

UNAPPROVED
JEFFERSON COUNTY FARM DRAINAGE BOARD
Monthly Board Meeting
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549
December 20, 2018
9:30 a.m.

Board Members Present: David Hughes, Ron Griebenow, and Peter Magnoni

Guests: None

Call to Order was made by Chairman Hughes at 9:30 a.m.

Approval of Minutes

The Drain Board reviewed and approved the minutes of November 12, 2018, Drain Board meeting.

Order of Business

DRAIN 36

The Drain Board continues to wait for Attorney Griggs' correspondence to D.O.T. and their response.

DRAIN 44

The Drain Board discussed the completion of the tile installation by contractor, Kreuziger Drainage LLC. The final invoice for this project had not been received at the date of this Drain Board meeting.

The Drain Board discussed the completion of the boring project under Gopher Road. This project was necessary due to the placement of the under-road culvert. The under-road boring did cause some road collapse which resulted in an insurance claim against the insurance company of the boring contractor, Herr Directional Drilling LLC. An invoice received from the Town of Ixonia (for their time supervising the road) was sent by the Drain Board to Herr Directional Drilling. The repair consisted of mud jacking. Ron Griebenow signed an agreement with the Ixonia Town Board for a one year guaranty period for the mud jacking repair of the road.

At the Drain Board meeting, Ron Griebenow was directed to develop an invoice to Herr Directional Drilling for the Drain Board member costs due to this issue. The invoice was to include the culvert and installation costs previously paid to Jaeckel Brothers.

DRAIN 16

The Drain Board discussed the letter sent to landowner, Brad Rosecke, and his response. The Drain Board discussed the information received from the NRCS office regarding the requirements surrounding this issue. The Drain Board directed Secretary Magnoni to send a letter to Mr. Rosecke and raise the question of his understanding of this issue

and his compliance. If Mr. Rosecke still seems to not fully understand following the meeting he had with the NRCS office, then invite him to the January Drain Board meeting.

DRAIN 2

Secretary Magnoni reported that his recent conversation with Attorney Griggs indicated that the notice for a landowner hearing would be sent out in time for the meeting to be held during the January 2019 Drain Board meeting. The January Drain Board meeting will be scheduled as a joint meeting.

DRAIN 20

Secretary Magnoni reported that Attorney Griggs responded by email indicating that the assessment to landowners was mailed out on December 11, 2018. Drain ditch clean out can begin immediately. Chairman Hughes reported that his discussions with landowner concerning the tree down in the drain proved positive. The landowner stated that he would remove the tree at his expense as soon as possible.

UPDATE DATCP

Secretary Magnoni reported that Jefferson County had ordered the postcards to be used to contact landowners of the upcoming Circuit Court hearing on the final petition for dissolution. Attorney Griggs sent an email indicating that he would have the postcard language after the week of December 17, 2018. Attorney Griggs will also need to file the petition with the Court of the Drain Board's action concerning the seven drains. This petition needs to be filed in order to determine the date of the hearing needed for the postcard.

WDBA MEETING DECEMBER 10, 2018, PORTAGE, WISCONSIN

All three Drain Board members attended the meeting of the WDBA on December 10, 2018. A number of topics were discussed and presented. However, three topics had considerable discussion and enlightenment. The are listed as follows:

1. Procedure to establish 40 foot set back policy.
2. The recommendation by the WDBA that all Drain Board members be covered by Director & Officers Liability insurance.
3. The recommendation by the WDBA that all Drain Board members be covered by Workers' Compensation insurance for on-the-job injury.

OLD BUSINESS

DRAIN 15

At the current time the list of total costs for legal and Drain Board members has not been completed.

DRAIN 44

The Drain Board discussed and determined that after January 1, 2019, the Drain Board Secretary should move forward to set up the meeting with the homeowners' association and Ron Griebenow.

DRAIN 14-B

The Drain Board discussed the letter sent to landowner, Mark Klusken, with a copy to contractor, Jaeckel. Chairman Hughes reported that his follow-up with Mr. Klusken was positive and this final clean out and touch up should move forward.

NEW BUSINESS

The Drain Board discussed the information received from Jefferson County on General Liability Insurance coverage. The Drain Board continues to wait regarding coverage for Workers' Compensation. Ron Griebenow was injured on a drain construction site and will be submitting a medical claim under Workers' Compensation.

The Drain Board approved the following invoices for payment:

	<u>DRAIN #</u>
a. We Energies	36
b. WDBA Annual Dues	General

Note: a number of invoices are waiting for funding receipts from assessments.

In addition, two invoices are being held in order for Drain Board members to discuss invoices with contractors.

The detail of invoices paid can be reviewed in the County Finance Office, Room 109, Jefferson County Courthouse.

The next meeting will be held on January 14, 2019, at 9:30 a.m. This meeting will also include the landowners for District Drain #2.

With no further business before the Drain Board, the meeting was adjourned at 11:08 a.m.

Respectfully submitted for meeting of December 20, 2018

Peter H. Magnoni, Secretary