

Fair Park Committee Agenda
Jefferson County
Jefferson County Fair Park
Activity Center
503 N. Jackson Avenue
Jefferson, WI 53549

Date: Thursday, September 6, 2018

Time: 8:30 am

Committee members:	Poulson, Blane (Chair)	Hartz, Peter
	Lindl, Roger	Nelan, Conor
	White, Brandon (Secretary)	Hall-Kind, Debra
		Steindorf, Kathleen

1. Call to order:

The monthly meeting was called to order by Committee Chair Blane Poulson at 8:31 am. Committee members Blane Poulson (Chairperson), Brandon White (Secretary), Peter Hartz, Conor Nelan, Debra Hall-Kind, and Kathleen Steindorf were present. Also in attendance were Ben Wehmeier, County Administrator; LaVern Georgeson (Agriculture Educator - UW Extension). Roger Lindl (Vice-Chairperson) was not in attendance. No members of the public were present.

2. Roll call (establish a quorum):

A quorum was established.

3. Certification of compliance with Open Meetings Law:

County Administrator Ben Wehmeier certified compliance with the Open Meetings Law.

4. Approval of the agenda:

The September agenda was reviewed by the committee members. No changes were proposed.

5. Approval of Fair Park Committee minutes:

Kathy Steindorf made a motion to approve the July 5, 2018 meeting minutes as written, Peter Hartz seconded. The motion passed unanimously.

6. Communications:

Letters as to the cancellation of the Travis Tritt concert
A thank you card for Laura Beane.

7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time):

There was no public comments.

8. Election of Committee Vice Chair:

Blane Poulson nominated Roger Lindl as Vice Chairperson. Debra Hall-Kind seconded. Kathy Steindorf made a motion to close the nominations. Seconded by Peter Hartz. Nominations were closed. Roger Lindl was unanimously voted to be the Vice Chair of the Fair Park Committee.

9. Review of Community Feedback & Suggestions on Fair Operations:

Underage drinking by exhibitors and how to handle it, better communication.
Fair camping and the fair egress (exhibitors leaving the fair on Sunday when the fair has ended) went great.

- 10. Discussion and possible action on Marketing Partnerships and Sponsorships:**
Sponsor contracts should be done and signed in November and December of this year for invoicing in January 2019.
- 11. Discussion and possible action on 2019 fee schedule:**
Peter Hartz made a motion to accept the fee corrections, Debra Hall-Kind seconded. The motion passed unanimously.
- 12. Discussion and possible action on Sealcoating:**
Peter Hartz made a motion to approve PLM to perform the sealcoating. Conor Nelan seconded. The motion passed unanimously.
- 13. Discussion and possible action on replacing asphalt:**
Conor Nelan made a motion to approve Poblocki to replace the asphalt. Kathy Steindorf seconded. The motion passed unanimously.
- 14. Review of Financial Report:**
June 2018 and July 2018 statements of revenues and expenditures was distributed.
- 15. Review of Supervisor's Report:**
Roger Kylmanen updated the committee as to the projects and events being worked on by the maintenance crew at the Fair Park.
- 16. Review of Office Report:**
Amy Listle updated the committee as to the projects and events being worked on by the office staff at the Fair Park.
- 17. Discussion and possible action on future meeting schedule and agenda items:**
Possible agenda items include: Fair Park open forum; soda contract and RFP; final Fair 2018 numbers.
- 18. Adjournment:**
Kathy Steindorf made a motion to adjourn at 9:32 a.m., seconded by Debra Hall-Kind. The motion passed unanimously.

Next scheduled meetings:

Regularly scheduled meetings in the Activity Center Conference Room at
8:30 a.m. on the 1st Thursday of the month:
October 4, 2018
November 1, 2018
December 6, 2018

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.