number of persons addressing

the Board under Section 3.01(5)(h) to a number determined by the Chair to reasonably represent the views of large groups of persons wishing to address the Board, so as to prevent repetition. The length of time allocated to any person addressing the Board under Section 3.01(5)(h) shall not exceed 3 minutes unless unique circumstances support the Chair allowing a longer period of time which may be shortened at the discretion of the Chair, with all public comment confined to a maximum of 30 minutes. The County Board may extend public comment beyond 30 minutes by two thirds majority vote of the County Board members present. [Am. by renumbering in Ord. 2005-47, 02/14/06; am. 04/19/11, Ord. 2011-03]

3.02 ORGANIZATION.

(1) The Board shall, as provided by s. 59.11, Wis. Stats., organize at the April meeting in even-numbered years by electing a Chair, a First Vice Chair and a Second Vice Chair by secret ballot. The Clerk shall preside until the Chair has been elected. Nominations shall be made by written ballot. In the event more than two persons are nominated for a position, a primary ballot shall be prepared. Prior to the primary election, or the final election if no primary is required, each nominee shall be provided up to three minutes to address the Board. A person receiving a majority of votes of the entire membership of the County Board on the primary ballot shall be declared elected.

Otherwise, the two persons receiving the greatest number of votes for a position on the primary ballot shall be placed on the final ballot. In the event two persons receive the second greatest number of votes, those two persons shall be the subject of a vote for the second position on the final ballot. The Clerk shall prepare a final ballot for the position. The person receiving the most votes shall be elected to the position. Persons elected in accordance with this paragraph may be removed by the Board by majority vote. [Am. 03/12/02, Ord. No. 2001-29; 06/13/06, Ord. 2006-08; 03/11/08, Ord. 2007-35; Ord. 2016-01, 04/19/2016]

(2) The County Board Chair shall preside at County Board meetings when present unless required to temporarily vacate the position to engage in debate, or as otherwise required by Roberts Rules of Order, and shall countersign all ordinances of the Board. The Chair shall countersign all county orders, transact all necessary Board business with local and county officers, expedite all measures resolved upon by the Board and shall take care that all federal, state and local laws, rules and regulations pertaining to county government are enforced. The County Board Chair shall chair the meeting or designate a temporary Chair for such purpose, who shall preside over both committees, boards, commissions or other bodies when meeting on the subject of mutual interest. For voting purposes, the Board Chair or temporary Chair shall vote as a member of either or both committees, boards, commissions, or other bodies of which the County Board Chair or temporary Chair is a regular member. The County Board Chair also may vote in accordance with Section 3.05.

(3) In case of the absence or disability of the Chair, the First Vice Chair shall perform the duties of the Chair. [Ord. 2016-01, 04/19/2016]

(4) In case of the absence of the Chair and the First Vice Chair, the Second Vice Chair shall perform the duties of the Chair. [Ord. 2016-01, 04/19/2016]

(5) In case of the absence of the Chair and both Vice Chairs for any meeting, the members present shall choose a temporary Chair.

(6) The County Board Chair is authorized and directed to attend meetings and conferences on matters directly related to County government. The County Board Chair may designate member(s) of the County Board to attend such meetings and conferences, either in place of the Chair or along with the Chair. The County Board Chair, the Vice Chairs and such other Board members as may be designated by the Chair, shall be entitled to meeting fees or per diem and mileage for attending such meetings and conferences, all subject to the regular rules of the County Board pertaining to meeting fees, per diems, mileage and expenses. The County Board Chair shall be entitled to a meeting fee for meeting with the County Administrator. Board members attending meetings and conferences in addition to regularly scheduled meetings, including educational meetings and events, shall notify the County Administrator not less than 72 hours in advance of said meeting or conference in order to permit the County Administrator to give any necessary Open Meeting notices as may be required. No per diems, meeting fees or expenses shall be paid to Board members attending meetings and conferences in addition to regularly scheduled meetings, including educational meetings and events, who have not been authorized to attend by the County Board Chair. All members of Committees, Boards, Commissions or Other Bodies must attend meetings personally to be considered present for voting purposes, per diem payments and expense reimbursement. [am. 03/09/10, Ord. 2009-24; Ord. No. 2014-06, 05/13/2014]

(7) In the event the position of Chair, First Vice Chair or Second Vice Chair is vacant due to removal, resignation or death of the incumbent, the Board shall hold an election to fill the position(s) within sixty (60) days of it becoming vacant. Until such vacant position is filled, the First Vice Chair, or the Second Vice Chair if there is no First Vice Chair, shall assume all duties of the Chair and shall be paid meeting fees and the monthly salary to which the Chair would be entitled until such time as the Board elects a successor. The Second Vice Chair shall assume the duties of First Vice Chair when such position is vacant. [cr. 03/11/08, Ord. 2007-36; Ord. 2016-01, 04/19/2016]

3.03 BOARD PROCEDURE.

(1) Robert's Revised Rules of Order shall govern the proceedings of the County Board of Supervisors in all cases in which they are not inconsistent with these rules or the laws of the State of Wisconsin.

(2) Upon being recognized, a member shall rise in place, and

using the microphone, address the Chair, and shall not be interrupted except by a call to order. If called to order by the Chair the member shall be seated and shall not proceed without permission of the Chair.

(3) No member shall speak more than twice on any question until all members who desire to speak have been heard and then not without first obtaining leave of the Chair. In speaking, a member shall confine comments to the question under consideration and shall avoid all personalities.

(4) No member present at the initial roll call shall thereafter fail to attend the balance of a Board meeting without first obtaining permission of the Chair and notifying the Clerk.

(5) A member with a conflict of interest shall advise the Clerk and the Chair of the conflict prior to discussion of or voting on the item to which the conflict of interest pertains. Thereafter, such member shall not participate in the discussion or vote thereon. The minutes shall reflect the member's statement and the fact that the member has abstained from discussion and voting on the item in question.

(6) All questions decided by a voice vote shall be put in this form: Those who are in favor say, "Aye", and those who are opposed say, "No". In doubtful cases the Chair or any member may call for a roll call vote.

(7) Upon the request of any member of the County Board a roll call vote shall be ordered on any question before the Board. A roll call vote shall be required on all matters involving the expenditure of money and in accordance with s. 65.90(5), Wis. Stats., budget alterations shall require a two-thirds vote of the entire membership of the Board.

(8) On a roll call vote every member present shall vote except a member who has abstained in accordance with the procedures set forth above. Members have the right to change their votes up to the time the vote is announced by the Clerk. The Clerk shall give notice before locking in the votes on the voting machine.

(9) All resolutions, ordinances, petitions and reports presented to the Board shall be in writing, sponsored by the County Administrator, a County Board member or a County Committee, Board, Commission or Other Body. Resolutions and ordinances not introduced by a committee or the County Administrator shall be referred to an appropriate committee by the Chair. A resolution or ordinance referred to a committee pursuant to this paragraph may be placed on the County Board agenda for further action upon the written request of five (5) County Board members which shall be submitted to the Chair not sooner than sixty (60) days after referral of the item to the committee. Such items shall then be placed on the next regular County Board agenda subject to any statutory requirements or other limitations.

All resolutions, ordinances, motions to reconsider and any other business to be considered by the Board must be delivered to the County Administrator not later than noon on the Monday of the week preceding the Board meeting. Each resolution or ordinance

submitted for consideration shall have a fiscal note, an executive summary explaining the significant features of the proposed resolution or ordinance, including the contemplated changes, and have been reviewed by the County Administrator, Corporation Counsel and Finance Director for proper form and legality before being submitted to the County Board. [Am. 06/10/03, Ord. 2003-03; Ord. No. 2015-26, 12/08/2015]

(10) Any person having a matter of business requiring the attention of the County Board may present such matter to the Board by delivering a written communication to the County Clerk by 4:30 p.m. on the day of the County Board meeting. The County Board Chair may, at his/her discretion, allow persons to be placed on the agenda to address the Board. [am. 5/11/10, Ord. 2010-06; Ord. No. 2015-26, 12/08/2015]

(11) Orderly administration of Board business does not permit the appearance of non-board members at County Board meetings to debate controversial matters before the Board. Notwithstanding the foregoing, the Chair may recognize a department head or other person with specialized knowledge to speak on a pending matter before the Board. [am. 11/15/11, Ord. 2011-18]

(12) Any Board member may ask for the privilege of the floor for a non-board member to address the Board and if no supervisor objects the Chair shall grant the privilege to such non-board member. If a member objects any Board member may move that the privilege of the floor be granted and any member may second such motion. If the motion is adopted by a majority vote the Chair shall grant the privilege of the floor to the non-board member. The time allocated to non-board members shall not exceed ten minutes. This procedure shall not apply to non-board members scheduled to appear as part of the regular written agenda.

(13) Annual reports will be received and placed on file and not printed in the minutes unless the Board otherwise directs or required by law. [Am. 06/19/01, Ord. 2001-07; Ord. 2016-01, 04/19/2016]

3.04 DUTIES OF OFFICIALS.

(1) The County Administrator shall review the written agenda of all matters which are to be brought before the Board or Board committees. Agendas shall be based on input from the Board Chair or the Committee Chair respectively. The County Administrator shall attend Board meetings, unless excused by the Chair, shall assist the Board whenever possible and may present matters to the Board for consideration. The County Administrator shall have authority to settle claims against the County in amounts up to \$25,000 after consulting with the County's insurance carrier and Corporation Counsel. [Ord. No. 2014-09, 06/10/2014; Ord. 2016-01, 04/19/2016]

(2) The County Treasurer shall prepare and present to the County Board a complete monthly financial statement which includes the County's financial condition and the investment of surplus funds. [am. 3/13/12, Ord. 2011-24]

(3) The County Clerk shall act as Clerk of the Board at all of

the Board's regular, special, limited term, and standing committee meetings thereof; under the direction of the County Board Chair or Committee Chair. The Clerk shall receive proposed resolutions, ordinances, reports and petitions and provide copies to the County Administrator's Office. Agendas for County Board meetings shall be created by the County Clerk or the Clerk's designee prior to distribution under the direction of the Board Chair or the Committee Chair. The Clerk shall keep and record true minutes of all the proceedings of the Board in a format chosen by the Clerk, including all committee meetings, either personally or through the Clerk's appointee; file in the Clerk's office copies of agendas and minutes of Board meetings and committee meetings; make regular entries of the Board's resolutions and decisions upon all questions; record the vote of each supervisor on any question submitted to the Board, if required by any member present; publish ordinances as provided in § 59.14(1), Wis. Stats.; and perform all duties prescribed by law or required by the Board in connection with its meetings and transactions pursuant to § 59.23, Wis. Stats. [am. 3/13/12, Ord. 2011-24; Ord. No. 2014-09, 06/10/2014].

(4) The Corporation Counsel or designee shall attend Board meetings and shall serve as parliamentarian and legal advisor to the Board. [renumbered 3/13/12, Ord. 2011-24]

(5) The County Board Reporter or other designee of the County Clerk shall attend all County Board meetings and perform the duties as required by s. 59.23, Wis. Stats.

3.05 STANDING COMMITTEES.

(1) Standing committees of the Board shall be appointed for two-year terms by the Chair of the Board after his/her election and prior to June 1 in even-numbered years, unless a different date for appointment is specifically prescribed. When necessary for the orderly transaction of business prior to the formal appointment of new committees, the Chair may appoint temporary committees and Committee Chairs to address pending items assigned to a standing committee. The temporary committee may act until the earlier of June 1 or the date the Chair files permanent appointments with the Clerk. The Chair shall file a list of the committee appointments with the County Clerk and the County Administrator. Any mid-term committee appointments by the Chair shall be filed with the Clerk who shall present them to the Board as a communication at the next regular County Board meeting. Committee members who cannot attend a committee meeting shall report their absence in advance as a courtesy to the other members. Such reports shall be made to the County Administrator, Committee Chair and County Board Chair. If the member is unable to notify the Chair, the member shall notify the applicable department head. Members reporting their absence in advance of the meeting shall be noted as having done so in the minutes where their absence is recorded.

The Chair (or either Vice Chair, or in the absence of the Chair and both Vice Chairs, any member of the Jefferson County Board of Supervisors if so designated by the Chair in advance of any

particular meeting) shall be an ex officio member of all standing committees, and shall be allowed to vote in order to break a tie, and shall be counted as a member if necessary to create a quorum at the committee's meeting, and shall also be allowed to vote in that case. When an issue arises at a County Board meeting or administratively that is not clearly assigned to a standing committee by the Board Rules or a prior resolution, the Board Chair shall designate the committee to which the issue shall be assigned. [Am. 03/09/04, Ord. 2003-35; 06/08/04, Ord. 2004-10; 12/13/05, Ord. 2005-31; 07/11/06, Ord. 2006-07; 07/10/07, Ord. 2007-16; Ord. No. 2013-10, 07/09/2013; Ord. 2016-01, 04/19/2016]

(2) Standing committees of the Board and duties shall be as follows:

(a) **BUILDINGS and GROUNDS COMMITTEE** - Five members appointed by the County Board Chair consisting of five County Board Supervisors. The Buildings and Grounds Committee shall oversee all construction, remodeling and repair of all County buildings and grounds, including fiber network, and shall have authority to implement policy on the use of County buildings by organizations not connected with County government. The Committee shall review all proposed leases, except those leases which by rule are the responsibility of a different committee, and recommend same to the County Board for final approval. [am. 03/11/08, Ord. 2007-38]

When the County Board has authorized construction of, additions to or remodeling of a County building, the Committee shall review proposals and make a recommendation to the County Board in accordance with the County Purchasing Policy.

The Committee shall provide policy oversight to the Information Technology Department and the Central Services Department and shall have policy oversight for conservation of resources and sustainability practices in County facilities and operations. [Am. 03/14/06, Ord. 2005-48b; 08/12/08, Ord. 2008-17; Ord. 2016-01, 04/19/2016]

(b) **EXECUTIVE COMMITTEE** - Five members consisting of the County Board Chair, First and Second Vice Chair and two other County Board members. If the position of County Board Chair, First Vice Chair or Second Vice Chair becomes vacant, the County Board Chair or Acting County Board Chair shall temporarily appoint members of the County Board to serve on the Executive Committee until the vacant positions are filled on the County Board. This Committee shall supervise the office of the County Administrator and shall handle matters pertaining to said office. This Committee shall also meet with circuit court judges as called, to discuss common goals and concerns within the Jefferson County Circuit Court system. The Committee shall work with the courts to implement such goals. This Committee shall also provide policy oversight to the Clerk of Courts, County Clerk and Corporation Counsel with regard to matters pertaining to said offices and be responsible for monitoring the future vision of Jefferson County to include implementation of the strategic plan and serve as a liaison to other local,

county and state governments on behalf of Jefferson County. The Executive Committee is authorized to review proposed resolutions from the Wisconsin Counties Association which will be voted on at its annual meeting without authorization by the County Board. The Committee Chair or designee shall attend the annual meeting as a delegate of Jefferson County to vote on such resolutions as directed by the Committee. [Am. 03/12/02, Ord. 2001-30; 07/10/07, Ord. 2007-11; 03/11/08, Ord. 2007-37; Ord. 2016-01, 04/19/2016]

Matters pertaining to proposed state legislation or other matters of statewide concern, proposed County Board rule amendments and County Board minutes shall be handled by the Committee. During the last three months of its term, the Committee shall draw specifications, solicit bids, and file a recommendation with the County Board in March of even-numbered years concerning which newspaper in the County shall be the official newspaper for the two-year term of the new County Board. The Committee, on behalf of the Board, shall be authorized to approve the minutes from any meeting when the County Board does not meet in sufficient time to approve the minutes for publication as required by Section 59.14(2), Stats. [cr. 07/10/07, Ord. 2007-11]

The Executive Committee is authorized to petition the Jefferson County Circuit Court for an order dividing a municipality into wards in accordance with applicable law and the County's tentative supervisory district plan upon a municipality's failure to divide or submission of a division which does not comply with the tentative supervisory district plan. [3/13/12, Ord. 2011-24]

The Board Chair or designee shall serve as Jefferson County's representative to the Inter-County Coordinating Committee. [Am. 03/14/06, Ord. 2005-48a; 03/13/12, Ord. 2011-24; Ord. 2016-01, 04/19/2016]

(c) FAIR PARK COMMITTEE - Seven members appointed by the County Board Chair consisting of five County Board Supervisors and two citizen members. The Fair Park Committee shall recommend Fair Park policies to the County Board and approve and amend the Fair Premium Book. The Fair Park Director and Fair Park Committee may approve the entertainment contracts in accordance with the Jefferson County Purchasing Ordinance. All contracts shall be submitted to the Corporation Counsel for approval before execution. The Committee shall recommend fees to the County Administrator as part of the annual County budget for action by the County Board. The Director may set unanticipated fees or deviate from the established fee structure when it is advantageous to the operation of the Park and report such fees to the Committee. All fee deviations shall be done in accordance with the County Budget Amendment/Budget Adjustment Policy. [Am. 04/18/06, Ord. 2006-01; 05/08/07, Ord. 2007-06; 11/13/07, Ord. 2007-23; 01/13/09, Ord. 2008-26; Ord. 2016-10, 10/11/16]

(d) FINANCE COMMITTEE - Five members appointed by the County Board Chair consisting of County Board Supervisors. This Committee shall receive the proposed County budget from the County Administrator and shall conduct hearings necessary

in the review of the proposed budget. The Committee shall make necessary permitted transfers as authorized by the provisions of s. 65.90(5)(b), Wis. Stats. The Committee shall propose utilization of contingency budget and necessary budget transfers and amendments requiring County Board action. [Am. 03/14/06, Ord. 2005-48d] [Am. 05/11/04, Ord. 2004-04; 03/09/10, Ord. 2009-24; Ord. No. 2014-11, 07/08/2014]

The Committee shall recommend to the Board the auditors to be employed, and shall report to the Board the results of such audits. The Finance Committee shall meet each month to audit and approve for payment proper vouchers, expenditures and claims against the County, except vouchers, expenditures and claims pertaining to the Highway Department, Human Services Department and Veterans Service Commission.

The Committee shall review insurance to be carried and also the insurance carrier to which such insurance shall be awarded. The Committee shall be authorized to renew insurance contracts without bidding same, when it finds renewal is in the best interest of Jefferson County, select investment advisors/brokers, select vendors for professional services related to financial matters if required by the Jefferson County Purchasing Policy and select P-Card vendors.

The Committee shall have the authority to resolve claims against the County in amounts over \$25,000 up to the County's self-insured retention (SIR) amount after consulting with the County's insurance carrier, the County Administrator and Corporation Counsel. [Cr. 04/16/02, Ord. 2002-04]

The Committee shall supervise the collection of delinquent taxes and is authorized to sell foreclosed properties in accordance with Resolution No. 2002-16. [Am. 08/13/02, Ord. 2002-16; 03/14/06, Ord. 2005-48d, effective 04/18/06; 03/13/12, Ord. 2011-24]

The Committee, on a case by case basis, shall recommend to the Board of Supervisors the allocation of the proceeds from the sale of county-owned farmland to possibly increase the acreage of farmland permanently protected from development, and to leverage state and federal funds for the acquisition of conservation easements to protect farmland (Resolution No. 2008-15). [Ord. 2016-01, 04/19/2016]

Unless otherwise provided by statute or ordinance, the Finance Committee shall oversee the sale of county-owned land in addition to land obtained through tax foreclosure, and shall present contracts for sale of such land to the Board for approval. [Ord. No. 2007-39, 03/11/2008]

The Committee provides policy oversight of the County Treasurer, Finance Department and Child Support Office in handling policy matters related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [Am. 3/13/12, Ord. 2011-24; Ord. 2016-01, 04/19/2016]

(e) HIGHWAY COMMITTEE - Five members appointed by the County Board Chair consisting of five County Board Supervisors.

The Highway Committee shall have the powers and duties set forth in s. 83.015(2)(b), Wis. Stats. [Cr. 04/16/02, Ord. 2002-03]

(f) HUMAN RESOURCES COMMITTEE - Five members appointed by the County Board Chair consisting of five County Board Supervisors. The Human Resources Committee shall provide policy guidance in the administration of the Safety Program and Personnel Ordinance. The Committee shall hear grievances in accordance with provisions of union contracts, the Jefferson County Civil Service Ordinance pursuant to s. 59.26(8)(b), Wis. Stats., as the Grievance Committee, or the Personnel Ordinance. The Committee shall recommend to the County Board the creation or removal of positions of the various departments. This Committee shall also review the statutory requirements and make recommendations to the Board concerning benefits, pay classifications and employment law policies, as well as make recommendations to the County Board concerning union negotiations. The Human Resources Committee shall also have the powers and duties set forth in the Jefferson County Personnel Policy [Am. 03/12/02, Ord. 2001-34; 05/14/02, Ord. 2002-07; 03/14/06, Ord. 2005-48e; 03/11/08, Ord. 2007-40; 3/13/12, Ord. 2011-29; Ord. 2016-01, 04/19/2016]

(g) LAND AND WATER CONSERVATION COMMITTEE - Seven members appointed by the County Board Chair consisting of not less than three County Board Supervisors, including at least two members of the University Extension Education Committee. The Chair of the FSA (Farm Service Agency) (or his/her designee) shall serve on the Land and Water Conservation Committee and shall have the powers and duties as set forth in Chapter 92, Wisconsin Statutes. This Committee shall also be responsible for acquiring conservation easements, reviewing applications to grant such easements and recommending action thereon to the County Board when appropriate. [Am. 03/12/02, Ord. 2001-33; 09/08/08, Ord. 2008-19; Ord. 2016-01, 04/19/2016]

This Committee shall also manage, supervise and be responsible for County farmland not held for future parks development. Leases of the farmland shall be approved by the County Board. [Am. 03/14/06, Ord. 2005-53; 03/11/08, Ord. 2007-41; Ord. 2016-01, 04/19/2016]

(h) LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE - Five members appointed by the County Board Chair consisting of five County Board Supervisors. This Committee shall provide policy oversight on issues affecting the Jefferson County Sheriff's Office. This Committee shall handle grievances arising under the Sheriff's Office labor contract other than those involving suspension, demotion or discharge mentioned in Wisconsin Statute 59.26(8)(b). This Committee is also responsible for all matters pertaining to Emergency Management and in accordance with s. 323.14(1)(a)(3), Wis. Stats., the County Board Chair shall designate a member of the Committee to act as Chair when this Committee is convened as an Emergency Management Committee. [Am. 02/08/05, Ord. 2004-31; 03/14/06, Ord.

2005-48g; 12/14/10, Ord. 2010-20]

This Committee shall provide policy oversight to the District Attorney and Medical Examiner in handling business matters and in solving problems related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [am. 03/11/08, Ord. 2007-37; Ord. No. 2013-24, 03/11/2014; Ord. 2016-01, 04/19/2016]

(i) PARKS COMMITTEE – Five members appointed by the County Board Chair consisting of five County Board Supervisors. The Committee shall provide policy oversight to the Parks Department in its efforts to meet its agreed upon mission as identified in the Jefferson County Parks, Recreation and Open Space Plan. The Committee shall have oversight of and recommend policy affecting property acquired by the County for flood mitigation purposes and other property leased, managed, acquired or sold as part of the Parks Department duties. The Committee shall also have the powers and duties set forth in the Jefferson County Parks Ordinance and the duties and responsibilities set forth in the Historic Sites Preservation Council Ordinance. [Am. 06/08/04, Ord. 2004-05; 03/14/06, Ord. 2005-48i, 04/18/06; re-lettered 07/10/07, Ord. 2007-11; am. 3/13/12, Ord. 2011-29]

(j) PLANNING AND ZONING COMMITTEE - Five members appointed by the County Board Chair consisting of five County Board Supervisors, at least three of whom reside in unincorporated areas of the County. This Committee shall have the powers and duties set forth in s. 59.69(2) and (3) and s. 59.70(1), s. 285.73, and such powers and duties as may be set forth in the statutes and County ordinances not specifically delegated to the Zoning Board of Adjustment. The Committee shall handle applications for conditional use permits and all proposed amendments to the County Zoning, Shoreland, Subdivision and Private Sewage System Ordinances and shall conduct all public hearings required in connection with such amendments or conditional uses. The Committee shall also be responsible for the preparation of a County Land Use Plan including surveys and studies of land use, population and population density, economy, soil characteristics, forest cover, wetland and floodplain conditions and other human and natural features of the County and shall conduct such hearings as may be required in connection with such County planning. The Committee may adopt such rules and regulations governing its procedure as it considers necessary and advisable all according to the provisions of s. 59.69(2), Wis. Stats. [Am. 03/14/06, Ord. 2005-48], effective 04/18/06; re-lettered 07/10/07, Ord. 2007-11]

The Planning and Zoning Committee shall provide policy oversight to the Land Information Office, Planning and Zoning Department and Register of Deeds in matters related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. The Committee shall also have the powers and duties set forth in state statutes. [Am. 03/09/04, Ord. 2003-38; 03/11/08, Ord. 2007-37]

(k) SOLID WASTE COMMITTEE - Five members appointed

by the County Board Chair consisting of five County Board Supervisors. This Committee shall address the County's solid waste needs by operating hazardous waste removal programs, overseeing the County's interest in landfill siting processes, promoting recycling and related waste reduction efforts and engaging in planning and educational efforts for future solid waste needs. In addition, the Committee will maintain awareness and educate the public about air quality concerns in the County. [Am. 07/09/02, Ord. 2002-09; 11/09/04, Ord. 2004-20; 03/14/06, Ord. 2005-48j, effective 04/18/06; re-lettered 07/10/07, Ord. 2007-11]

(I) UNIVERSITY EXTENSION EDUCATION COMMITTEE - Five members appointed by the County Board Chair consisting of five County Board Supervisors. This Committee shall have the powers and duties as set forth in Section 59.56(3), Wisconsin Statutes. [Created 03/12/02, Ordinance No. 2001-36; re-lettered 07/10/07, Ord. No. 2007-11]

3.06 BOARDS, COMMISSIONS, COMMITTEES AND OTHER BODIES.

(1) The following Boards, Commissions, Committees and Other Bodies created by the County or to which the County has a right to appoint representatives, shall be elected or appointed in the manner provided by law, ordinance or rule. The Chair or either Vice Chair may attend the meetings of Boards, Commissions, Committees and Other Bodies, but are not to be considered ex-officio members and may not serve to establish a quorum or vote. [Am. 03/14/06, Ord. 2005-49a]

(a) BLUE SPRING LAKE MANAGEMENT DISTRICT – [Cr. 03/14/06, Ord. 2005-49b, effective 04/18/06] One member appointed by the County Administrator with confirmation by the County Board who is a member of the Land and Water Conservation Committee or is nominated by the Land and Water Conservation Committee and appointed by the County Administrator with confirmation by the County Board.

(b) BRIDGES FEDERATED LIBRARY SYSTEM BOARD – Three members appointed by the County Administrator pursuant to s. 43.19, Wis. Stats., subject to County Board confirmation, with one member appointed from the County Board. The remaining system Board members shall include such representatives of the library Boards governing public libraries of participating municipalities and counties and members of the public from Jefferson County. Members shall serve staggered three-year terms. The County Board member's appointment shall cease if the County Board member's term on the County Board ends. The number of appointments to the Bridges Federated Library System Board shall be based on proportion to population as nearly as practical consistent with State statutory requirements. [Am. 05/11/04, Ord. 2004-07; re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; re-lettered 03/09/10, Ord. 2009-24; re-lettered 07/13/10, Ord. 2010-09; re-lettered 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2013-11, 07/09/2013; Ord. No. 2015-19, 11/10/2015]

(c) COUNTY BOARD OF HEALTH - Five members appoint-

ed by the County Administrator, subject to County Board confirmation, who shall serve three-year staggered terms. Two members shall be members of the County Board when appointed and their appointment shall cease if not re-elected to the County Board. Non-Board members shall be persons who have a demonstrated interest or competence in public health and a good faith effort shall be made to appoint a physician and a nurse. The County Board of Health shall meet quarterly as required by Wisconsin Statute 251.04(5) and additionally on the call of the Board of Health Chair. The County Board of Health shall have the powers and duties established in Wis. Stat. 251.04. [Am. 03/14/06, Ord. 2005-49c; 03/09/10, Ord. 2009-24; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2015-19, 11/10/2015]

(d) CRIMINAL JUSTICE COLLABORATING COUNCIL –

Sixteen members whose membership is determined by the position the member occupies or by appointment of the Council: Chief Judge or Presiding Judge for Jefferson County (Chair), County Administrator, County Board Chair, Sheriff, District Attorney, Clerk of Circuit Court, local government representative, Jefferson County Public Defender, Jefferson County Police Chief and Sheriff's Association representative, Human Services Director, Jefferson County parole and probation manager, education representative, Jefferson County citizen, Corporation Counsel, Health Department Director and Child Support Office representative. The Council shall create by-laws including establishing term lengths for members, meet at least quarterly and make recommendations to the County Board, or member's respective organization, to facilitate the goals of the Council. Members may appoint a designee as authorized in the Criminal Justice Collaborating Council Bylaws. [Ord. 2016-01, 04/19/2016]

(e) ECONOMIC DEVELOPMENT CONSORTIUM –

Three County Board members, appointed by the County Board Chair and confirmed by the County Board. In lieu of having an Economic Development Committee, any of the three County Board members appointed to the Jefferson County Economic Development Consortium Board in accordance with Resolution No. 2003-28 may present items recommended by the Consortium to the Jefferson County Board for its consideration. [Cr. 03/14/06, Ord. 2005-49d; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2015-19, 11/10/2015; Ord. 2016-01, 04/19/2016]

NOTE: FARMLAND CONSERVATION EASEMENT COMMISSION [Repealed by Ord. No. 2016-01, 04/19/2016]

NOTE: HISTORIC SITES PRESERVATION COMMISSION [04/15/08, Ord. 2008-02; re-lettered 3/13/12, Ord. No. 2011-24; Ord. No. 2015-19, 11/10/2015; repealed by Ord. No. 2016-19, 02/14/2017]

(f) HISTORIC SITES PRESERVATION COUNCIL –

Five members appointed by the County Board Chair subject to confirmation by the Jefferson County Board of Supervisors. One member shall be a Jefferson County Board Supervisor who shall also be a member of the Jefferson County Parks Committee. The re-

maining members may be Jefferson County Board Supervisors or members of the public, and insofar as possible, should include experts in historic preservation and Jefferson County history. The Council shall meet no more than 6 times per year. Members shall serve two-year terms. The purpose, intent and criteria of this Council are set forth in Ordinance No. 2016-19. [Ord. No. 2016-20, 02/14/17]

(g) HOME CONSORTIUM BOARD – The County Board Chair shall appoint three county representatives pursuant to the controlling intergovernmental agreement (Resolution No. 2000-21). [Cr. 03/14/06, Ord. 2005-54; re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2015-19, 11/10/2015]

(h) HUMAN SERVICES BOARD - Seven members appointed by the County Administrator and confirmed by the County Board. This is the governing and policymaking Board for the Human Services Department. Four members shall be members of the Board of Supervisors at the time of appointment and throughout their respective terms. Three members shall be consumers of service or citizens at large. No public or private provider of services may be appointed to the Board. Appointees shall serve staggered three-year terms. The Human Services Board shall elect a Chair and Vice Chair who must be selected from the four members who are supervisors. Elections shall be held after the County Board organizational meeting in April of even-numbered years. The Human Services Board shall possess all the powers and duties prescribed by s. 46.23(5m), Wis. Stats.

Aging and Disability Resource Center Advisory Committee - The Human Services Board shall appoint an Aging and Disability Resource Center Advisory Committee pursuant to s. 46.23(5m)(a), Wis. Stats. The number and terms of appointees to be determined by the Human Services Board. Such appointments shall be subject to confirmation by the County Board.

Nutrition Project Council – The Human Services Board shall appoint a Nutrition Project Council pursuant to s. 46.23(5m)(a), Wis. Stats. The number and terms of appointees to be determined by the Human Services Board. Such appointments shall be subject to confirmation by the County Board.

Marsh Country Health Alliance - One County Board Supervisor appointed by the County Board Chair pursuant to an Intergovernmental Cooperation Agreement. Jefferson County is a member of the Marsh Country Health Alliance Commission to organize and establish a multi-jurisdictional public entity to lease, manage and operate a nursing home and facility for the developmentally disabled known as Clearview Long-Term Care and Rehabilitation.

Community Action Coalition - Members appointed by the County Board Chair consisting of County Board Supervisor(s) or other members of the public. The Coalition provides a variety of services to individuals in Jefferson County experiencing poverty, including services to obtain or maintain housing to prevent homelessness, and subsidized rental costs to make housing more af-

fordable. It also provides many programs to help meet an individual's basic needs and to build skills to reach self-sufficiency.

(i) JEFFERSON COUNTY LIBRARY BOARD - Seven members, appointed by the County Administrator and confirmed by the County Board, serving staggered three-year terms, including at least one school administrator of a school district located in whole or in part in the County, or that school district administrator's designee, and one or two County Board Supervisors, representatives of existing library Boards and persons residing in municipalities not served by libraries. A County Board member's appointment shall cease if the County Board member's term on the County Board ends. [Am. 05/11/04, Ordinance 2004-06; re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2015-19, 11/10/2015]

(j) LAKE RIPLEY MANAGEMENT DISTRICT - One member appointed by the County Administrator and confirmed by the County Board who is a member of the Land and Water Conservation Committee or is nominated by the Land and Water Conservation Committee and appointed by the County Administrator and confirmed by the County Board. District created by the County Board on December 11, 1990 (Resolution No. 90-57). [Cr. 03/14/06, Ord. 2005-49g, effective 04/18/06; re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; am. 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2015-19, 11/10/2015]

(k) LAND INFORMATION COUNCIL - The Council is created pursuant to s. 59.72(3m), Wis. Stats., and shall be comprised of the Register of Deeds, the Treasurer, the Zoning Director, the Land and Water Conservation Director, the Information Technology Director, the Land Information Office Director and the Real Property Lister, or their designees, and the following members appointed by the County Administrator and confirmed by the County Board: (1) a member of the Board, (2) a representative of the land information office, (3) a realtor or a member of the Realtors Association employed within the County, (4) a public safety or emergency communications representative employed within the County, (5) the County surveyor or a registered professional land surveyor employed within the County. [re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2014-10, 06/10/2014; Ord. No. 2015-19, 11/10/2015]

Council members who hold elective office or are employed by Jefferson County shall serve on the Council as long as they hold the office or County position designated for membership. Other council members appointed by the County Administrator shall serve three year terms. The County staff and salaried elected officials, other than the County Board member, shall not be eligible for meeting fees.

The Land Information Council shall bring forward matters that need to go before the County Board through the Planning and Zoning Committee. [cr. 07/13/10, Ord. 2010-09]

(l) LOCAL EMERGENCY PLANNING COMMITTEE - Thirteen members appointed in accordance with s. 59.54(8), Stats., and applicable federal law. [am. 03/09/10, Ord. 2009-24; re-let-

tered 07/13/10, Ord. 2010-09; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2015-19, 11/10/2015]

(m) LOWER SPRING LAKE PROTECTION and REHABILITATION DISTRICT – One member appointed by the County Administrator and confirmed by the County Board who is a member of the Land and Water Conservation Committee or is nominated by the Land and Water Conservation Committee and appointed by the County Administrator and confirmed by the County Board. District created by the County Board on August 12, 1980 (Resolution No. 80-51). [Cr. 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2015-19, 11/10/2015]

(n) SHERIFF'S CIVIL SERVICE COMMISSION – Five members appointed by the County Administrator and confirmed by the County Board serving staggered terms of five years in accordance with s. 59.26(8), Stats. Members of the County Board shall not be eligible to serve on the Civil Service Commission. The Civil Service Commission shall have the powers and duties set forth in s. 59.26, Stats. [re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; re-lettered 07/13/10, Ord. 2010-09; re-lettered 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2015-19, 11/10/2015]

(o) SOUTH CENTRAL WISCONSIN WORKFORCE DEVELOPMENT AREA CONSORTIUM – Six members consisting of the Chair of the County Board of Supervisors or County Executives or the designees of said officials of the counties of Columbia, Dane, Dodge, Jefferson, Marquette and Sauk. The purpose of the Consortium is to serve as an oversight entity to fulfill the intent of the Workforce Innovation and Opportunity Act. The responsibilities of the Consortium are (1) to serve as the Workforce Development Area Consortium of Supervisors, (2) to appoint the Workforce Development Board under the Workforce Innovation and Opportunities Act; and (3) to execute an agreement with the Workforce Development Board required for proper operation and functioning of the Board. The Consortium will direct the Board to receive the Workforce Innovation and Opportunity Act funds on behalf of the Consortium and serve as the administrative entity and fiscal agent with the duty to disburse funds at the direction of the local Board. [Ord. 2016-01, 04/19/2016]

(p) TRAFFIC SAFETY COMMISSION – Statutorily designated persons with the balance of the 12 members appointed to indeterminate terms by the County Administrator and confirmed by the County Board in accordance with s. 83.013, Wis. Stats. The Jefferson County Highway Commissioner shall serve as the County Highway Safety Coordinator. [Cr. 03/14/06, Ord. 2005-54; re-lettered 0/15/08, Ord. 2008-01 and Ord. 2008-02; am. 03/09/10, Ord. 2009-24; re-lettered 07/13/10, Ord. 2010-09; re-lettered 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2013-24, 03/11/2014; Ord. No. 2015-19, 11/10/2015; Ord. 2016-01, 04/19/2016]

(q) VETERANS SERVICE COMMISSION - Five members appointed by the County Administrator and confirmed by the

County Board for staggered three-year terms in accordance with s. 45.81, Wis. Stats. Each member shall be a veteran and the commission shall perform the duties set forth in Chapter 45, Wis. Stats. [re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; am. 08/12/08, Ord. 2008-16; re-lettered 07/13/10, Ord. 2010-09; re-lettered 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2015-19, 11/10/2015; Ord. 2016-01, 04/19/2016]

(r) WISCONSIN COUNTIES UTILITY TAX ASSOCIATION –

One member appointed by the County Board Chair. The Association's mission is to represent the interests of Counties to provide for an equitable distribution of utility tax for Wisconsin Counties. [Ord. 2016-01, 04/19/2016]

(s) WISCONSIN RIVER RAIL TRANSIT COMMISSION –

Three members appointed by the County Board Chair to staggered three-year terms ending on April 30 in respective years and one alternate. The Commission was created in 1980 for the purpose of retaining rail service in the member counties which are now Crawford, Dane, Grant, Iowa, Jefferson, Rock, Sauk, Walworth and Waukesha. The Commission's mission is to further support maintaining rail accessibility for businesses in the County and possibly expanding such service south from Watertown to Jefferson and Fort Atkinson. [Ord. No. 2013-24, 03/11/2014; Ord. No. 2015-19, 11/10/2015; Ord. 2016-01, 04/19/2016]

(t) ZONING BOARD OF ADJUSTMENT -

Three members appointed by the County Administrator and confirmed by the County Board serving staggered terms of three years in accordance with s. 59.694, Wis. Stats. The Zoning Board of Adjustment shall be comprised of non-County Board members residing in the unincorporated areas of the County. The Board of Adjustment shall have the powers and duties set forth in s. 59.694, Wis. Stats. The Board of Adjustment shall also hear appeals from determinations of non-compliance with Farmland Preservation Plans which have been made by the Land and Water Conservation Committee. Two alternate members of the Board of Adjustment shall be appointed. Annually by July 1, one of the alternate members shall be designated by the County Administrator as the first alternate and the other as the second alternate. [Am. 03/14/06, Ord. 2005-49h; re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; 03/09/10, Ord. 2009-24; re-lettered 07/13/10, Ord. 2010-09; re-lettered 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2015-19, 11/10/2015; Ord. 2016-01, 04/19/2016]

3.07 RULES OF COUNTY BOARD STANDING COMMITTEES [Ordinance No. 2015-01, 04/21/15]

(1) The committee shall select its Chair, Vice-Chair and Secretary, except where committee organization is otherwise governed by law, after the County Board organizational meeting in April of even-numbered years. A Chair, Vice-Chair or Secretary may be removed by majority vote of the committee. [am. 03/11/08, Ord. 2007-43; Ord. No. 2015-01, 04/21/2015].

(2) A majority of the members of any committee, shall con-

stitute a quorum for the transaction of business. The appointing authority for standing committees under 3.05 may appoint an additional member on a temporary basis upon notice from a member that he/she has vacated his/her seat or will be unable to attend meetings for an extended period. Such temporary appointment shall terminate when the original member is once again available for meetings. [Ord. No. 2015-01, 04/21/2015; Ord. 2016-01, 04/19/2016]

(3) Each committee shall select a secretary. The Clerk shall keep and preserve the minutes of meetings and attendance in the format determined by the County Clerk. The secretary shall sign the minutes and file the original copies in the office of the County Clerk. [Am. 3/13/12, Ord. 2011-24; Ord. No. 2014-09, 06/10/2014; Ord. No. 2015-01, 04/21/2015]

(4) The County Administrator shall prepare a schedule of regular meeting dates and shall be responsible for the assignment of an appropriate room for meetings and for the posting of proper notices. Each Chair shall give proper notice to the County Administrator of all meetings a minimum of 72 hours prior to the meeting unless it is an emergency. The County Administrator shall give public notice of all meetings as required by s. 19.84(3), Wis. Stats., at least 24 hours prior to the commencement of such meeting, unless for good cause such notice is impossible or impractical, in which case shorter notice may be given, but in no case may notice be provided less than two hours in advance of the meeting. [Ord. No. 2015-01, 04/21/2015]

(5) Members of committees shall be authorized to receive compensation for attending meetings up to 120 days in any year. There shall be no limit on the number of meetings attended by the County Board Chair. [Ord. No. 2015-01, 04/21/2015]

(6) No committee may meet more than 30 times in any calendar year, except the Finance Committee which may not meet more than 40 times per year, exclusive of public hearings and attending 13 conventions. Committees may hold additional emergency meetings on call of their Chairs and with prior approval of the County Board Chair. [Am. 02/12/02, Ord. 2001-27; 12/13/05, Ord. 2005-32; Ord. No. 2015-01, 04/21/2015]

(7) Except as provided herein, the members of all County Board standing committees may receive a per diem, meeting fees, mileage and reimbursed expenses as authorized by the County Board Rules. This shall include county representatives on lake district boards, consortiums, committees, boards, commissions or other bodies where appointments are made by the County Administrator, County Board Chair or County Board pursuant to law or intergovernmental agreements. With the exception of members of the Human Services Board, members of groups created under Chapter 46 of the Wisconsin Statutes shall be entitled to mileage as paid to standing committees of the County Board. Members of the Traffic Safety Commission who are receiving pay from a governmental entity during such meeting shall not be entitled to a meeting fee or mileage for such Traffic Safety Commission

meeting. [Am. 03/09/04, Ord. 2003-40; 06/08/04, Ord. 2004-08; 04/15/08, Ord. 2008-03; 03/09/10, Ord. 2009-24; Ord. No. 2015-01, 04/21/2015; Ord. No. 2016-20, 02/14/17]

(8) Committees meeting with another committee on a particular subject of mutual interest shall retain their independent identity. Each committee shall vote separately and maintain its own minutes. For voting purposes, all committee members shall vote as a member of either or both committees of which they have been appointed or designated to serve on. The County Board Chair shall chair the meeting or designate a temporary Chair for such purpose, who shall preside over both committees when meeting on the subject of mutual interest. For voting purposes, the Board Chair or temporary Chair shall vote as a member of either or both committees of which the County Board Chair or temporary Chair is a regular member. The County Board Chair also may vote in accordance with Section 3.05. [Cr. 12/13/05, Ord. 2005-33; Ord. No. 2015-01, 04/21/2015]

(9) All agendas of County committees shall have an agenda item designated as "public comment." Public comment shall be administered by the Chair in the same manner as required for County Board meetings in Chapter III, Board of Supervisors Rules of Order 2018 – 2020, section 3.01(6). This requirement does not apply to meetings convened for the purpose of deciding an issue on which the public previously had the opportunity to comment. [Ord. No. 2015-01, 04/21/2015]

3.08 OPEN MEETINGS.

(1) The Board of Supervisors, committees, boards and commissions shall comply with the Open Meeting Law as specified in s. 19.81 of the Wisconsin Statutes.

(2) It is declared to be the policy of the County of Jefferson that the public is entitled to the fullest and most complete information regarding the affairs of county government as is compatible with the conduct of county affairs and the transaction of county business. All meetings of the Board of Supervisors, committees, boards and commissions shall be held in public buildings or any place reasonably accessible to members of the public and shall be "open sessions" as provided by s. 19.83, Wis. Stats., except as hereinafter provided.

(3) The Board of Supervisors, or any committee, board or commission, upon motion duly made and carried, may convene in closed session for the reasons provided in this section. The motion shall be carried by a majority vote in such manner that the vote of each member is ascertained and recorded in the minutes. No motion to convene in closed session may be adopted unless the chief presiding officer announces to those present at the meeting at which such motion is made, the nature of the business to be considered at such closed session, and the specific statutory exemption under s. 19.85(1) by which such closed session is claimed to be authorized. Such announcement shall become part of the record of the meeting. No business may be taken up at any closed session except that which relates to matters contained in

the chief presiding officer's announcement of the closed session. A closed session may be held for any of the following purposes:

(a) Deliberating after any judicial or quasi-judicial trial or hearing;

(b) Considering dismissal, demotion, licensing or discipline of any county employee, unless an open session is requested by the person charged or otherwise under discussion;

(c) Considering employment, promotion, compensation or performance valuation data of any county employee;

(d) Considering strategy for crime detection or prevention;

(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session;

(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to;

(g) Conferring with county legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation;

(h) Consideration of requests for confidential written advice from the Ethics Code Administrator.

(4) Neither the County Board or any committee, board or commission may convene in closed session and, thereafter, reconvene in open session within 12 hours after completion of the closed session unless public notice of such subsequent open session was given at the same time and in the same manner as the public notice of the meeting convened prior to the closed session. Notices of meetings shall be given as provided by law and, whenever feasible, the County Administrator shall post notices of meetings in the lobby of the Courthouse.

(5) The election of County Board Chair and County Board Vice Chairs shall be by secret ballot. No other secret ballot may be utilized to determine any election or other decision of county government.

(6) No member of the County Board shall be excluded from any closed session of the County Board or any standing committee of the Board; however, no person attending a closed session shall divulge any information pertaining to such closed session without specific authorization to do so.

(7) The minutes, records, proceedings and papers of a closed session shall be privileged and shall not be made available to the public unless authorized by the County Board, committee, board or commission involved until such time as the purpose necessitating such closed session no longer exists.

(8) **Vacancies.** If a vacancy occurs on the Board, the County Board Chair shall appoint a person who is a qualified elector and resident of the supervisory district to fill the vacancy subject to confirmation by majority vote of the County Board of Supervisors. The successor shall serve for the unexpired portion of the term to

which the person is appointed, unless the Board orders a special election to fill the vacancy, in which case the person appointed shall serve until his or her successor is elected and qualified. A person so elected shall serve for the remainder of the unexpired term. [Ord. No. 2014-31, 12/09/14]

3.09 AMENDMENTS TO RULES. Amendments to these rules of order may be made by a two-thirds vote of the members attending the Board meeting. Proposed amendments shall be introduced at a session of the Board and laid over until the next regular session before action is taken. The rule pertaining to amendments may be suspended only upon unanimous consent of the Board members attending such meeting. Notwithstanding the foregoing, s. 3.01(1) and (2) may be amended upon majority vote at any regular meeting without necessity of laying such amendment over until the next regular session or suspension of the rules. Notwithstanding the foregoing, any section hereof may be amended at the County Board's organizational meeting upon majority vote without necessity of laying such amendment over until the next regular session or suspension of the rules. For purposes of the organizational meeting, prior rules of the Board shall be considered to be in effect, insofar as applicable, for the purposes of conducting the organizational meeting.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Braugler moved for the adoption of Ordinance No. 2018-01. Seconded and carried: Ayes 26 (Jones, David, Tietz, Braugler, Herbst, Morris, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Jaeckel, Spaanem, Foelker, Patrick, Nelan, Schultz, Christensen), Noes 0, Absent 4 (Kelly, Wineke, Poulson, Roberts).

Appointment of Ballot Clerks The Board proceeded to the election of the County Board Chair and Vice Chairs. County Clerk Frank read Section 3.02(1) of the County Board Rules regarding electing a Chair, Vice Chair and a Second Vice Chair. Frank appointed the following ballot clerks: Marc DeVries, J. Blair Ward and Ben Wehmeier.

Election of County Board Chair. Nominations were made by written, secret ballot for County Board Chair. Nominated were Braugler, Schroeder and Jaeckel. Braugler and Jaeckel declined the nomination. **Schultz moved for the unanimous appointment of Schroeder as Chair.** Seconded and carried.

Nominations were made by written, secret ballot for First Vice Chair. Nominated were Braugler, Rinard, Nass, Mode, Jaeckel and Schultz. Braugler, Rinard, Mode, Jaeckel and Schultz declined the nomination. **Morris moved to accept the nomination of Nass.** Seconded and carried.

Nominations were made by written, secret ballot for Second Vice Chair. Nominated were Jones, Braugler, Morris, Rinard, Nass, Mode, Schultz and Christensen. Jones, Morris, Nass,

Mode, Schultz and Christensen declined the nomination. The Chair called on Second Vice Chair nominees Braughler and Rinard to give a brief statement up to three minutes in length. **The ballot for Second Vice Chair was tallied. Rinard was elected Second Vice Chair.**

Committee Elections: None.

Special Order of Business. Reese introduced and recognized Sharon Ehrhardt as the recipient of the Christy Dixon Recycler of the Year Award.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
April 1, 2018**

Available Cash on Hand		
March 1, 2018	\$	(272,044.59)
March Receipts	<u>7,051,963.99</u>	
Total Cash	\$	6,779,919.40
Disbursements		
General – March 2018	\$	4,591,449.34
Payroll – March 2018	<u>2,080,406.08</u>	
Total Disbursements		<u>6,671,855.42</u>
Total Available Cash	\$	108,063.98
Cash on Hand (in banks)		
April 1, 2018	\$	501,198.06
Less Outstanding Checks	<u>393,134.08</u>	
Total Available Cash	\$	108,063.98
Local Government Investment Pool - General	\$	17,457,127.14
DANA Investments		28,518,588.70
Local Government Investment Pool - Clerk of Courts		26,419.98
Local Government Investment Pool - Farmland Preservation		172,552.37
Local Government Investment Pool - Parks/Liddle		82,954.18
Local Government Investment Pool – Highway Bond		<u>1,899,330.93</u>
	\$	48,156,973.30
2018 Interest – Super N.O.W. Account	\$	412.60
2018 Interest – L.G.I.P. – General Funds		47,407.63
2018 Interest – DANA Investments		149,468.95
2018 Interest – L.G.I.P. – Parks/Carol Liddle Fund		292.93
2018 Interest – L.G.I.P. – Farmland Preservation		609.31
2018 Interest – L.G.I.P. – Clerk of Courts		93.30
2018 Interest – L.G.I.P. – Highway Bond		<u>6,706.90</u>
Total 2018 Interest	\$	204,991.62

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

County Clerk Frank presented the following communications:

1. Letter dated March 16, 2018, from Roxanne Brown and Steven Beauchamp along with a petition signed by 16 Jefferson County constituents regarding “lighting” issues at W1117 Island Road.

2. Letter dated April 5, 2018, from Denise Poeppel regarding petition for eminent domain law.

3. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on April 19, 2018, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

4. Email dated April 16, 2018, from Michael D. Hahn of Axley Brynson, LLP who represents the Nancy Gordon Trust in a zoning issue in the Town of Aztalan.

The communications and notice were received and placed on file.

Public Comment. Attorney Michael D. Hahn and Charles Marks spoke on the Nancy Gordon Trust rezoning issue.

Tietz introduced Resolution No. 2018-01.

Executive Summary

The Jefferson County Parks Department is planning to construct a recreation trail for hiking, biking and cross-country skiing on right-of-way owned by We Energies. The proposed trail is 10.96 miles and is located between the City of Watertown, Wisconsin, and the City of Oconomowoc, Wisconsin. This off-road paved trail connection will be built on the former Interurban Rail Line that connects the City of Watertown to the City of Oconomowoc. The path cross-section will consist of a 10-foot wide asphalt surface with 2-foot wide aggregate shoulders. The project is located primarily in Jefferson County (10 miles) and a portion in Waukesha County (1 mile). The City of Watertown and the City of Oconomowoc are the project boundaries. The old interurban rail line, which at one time connected the City of Watertown with the City of Milwaukee, is now a utility corridor owned by We Energies. American Transmission Company (ATC) operates the electric transmission facilities on the corridor. This resolution authorizes the Parks Department to seek funding from the Wisconsin Department of Natural Resources Stewardship, Federal Recreational Trail Program (RTP) and Land & Water Conservation Fund (LAWCON) for this multi-use recreational trail. The Parks Committee considered this resolution at its meeting on April 9, 2018, and recommends forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Parks Committee has expended significant time and effort towards establishing a multi-use trail from Watertown to Oconomowoc, and

WHEREAS, the cost of such projects from River Road in the Town of Watertown east to County Highway F in the Town of Ixonia is approximately \$1.25 million, and

WHEREAS, the Parks Committee recommends seeking grant funds from the Wisconsin Department of Natural Resources Stew-

ardship, Recreational Trail Program (RTP), and Land & Water Conservation Fund (LAWCON) to fund up to 50% of project construction, which would not begin before 2019, and

WHEREAS, the Parks Committee recommends completion of these multi-purpose trails as part of the Jefferson County Parks, Recreation and Open Space Plan, the County's Bikeway/Pedestrianway Plan, the Jefferson County Comprehensive Plan and the Glacial Heritage Area Plan, and

WHEREAS, the grant applications need to be accompanied by a resolution supporting the project.

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to seek funding from the Wisconsin Department of Natural Resources Stewardship, Federal Recreational Trail Program (RTP) and Land & Water Conservation Fund (LAWCON) for this multi-use recreational trail from Watertown to Oconomowoc, and if grants are awarded in sufficient amounts to help pay the cost of such construction, the County Administrator is authorized to accept said grants, sign the grant contracts and perform all other duties necessary to comply with and fulfill the grant provisions.

Fiscal Note: The Wisconsin Department of Natural Resources Stewardship, Federal Recreational Trail Program (RTP,) and Land & Water Conservation Fund (LAWCON) funds up to 50% of the project cost estimated at \$1,218,980.31. The County is responsible for 50% or more of the project cost estimated at \$609,490. Thereafter, Jefferson County would be responsible for maintenance which is estimated at \$600 - \$900 per mile per year over the approximately 10.96 miles of trail that would be added. The County will continue to promote Adopt-A-Trail relationships to lessen the cost of maintenance. Jefferson County plans to match the federal DOT TAP grant with the State Stewardship grant, thereby potentially achieving 100 percent project funding for the Interurban project. Should the County be unsuccessful in doing so, the County will continue to seek additional grant and philanthropic opportunities.

Tietz moved for the adoption of Resolution No. 2018-01. Seconded and carried: Ayes 25 (Jones, David, Tietz, Braugher, Herbst, Morris, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Spaanem, Foelker, Patrick, Nelan, Schultz, Christensen), Noes 1 (Jaeckel), Absent 4 (Kelly, Wineke, Poulson, Roberts.)

Recess at 5:58 p.m.; resume at 6:03 p.m.

Kelly present.

Foelker introduced Resolution No. 2018-02.

Executive Summary

The Jefferson County Parks Department is planning to construct a recreation trail for hiking, biking and cross-country skiing on right-of-way owned by We Energies. The proposed trail is 10.96 miles and is located between the City of Watertown, Wisconsin, and the City of Oconomowoc, Wisconsin. This off-road paved trail

connection will be built on the former Interurban Rail Line that connects the City of Watertown to the City of Oconomowoc. The path cross-section will consist of a 10-foot wide asphalt surface with 2-foot wide aggregate shoulders. The project is located primarily in Jefferson County (10 miles) and a portion in Waukesha County (1 mile). The City of Watertown and the City of Oconomowoc are the project boundaries. The old interurban rail line, which at one time connected the City of Watertown with the City of Milwaukee, is now a utility corridor owned by We Energies. American Transmission Company (ATC) operates the electric transmission facilities on the corridor. This resolution authorizes the Parks Department to seek funding from the Wisconsin Department of Transportation, Transportation Alternatives Program, (TAP) for this recreation trail from Watertown to Oconomowoc. The Parks Committee considered this resolution at its meeting on April 9, 2018, and recommends forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Parks Committee has expended significant time and effort towards establishing a multi-use trail from Watertown to Oconomowoc, and

WHEREAS, the cost of such projects from River Road in the Town of Watertown east to County Highway F in the Town of Ixonia is approximately \$1.73 million, and

WHEREAS, the Parks Committee recommends seeking grant funds from the Wisconsin Department of Transportation, Transportation Alternatives Program, (TAP) to fund 80% of project construction, which would not begin before 2019, and

WHEREAS, the Parks Committee recommends completion of these multi-purpose trails as part of the Jefferson County parks, Recreation and Open Space Plan, the County's Bikeway/Pedestrianway Plan, the Jefferson County Comprehensive Plan and the Glacial Heritage Area Plan, and

WHEREAS, the grant applications need to be accompanied by a resolution supporting the project.

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to seek funding from the Wisconsin Department of Transportation, Transportation Alternatives Program, (TAP) for this multi-use recreational trail from Watertown to Oconomowoc, and if grants are awarded in sufficient amounts to help pay the cost of such construction, the County Administrator is authorized to accept said grants, sign the grant contracts and perform all other duties necessary to comply with and fulfill the grant provisions.

Fiscal Note: The Wisconsin Department of Transportation, Transportation Alternatives Program (TAP) grant program funds 80% of the cost of construction estimated at \$1,102,839.98. The County is responsible for 20% of the cost of construction estimated at \$275,710. The County is also responsible for the design and state review costs estimated at \$358,423. Thereafter, Jefferson County would be responsible for maintenance which is estimat-

ed at \$600 - \$900 per mile per year over the approximately 10.96 miles of trail that would be added. The County will continue to promote Adopt-A-Trail relationships to lessen the cost of maintenance. Jefferson County plans to match the State Stewardship grant with the federal DOT TAP grant, thereby potentially achieving 100 percent project funding for the Interurban project. Should the County be unsuccessful in doing so, the County will continue to seek additional grant and philanthropic opportunities.

Foelker moved that Resolution No. 2018-02 be adopted. Seconded and carried: Ayes 27 (Jones, Kelly, David, Tietz, Braugler, Herbst, Morris, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Jaeckel, Spaanem, Foelker, Patrick, Nelan, Schultz, Christensen), Noes 0, Absent 3 (Wineke, Poulson, Roberts).

Foelker introduced Resolution No. 2018-03.

Executive Summary

Jefferson County has been working with the City of Jefferson on planning for redevelopment of the Old Highway site. As part of this process, 5.7 acres of the property has been identified as a potential joint County/City park due to the limited development opportunities in this area and the ability to meet many of the strategic objectives of both the County and the City. The County and City are finalizing an Intergovernmental Agreement (IGA) concerning the building and operations of this park site. The IGA contemplates cooperation in seeking grants towards building of this park. The City will be the lead applicant with the County being a co-applicant. This resolution authorizes the Parks Department to seek funding from the Wisconsin Department of Natural Resources Stewardship, Recreational Trail Program (RTP) and Land & Water Conservation Fund (LAWCON) to be used for the development of a joint park with the City of Jefferson. The Parks Committee considered this resolution at its meeting on April 9, 2018, and recommends forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County and the City of Jefferson have discussed developing 5.7 acres of land formerly used as the Jefferson County Highway Shop along the Rock River, and

WHEREAS, this property has limited development potential based on its location in the 100 year and 500 year floodplain, and

WHEREAS, a joint County-City park will provide easy access to the national Rock River trail as well as access to multiple other bike trails, support a needed boat launch which is essential to promoting outdoor public recreation, tourism and enhancing the quality of life for Jefferson County and the City of Jefferson.

WHEREAS, a joint County-City park will be mutually beneficial to both parties to include the ability to submit joint applications for grant programs, the creation of more public amenities to serve constituents and increased development opportunities for County property within the City, and

WHEREAS, intergovernmental cooperation is designated as an objective in the Jefferson County Strategic Plan, and

WHEREAS, the Parks Committee recommends seeking grant funds from the Wisconsin Department of Natural Resources Stewardship, Recreational Trail Program (RTP), and Land & Water Conservation Fund (LAWCON) to fund up to 50% of project construction, which would not begin before 2019, and

WHEREAS, the Parks Committee recommends completion of this joint County/City park as part of the Jefferson County Parks, Recreation and Open Space Plan, the County's Bikeway/Pedestrianway Plan, the Jefferson County Comprehensive Plan and the Glacial Heritage Area Plan, and

WHEREAS, the grant applications need to be accompanied by a resolution supporting the project.

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to seek funding from the Wisconsin Department of Natural Resources Stewardship, Recreational Trail Program (RTP) and Land & Water Conservation Fund (LAWCON) for this joint park as a co-applicant, and if grants are awarded in sufficient amounts to help pay the cost of such construction, the County Administrator is authorized to accept said grants, sign the grant contracts and perform all other duties necessary to comply with and fulfill the grant provisions.

Fiscal Note: The Wisconsin Department of Natural Resources Stewardship, Recreational Trail Program (RTP), and Land & Water Conservation Fund (LAWCON) funds up to 50% of the project cost and the City and County are responsible for the remaining costs. Thereafter, the City of Jefferson and Jefferson County will be responsible for maintenance which is set forth in the proposed Intergovernmental Agreement.

Foelker moved that Resolution No. 2018-03 be adopted. Seconded and carried: Ayes 26 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Kannard, Jaeckel, Spaanem, Foelker, Patrick, Nelan, Schultz, Christensen), Noes 1 (Mode), Absent 3 (Wineke, Poulson, Roberts).

Foelker introduced Resolution No. 2018-04.

Executive Summary

The Jefferson County Parks Department is constructing the Glacial River Mountain Bike Park at the 20 acre County Farm drumlin on the southwest side of the City of Jefferson, Wisconsin. The scope of the project includes trails for mountain biking, a trail head, parking and connections to the Glacial River Trail. The project will also incorporate built features that will add excitement and hone rider skills. This resolution authorizes the Parks Department to seek funding from the Federal Recreational Trail Program (RTP) for construction of the Glacial River Mountain Bike Park. The Parks Committee considered this resolution at its meeting on April 9, 2018, and recommends forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Parks Department hired a member of the International Mountain Bicycling Association's Trail Solutions program to inspect the park property in Jefferson, Wisconsin, and

WHEREAS, the objective of the visit was to investigate, visualize, and map a conceptual trail system that meets the recreation needs of mountain bicyclists, hikers and trail runners. The results of that investigation are contained in the park report, and

WHEREAS, the Parks Department and volunteers have been constructing the trails as indicated in the report, and

WHEREAS, the Parks Department has received grant funds in the amount of \$10,000 from a private foundation, and

WHEREAS, the Parks Committee recommends seeking grant funds of \$10,000 from the Federal Recreational Trail Program (RTP) to fund up to 50% of project construction, and

WHEREAS, the Parks Committee recommends completion of these multi-purpose trails as part of the County's Bikeway/Pedestrianway Plan, the Jefferson County Comprehensive Plan, the Glacial Heritage Area Plan, and the Jefferson County Parks, Recreation and Open Space Plan, and

WHEREAS, the grant applications need to be accompanied by a resolution supporting the project.

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to seek funding from the Federal Recreational Trail Program (RTP) for the Glacial River Mountain Bike Park, and if grants are awarded in sufficient amounts to help pay the cost of such construction, the County Administrator is authorized to accept said grants, sign the grant contracts and perform all other duties necessary to comply with and fulfill the grant provisions.

Fiscal Note: The Federal Recreational Trail Program (RTP) funds up to 50% of the project. The County is responsible for 50% or more of the project cost. The County has \$10,000 which will be used as the grant match. The County will continue to promote Adopt-A-Trail relationships to lessen the cost of maintenance.

Foelker moved that Resolution No. 2018-04 be adopted. Seconded and carried: Ayes 27 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Jaeckel, Spaanem, Foelker, Patrick, Nelan, Schultz, Christensen), Noes 0, Absent 3 (Wineke, Poulson, Roberts).

**Nass introduced the Planning & Zoning Committee report:
REPORT TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on March 15, 2018, as required by law pursuant to Wisconsin Statutes, notice thereof

having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations: Approval of Petitions R4047A-18, R4048A-18 and R4049A-18.

Denial of Petition R4045A-18. Petition R4045A-18 was filed by the Nancy Gordon Trust, c/o Kevin Gordon, to create a 4.76-acre A-3 zone from PIN 002-0714-1621-004 on Ziebell Road, Town of Aztalan. This is recommended for denial because the proposed rezoning is inconsistent with the Town's comprehensive plan, which is incorporated into the County's comprehensive plan, with the reasons for this recommendation more particularly set forth in the Planning and Zoning Committee minutes and official record of March 26, 2018. The Town also reviewed this Petition and recommended denial.

Dated this 26th day of March 2018. Donald Reese, Secretary.

The prior month's amendments R4037A-18, R4038A-18, R4039A-18, R4040A-18, R4041A-18, R4042A-18, R4043A-18 and R4044A-18 are effective upon passage by County Board, subject to Wis. Stats. 59.69(5).

Nass introduced Ordinance No. 2018-02.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4047A-18, R4048A-18 and R4049A-18 were referred to the Jefferson County Planning and Zoning Committee for public hearing on March 15, 2018, and

WHEREAS, the Planning and Zoning Committee recommends APPROVAL of said petitions for the reasons set forth in the Planning and Zoning Committee minutes and official record of March 26, 2018.

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does hereby amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,
AGRICULTURAL/RURAL RESIDENTIAL**

APPROVE WITH CONDITIONS a request to create a 1.4-acre and a 1.7-acre building site on County Road Y in the Town of Jefferson from part of PIN 014-0615-1733-000 (25.271 acres). This is being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. R4047A-18 – Erik & Jennifer Stafford

APPROVE WITH CONDITIONS a request to rezone a part of PIN 032-0814-0123-001 (50.12 acres) to reconfigure an existing 6-acre A-3 zoned lot without affecting that lot's net acreage. The site is on County Road T in the Town of Watertown. This is being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. R4048A-18 – James McManama/Blessed Acres LLC property

**FROM A-1, EXCLUSIVE AGRICULTURAL
AND A-3, AGRICULTURAL/RURAL RESIDENTIAL
TO N, NATURAL RESOURCE**

APPROVE WITH CONDITIONS a request to rezone parts of PINs 032-0814-0123-001 (50.12 acres) zoned A-1 and 032-0814-0123-002 (6 Acres) zoned A-3 to enlarge an existing N zone to 10 acres. The site is in the Town of Watertown on County Road T. This is being done in accordance with Sec. 11.04(f) 12 of the Jefferson County Zoning Ordinance. R4049A-18 – James McManama/Blessed Acres LLC property

The above rezonings shall be null and void and of no effect 1 year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved that Ordinance No. 2018-02 be adopted as printed. Seconded and carried with Kannard abstaining for possible conflict of interest.

Nass introduced Ordinance No. 2018-03.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R4045A-18 was referred to the Jefferson County Planning and Zoning Committee for public hearing on March 15, 2018, and

WHEREAS, the Planning and Zoning Committee recommends DENIAL of said petition for the reasons set forth in the Planning and Zoning Committee minutes and official record of March 26, 2018, and

WHEREAS, the proposed amendment had been given due consideration by the Board of Supervisors in open session.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does hereby amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,
AGRICULTURAL/RURAL RESIDENTIAL**

Rezone PIN 002-0714-1621-004 (4.761 acres) for a new building site on Ziebell Road in the Town of Aztalan. This is being requested in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. (R4045A-18 – Nancy Gordon Trust, c/o Kevin Gordon)

Nass moved for the adoption of Ordinance No. 2018-03 as printed. Seconded.

Mode moved to refer Ordinance No. 2018-03 back to the Planning & Zoning Committee. Seconded and carried.

Nass introduced Ordinance No. 2018-04.

Executive Summary

Section 59.69(10)(b)2 of the Wisconsin Statutes states that, "...in a county with a county zoning agency and a county executive or county administrator, the county executive or county administrator shall appoint and supervise the head of the county zoning agency..." Section 11.11(a) 4 of the Jefferson County Zoning Ordinance

nance authorizes appointment of the Zoning Administrator by the County Board of Supervisors on recommendation of the Planning and Zoning Committee. This appointment authority in the County Zoning Ordinance is inconsistent with state statutes which authorizes the County Administrator to make such appointments. The amendments proposed below bring section 11.11(a)4 of the Jefferson County Zoning Ordinance into compliance with state statutes. The Planning & Zoning Committee met on March 26, 2018, and recommended forwarding this ordinance amendment to the County Board for approval.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 11.11(a)4 of the Zoning Ordinance shall be amended as follows:

~~4. Office of the Zoning Administrator County Zoning Agency:~~
The office of the County Zoning Agency Administrator is an administrative department of the Jefferson County government, created by the Board of Supervisors. The office is headed by the Head of the County Zoning Agency pursuant to s. 59.69(10)(b)2, Wis. Stats. This position is a County Department Head position which is a Zoning Administrator appointed by the County Administrator subject to confirmation by the County Board of Supervisors. ~~on~~ recommendation of the Planning and Zoning Committee. The office shall also consist of such other personnel as shall be provided for the office. In addition to duties and responsibilities specified elsewhere in this Ordinance, the Head of the County Zoning Agency Zoning Administrator shall be responsible for directing the work of the office, for making periodic reports as required on the activities of the office, and for training and educational activities to assure that persons connected with the program are able to keep abreast of developments in the field of County land use ordinances.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Nass moved that Ordinance No. 2018-04 be adopted as printed. Seconded and carried.

Wineke present.

Braugler introduced Resolution No. 2018-05.

Executive Summary

Jefferson County is the owner of approximately 19 acres of land which is located within the municipal boundaries of the City of Jefferson. This vacant parcel of property was utilized by Jefferson County since 1937 as the Jefferson County Highway Shop. The City of Jefferson has identified this site as a priority for redevelopment. The property is located along the Rock River at the intersection of Puerner Street (the street leading to the Jefferson County Fair Grounds) and business 26 (Main Street). This location has close proximity to the business center of the City of Jefferson. This resolution authorizes Jefferson County to enter into an intergovernmental agreement with the City of Jefferson for the develop-

ment of 5.7 acres of the former highway shop property to create a joint County-City park. The Parks Committee was informed of this proposed intergovernmental agreement and approved submitting an application to the Wisconsin Department of Natural Resources for grant funding for this project at its meeting on April 9, 2018. The Administration and Rules Committee considered this resolution at its meeting on March 28, 2018, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County is interested in developing 5.7 acres along the Rock River which has limited development potential based on its location in the 100 year and 500 year floodplain, and

WHEREAS, a joint County-City park will provide easy access to the national Rock River trail as well as access to multiple other bike trails which is essential to promoting outdoor public recreation, tourism and enhancing the quality of life for Jefferson County and the City of Jefferson, and

WHEREAS, a joint County-City park will be mutually beneficial to both parties to include the ability to submit joint applications for grant programs, more public amenities to serve constituents and increased development opportunities for County property within the City, and

WHEREAS, intergovernmental cooperation is designated as an objective in the Jefferson County Strategic Plan.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby authorizes County Administrator Benjamin Wehmeier to enter into an intergovernmental agreement with the City of Jefferson for the development of a joint City-County park on 5.7 acres of County owned property formerly used by the County as its highway shop.

Fiscal Note: The County is in the process of applying for grant funding to fund this project. The amount and source of additional funding will be determined at a future date.

Braugler moved that Resolution No. 2018-05 be adopted. Seconded and carried: Ayes 25 (Jones, Kelly, David, Braugler, Herbst, Morris, Wineke, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Jaeckel, Spaanem, Foelker, Patrick, Nelan, Schultz, Christensen), Noes 0, Absent 5 (Tietz, Rinard, Zastrow, Poulson, Roberts).

Jones introduced Ordinance No. 2018-05.

Executive Summary

The existing Jefferson County Purchasing Ordinance was adopted on April 19, 2005, and last amended on December 9, 2008. The operational needs of many Jefferson County departments have significantly changed since the current Purchasing Ordinance was adopted. This ordinance repeals and recreates the Jefferson County Purchasing Ordinance to create a framework of internal controls that is better suited for the current operational

environment of Jefferson County. The Finance Committee met on April 12, 2018, and recommended forwarding this ordinance to the County Board for adoption.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Jefferson County Purchasing Ordinance No. 2005-01 is hereby repealed.

Section 2. The Jefferson County Purchasing Ordinance is hereby recreated as attached:

Section 3. This ordinance shall be effective after passage and publication as provided by law.

[The Purchasing Ordinance will be available at the County Clerk's office upon request or on the County's website at www.jefferson-countywi.gov.]

Jones moved that Ordinance No. 2018-05 be adopted. Seconded and carried: Ayes 22 (Jones, Kelly, David, Braughler, Herbst, Morris, Wineke, Reese, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Jaeckel, Spaanem, Patrick, Nelan, Schultz, Christensen), Noes 0, Absent 8 (Tietz, Rinard, Zastrow, Hartz, Kannard, Poulson, Foelker, Roberts).

Jones introduced Resolution No. 2018-06.

Executive Summary

The current amount charged for a cremation permit by the Jefferson County Medical Examiner is \$200. State Statute s. 59.365 limits fee increases for services rendered by a coroner or medical examiner to an amount not to exceed the annual percentage change in the U.S. consumer price index for all urban consumers (CPI-U), U.S. city average, as determined by the U.S. Department of Labor, for the 12 months ending on December 31 of the year before the increase. The CPI-U for 2017 was 2.1%. This resolution increases the current cremation permit fee from \$200 to \$204 which is within the limits established by State Statute. The Finance Committee considered this resolution at its meeting on April 12, 2018, and recommends forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the cremation permit fee charged by the Medical Examiner's Office was established in the 2018 County budget at \$200, and

WHEREAS, the consumer price index for all urban consumers (CPI-U), U.S. city average, as determined by the U.S. department of labor, for the 12 months ending on December 31, 2017 was 2.1 percent, and

WHEREAS, State Statute s. 59.365 allows the County to increase cremation permit fees charged by the Medical Examiner to \$204.

NOW, THEREFORE, BE IT RESOLVED that the cremation permit fee charged by the Medical Examiner's Office shall be increased from \$200 to \$204 effective upon passage of this resolution.

tion.

Fiscal Note: This resolution will increase the fee established in the 2018 budget for cremation permits from \$200 to \$204 in accordance with State Statute s. 59.365. As a budget amendment this resolution requires twenty (20) out of thirty (30) affirmative votes for passage.

Jones moved that Resolution No. 2018-06 be adopted. Seconded and carried: Ayes 22 (Jones, Kelly, David, Braughler, Herbst, Morris, Wineke, Reese, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Jaeckel, Spaanem, Patrick, Nelan, Schultz, Christensen), Noes 0, Absent 8 (Tietz, Rinard, Zastrow, Hartz, Kannard, Poulson, Foelker, Roberts).

Jones introduced Resolution No. 2018-07.

Executive Summary

Jefferson County commenced a foreclosure action for unpaid taxes and currently holds title to property located at 217 Maple Drive in the City of Waterloo, property identification number 290-0813-0544-089, with the principal amount of delinquent taxes and interest totaling \$429.42 through May 31, 2018. The City of Waterloo has informed Jefferson County that it is interested in purchasing this vacant parcel of land. The Jefferson County Real Estate Tax Foreclosure Policy adopted by the Finance Committee authorizes the sale of land to a municipality where the foreclosed property is located at the cost of the delinquent taxes and interest. This is in accordance with § 75.69, Wis. Stats., which exempts the County from complying with the usual publication and bidding requirements when selling tax delinquent land to municipalities and requires County Board approval of the sale. This resolution authorizes Jefferson County to convey the above parcel of real property to the City of Waterloo for payment of delinquent taxes and interest totaling \$429.42. The Finance Committee met on April 12, 2018, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is hereby incorporated into this resolution, and

WHEREAS, Jefferson County annually settles with local taxing jurisdictions such as villages, school districts and cities by paying those jurisdictions their share of unpaid real estate taxes and receives a tax certificate and a tax lien on the property for which the taxes are due, and

WHEREAS, periodically the County takes title to properties subject to the tax liens through a foreclosure action, and

WHEREAS, the County commenced a foreclosure action and currently holds title to property located at 217 Maple Drive in the City of Waterloo, with the principal amount of delinquent taxes and interest due totaling \$429.42 through May 31, 2018, and

WHEREAS, the City of Waterloo has expressed interest in taking title to said parcel, and

WHEREAS, § 75.69, Wisconsin Statutes, allows the County to transfer tax foreclosed property to another unit of government

without following the usual publication and bidding requirement.

NOW, THEREFORE, BE IT RESOLVED that the County is authorized to convey the above parcel of tax delinquent land, Parcel #290-0813-0544-089, to the City of Waterloo in return for payment of the principal amount of delinquent taxes and interest totaling \$429.42 through May 31, 2018, or, if the sale is closed after May 31, 2018, for an amount that is adjusted to include the accrued interest up to the date of sale.

Fiscal Note: The proceeds from this sale in the amount of \$429.42 will be applied toward delinquent taxes and interest incurred for this property

Jones moved for the adoption of Resolution No. 2018-07. Seconded and carried: Ayes 22 (Jones, Kelly, David, Braugher, Herbst, Morris, Wineke, Reese, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Jaeckel, Spaanem, Patrick, Nelan, Schultz, Christensen), Noes 0, Absent 8 (Tietz, Rinard, Zastrow, Hartz, Kannard, Poulson, Foelker, Roberts).

Reese introduced Resolution No. 2018-08.

Executive Summary

On March 22, 2018, the Highway Department received quotes from all area vendors for pre-mixed asphalt. The Highway Department purchases the asphalt from the vendors and delivers the material to the job site for placement by County crews. The vendor selected by the County will be determined by the location of the project and the plant location to obtain the best price for each project. This resolution authorizes the Jefferson County Highway Department to purchase pre-mixed asphaltic concrete products at the prices listed below from any of the asphalt vendors in 2018. The Highway Committee met on March 27, 2018, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Committee is authorized to receive quotes on pre-mixed asphaltic concrete products needed in 2018, and

WHEREAS, such quotes were received and opened on March 22, 2018, with the following results:

<u>Company</u>	<u>Price (per ton)</u>	<u>Location</u>
Wolf Paving	\$40.15, \$36.35, \$35.35 PG58-28	Delafield
Wolf Paving	\$40.15, \$36.35, \$35.35 PG58-28	Sun Prairie
Payne & Dolan, Inc.	\$45.00, \$40.50, \$37.25 PG58-28	LaGrange
Payne & Dolan, Inc.	\$45.00, \$40.00, \$37.25 PG58-28	Waukesha
Payne & Dolan, Inc.	\$45.00, \$40.00, \$36.00 PG58-28	Sussex
Rock Road Company	\$45.50, \$43.00, \$42.00 PG58-28	Milton

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase pre-mixed asphaltic concrete products at the listed prices from any of the asphalt vendors in 2018.

Fiscal Note: The Highway Department will determine the best price for each project (asphalt price plus trucking) when selecting

a plant location. The department will also consider plant schedule and availability. Funds have been allocated in 2018 Highway Maintenance Account No. 53311 and Highway Construction Account No. 53312.

Reese moved that Resolution No. 2018-08 be adopted. Seconded and carried: Ayes 22 (Jones, Kelly, David, Braugher, Herbst, Morris, Wineke, Reese, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Jaeckel, Spaanem, Patrick, Nelan, Schultz, Christensen), Noes 0, Absent 8 (Tietz, Rinard, Zastrow, Hartz, Kannard, Poulson, Foelker, Roberts).

Reese introduced Resolution No. 2018-09.

Executive Summary

On March 22, 2018, the Highway Department received bids from area vendors for seal coat emulsions. The contractor provides the emulsions and transportation to the county job sites. Vendors selected by the County will be determined by the location of the project and the plant location to obtain the best price for each project. This resolution authorizes the Jefferson County Highway Department to purchase emulsion products from the vendors listed below at the stated bid prices. The Highway Committee met on March 27, 2018, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Committee is authorized to receive bids on bituminous asphalt products needed in 2018, and

WHEREAS, such bids were received and opened on March 22, 2018, with the following results:

Company	Type of Asphalt (emulsion)	Bid Price	
Henry G. Meigs, Inc.	CRS-2 (Applied)	\$2.1588 per gallon	
	CRS-2 (Product)	\$2.0088 per gallon	
	CRS-2P (Applied)	\$2.3588 per gallon	
	CRS-2P (Product)	\$2.2088 per gallon	
	HFRS-2 (Applied)	\$2.1588 per gallon	
	HFRS-2 (Product)	\$2.0088 per gallon	
	HFRS-2P (Applied)	\$2.3588 per gallon	
	HFRS-2P (Product)	\$2.2088 per gallon	
	CSS-1 (FOB Ship Pt.)	\$1.8000 per gallon	
	CRS-2PD (Applied)	\$1.9088 per gallon	
	CRS-2PD (Product)	\$1.7588 per gallon	
	Fahner Asphalt (Application Only)	CRS-2 (Applied)	\$0.3300 per gallon
		HFRS-2 (Applied)	\$0.3300 per gallon
HFRS-2P (Applied)		\$0.3300 per gallon	
CRS-2P (Applied)		\$0.3300 per gallon	
CRS-2PD (Applied)		\$0.3300 per gallon	

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase emulsion products from the vendors listed at the stated bid prices in 2018.

Fiscal Note: The funds to come from the Highway Maintenance

nance Account 53311 and the Highway Construction Account 53312.

Reese moved that Resolution No. 2018-09 be adopted. Seconded and carried: Ayes 22 (Jones, Kelly, David, Braugher, Herbst, Morris, Wineke, Reese, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Jaeckel, Spaanem, Patrick, Nelan, Schultz, Christensen), Noes 0, Absent 8 (Tietz, Rinard, Zastrow, Hartz, Kannard, Poulson, Foelker, Roberts).

Reese introduced Resolution No. 2018-10.

Executive Summary

On March 22, 2018, the Highway Department received quotes from area vendors for asphalt pulverizing and milling. The Highway Department schedules all projects to work on-site with the selected vendor. The vendor selected by the County will be determined by the location of the project and the plant location to obtain the best price for each project. This resolution authorizes the Jefferson County Highway Department to accept the seasonal quotes for 2018 from all vendors listed below utilizing the lowest priced vendor, unless the vendor cannot meet the project schedule of the department, in which case the next lowest priced vendor shall be used. The Highway Committee met on March 27, 2018, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Committee is authorized to receive quotes on full depth pulverizing and milling needed in 2018, and

WHEREAS, such quotes were received and opened on March 22, 2018, with the following results:

<u>Company</u>	<u>Full Depth Pulverizing</u>
Tri-County Paving	\$0.2750 per sq. yd.
Payne & Dolan	\$0.3900 per sq. yd.
The Kraemer Company	\$0.3960 per sq. yd.
WK Construction	\$0.5440 per sq. yd.

<u>Company</u>	<u>Milling</u>
Tri-County Paving	\$0.289 per sq. yd. @ 1 inch depth
	\$0.332 per sq. yd. @ 2 inch depth
	\$0.415 per sq. yd. @ 3 inch depth
	\$0.539 per sq. yd. @ 4 inch depth
WK Construction	\$0.416 per sq. yd. @ 1 inch depth
	\$0.457 per sq. yd. @ 2 inch depth
	\$0.496 per sq. yd. @ 3 inch depth
	\$0.537 per sq. yd. @ 4 inch depth
Payne & Dolan	\$0.650 per sq. yd. @ 1 inch depth
	\$0.650 per sq. yd. @ 2 inch depth
	\$0.650 per sq. yd. @ 3 inch depth
	\$0.550 per sq. yd. @ 4 inch depth
The Kraemer Company	\$1.37 per sq. yd. @ 1 inch depth

\$1.45 per sq. yd. @ 2 inch depth
\$1.50 per sq. yd. @ 3 inch depth
\$1.63 per sq. yd. @ 4 inch depth

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to accept the seasonal quotes for 2018 from all vendors utilizing the lowest priced vendor, unless the vendor cannot meet the project schedule of the department, in which case the next lowest priced vendor shall be used.

Fiscal Note: Funds have been allocated in 2018 Highway Maintenance Account No. 53311 and Highway Construction Account No. 53312.

Reese moved that Resolution No. 2018-10 be adopted. Seconded and carried: Ayes 22 (Jones, Kelly, David, Braughler, Herbst, Morris, Wineke, Reese, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Jaeckel, Spaanem, Patrick, Nelan, Schultz, Christensen), Noes 0, Absent 8 (Tietz, Rinard, Zastrow, Hartz, Kannard, Poulson, Foelker, Roberts).

Recess 6:54; resume 6:59 p.m.

Reese introduced Resolution No. 2018-11.

Executive Summary

The Highway Department leases a quarry on CTH J and receives lime rock crushing bids from vendors every two to three years to replenish its inventory. For 2018 the vendors were asked to provide bid numbers that included crushing several grades of lime rock and crushing recycled asphalt. This resolution authorizes the Jefferson County Highway Department to enter into a contract with Bjoin Limestone for limestone crushing in 2018. The Highway Committee met on March 27, 2018, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Highway Department has solicited bids for crushing approximately 120,000 tons of lime rock and 10,000 tons of recycled asphalt, and

WHEREAS, the Highway Department opened bids on March 22, 2018, with the following results,

<u>Company</u>	<u>Total Bid Amount</u>
Bjoin Limestone	\$292,300.00
Michaels Corporation	\$354,600.00
Yahara Materials, Inc.	\$396,000.00
Frank Brothers, Inc.	\$401,500.00
Linck Aggregates	\$447,250.00

WHEREAS, Bjoin Limestone is the lowest responsible bidder, NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to enter into a contract with Bjoin Limestone for limestone crushing in 2018.

Fiscal Note: Adequate funds are available in the Highway Department budget for this contract.

Reese moved that Resolution No. 2018-11 be adopted. Seconded and carried: Ayes 22 (Jones, Kelly, David, Braughler,

Herbst, Morris, Wineke, Reese, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Jaeckel, Spaanem, Patrick, Nelan, Schultz, Christensen), Noes 0, Absent 8 (Tietz, Rinard, Zastrow, Hartz, Kannard, Poulson, Foelker, Roberts).

Reese introduced Resolution No. 2018-12.

Executive Summary

The Jefferson County Highway Department obtains funding through the Wisconsin Department of Transportation (WisDOT) Local Road Improvement Program (LRIP) for select projects. For 2018, Jefferson County bid three projects that include funding from WisDOT in the LRIP Program for asphalt material purchases (CTH Y, Korth Lane -Town of Lake Mills, Herr Road- Town of Sullivan). This resolution awards the asphalt bids for the 2018 Local Road Improvement Program (LRIP) projects for Jefferson County including County Highway Y (Johnson Creek – STH 26), Korth Lane (Lake Mills), and Herr Road (Sullivan) to Wolf Paving from Oconomowoc. The Highway Committee met on March 27, 2018, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Committee was authorized to receive bids on pre-mixed asphalt products needed in 2018, and

WHEREAS, such bids were received and opened on March 22, 2017, with the following results:

Company	Bid Prices (PG58-28 Asphalt)		
	5 LT	4 LT	3 LT
Wolf Paving	\$40.15 per ton	\$36.35 per ton	\$35.35 per ton
<i>**Lowest combined asphalt bid including haul cost.</i>			
Rock Road Co., Inc.	\$45.50 per ton	\$43.00 per ton	
	\$42.00 per ton		
Payne & Dolan, Inc.	\$45.00 per ton	\$40.00 per ton	\$37.25 per ton

WHEREAS, Wolf Paving from Oconomowoc, Wisconsin, is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED the asphalt bids for the Local Road Improvement Program (LRIP) projects for Jefferson County including County Highway Y (Johnson Creek – STH 26), Korth Lane (Lake Mills), and Herr Road (Sullivan) in 2018 be awarded to Wolf Paving from Oconomowoc, Wisconsin.

Fiscal Note: The Wisconsin Department of Transportation requires asphalt purchase projects through the Local Road Improvement Program (LRIP) be awarded to a paving contractor. The funds for asphalt purchases will come from Highway Construction Account 53312 and the Wisconsin Department of Transportation LRIP funds.

Reese moved that Resolution No. 2018-12 be adopted. Seconded and carried: Ayes 22 (Jones, Kelly, David, Braugher, Herbst, Morris, Wineke, Reese, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Jaeckel, Spaanem, Patrick, Nelan,

Schultz, Christensen), Noes 0, Absent 8 (Tietz, Rinard, Zastrow, Hartz, Kannard, Poulson, Foelker, Roberts).

David introduced Resolution No. 2018-13.

Executive Summary

The Midwest Renewable Energy Association, in partnership with Heart of the City and Sustain Jefferson, all 501(c)3 nonprofit organizations, are organizing a “Solar Group Buy,” called “Glacial Heritage Solar,” in and around Jefferson County this year. Glacial Heritage Solar is a group purchasing program that enables interested residential and commercial consumers in a designated geographic area to access expert advice and volume discounts in buying and installing solar electric systems during a designated period of time. (See: growsolar.org/glacial-heritage-solar/)

The discount is generated through a competitive selection of a solar installer. The greater the number of property owners who choose to purchase solar electric systems, the lower the price of each solar electric system purchased through the program.

The program unfolds with multiple free information sessions called Solar Power Hours being held around the County to educate the public about the Solar Group Buy. Interested individuals and businesses may then sign up for a free evaluation of the potential for solar energy at their site. The interested party then has until August 2018 to decide to participate, after which bids are solicited for purchase and installation of the solar electric systems.

Jefferson County supports the Glacial Heritage Solar Group Buy, but is not part of the program and does not profit from the sales. The Infrastructure Committee considered this resolution at its meeting on April 4, 2018, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the voluntary use of solar-produced electricity by citizens diversifies the electric power supply of Jefferson County, and

WHEREAS, solar-produced electricity provides capacity to the grid during peak power needs (e.g. summer), and

WHEREAS, solar-produced electricity generation requires no fossil fuels and reduces pollutants, and

WHEREAS, over time the use of solar produced electricity saves participating residents money on their electric bills, thus retaining that money within Jefferson County, and

WHEREAS Jefferson County recognizes the promotional benefits of being a green powered community,

NOW, THEREFORE, BE IT RESOLVED that Jefferson County supports and endorses the Glacial Heritage Solar Group Buy organized by Midwest Renewable Energy Association, in partnership with Heart of the City and Sustain Jefferson that will take place between January 2018 and August 31, 2018, in the following ways:

1. Allowing the use of the Jefferson County logo on promotional materials.

2. May promote project details through email, website, and social media, as deemed appropriate by the County Administrator.

Fiscal Note: No Jefferson County funds will be utilized for this program. The County may allocate limited employee resources toward the program.

David moved that Resolution No. 2018-13 be adopted. Seconded and carried with Christensen abstaining for possible conflict of interest.

Mode introduced the Proclamation - Proclaiming National Economic Development Week in Jefferson County.

WHEREAS, the Jefferson County Economic Development Consortium is a member of the International Economic Development Council (IEDC) and recognizes this council as the largest professional economic development organization dedicated to serving economic developers, and

WHEREAS, the IEDC is promoting National Economic Development week as part of its efforts to provide leadership and excellence in economic development for communities, members, and partners through training, research, policy advocacy, and initiatives such as the Accredited Economic Development Organization program and the Certified Economic Developer designation, and

WHEREAS, the Jefferson County Economic Development Consortium and the Economic Development staff of Jefferson County promote the economic well-being and quality of life for the residents of Jefferson County by engaging in a wide variety of efforts to attract and retain high-quality jobs, develop vibrant communities and enhance the tax base.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby proclaim May 7 through May 12, 2018, as "National Economic Development Week" and reminds individuals of the importance of this community celebration which supports the expansion of career opportunities and improving the quality of life for the residents of Jefferson County.

Fiscal Note: This Proclamation has no fiscal impact.

Mode moved for the adoption of the Proclamation – Proclaiming National Economic Development Week in Jefferson County. Seconded and carried.

Wehmeier introduced the following appointments:

THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request your confirmation of the following individuals as members of the designated Commission:

Traffic Safety Commission:

a. Russ Cooper, Jefferson, Wisconsin, for an indeterminate term to fill at At-Large position.

b. Kenneth M. Pileggi, Vice President of the Chief & Sheriff's Association, for an indeterminate term to fill an At-Large position.

I respectfully request confirmation of this appointment

Braughler moved for confirmation of the appointments. Seconded and carried.

Public Comment (General). Frankie Fuller spoke on the Solar Group Buy.

Temporary Committee Appointments. Schroeder appointed the following supervisors to the Planning and Zoning Committee: David, Rinard, Reese, Nass and Jaeckel.

Supplemental information presented at the April 17, 2018, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded and carried at 7:17 p.m.