

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Tuesday, January 30, 2018**

The Jefferson County Highway Committee met on Tuesday, January 30, 2018, at 8:00 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Donald Reese; Ron Buchanan; Mike Kelly; James Braughler; Blane Poulson

Members absent: None

Also Present: William Kern, Highway Commissioner  
Ben Wehmeier, County Administrator

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the December 12, 2017 Highway meeting, having been distributed in advance, it was moved by Mr. Poulson and seconded by Mr. Kelly to approve the minutes as printed.

Carried by the following roll call:

AYES: Reese, Buchanan, Kelly, Braughler, Poulson

NOES: None

ABSENT: None

ABSTAIN: None

**CORRESPONDENCE:**

Newsletters/E-Mails:

- NONE

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

- NONE

**HIGHWAY COMMISSIONER'S REPORT:**

- **Construction Projects**

Staff is reviewing and planning for the 2018 projects, including CTH P (Phase II), CTH CW, and CTH Y (north)

- **Winter Maintenance**

- **General Maintenance**

Crews are busy with winter maintenance operations with several storms and a few drifting/frost events in January

Several of the new quad-axle plow trucks are set to be put into service in the next few weeks, trucks are equipped with 900 gallon liquid brine tanks in box

Crews completed several guardrail and sign repairs

Crews continue to work on brushing on county and state highways, and fence repair work on I-94

- **Office/Shop Staff**

Shop staff is completing set-up work on new quad-axle trucks

Office staff is closing out all transactions and work for 2017 to prepare balances and carryover for 2018

**OLD BUSINESS**

**8a. Update on satellite shop progress**

Commissioner Kern discussed the progress of the satellite shop construction in both Lake Mills and Concord. Pictures were reviewed of the progress at the Concord shop. No Motion

**NEW BUSINESS**

**9a. Discuss monthly financial account summary (YTD)**

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	12/18/17	\$ 178,051.06
BILLS:	12/27/17	\$ 37,300.41
BILLS:	01/08/18 for 2017	\$ 63,544.91
BILLS:	01/15/18 for 2017	\$ 348,720.65
BILLS:	01/29/18 for 2017/2018	\$ 261,300.04
COMMITTEE:	DECEMBER	\$ 348.83
P CARD:	JAN-GENERAL	\$ 146,901.65
P CARD:	JAN-BILL	\$ (69.00)
TOTALS:		\$1,036,098.55

It was moved by Mr. Poulson and seconded by Mr. Braughler that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Reese, Buchanan, Braughler, Kelly, Poulson
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion by Mr. Buchanan and seconded by Mr. Kelly to adjourn at 9:05 a.m.

Carried by the following roll call:

- AYES: Reese, Buchanan, Braughler, Kelly, Poulson
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next meeting will be held on Tuesday, February 27, 2018, at the Jefferson County Highway Department.

Approval: \_\_\_\_\_  
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