

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, September 25, 2018

The Jefferson County Highway Committee met on Tuesday, September 25, 2018, at 8:30 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Donald Reese; Michael Wineke; Lloyd Zastrow; John Kannard; Dick Schultz

Members absent: None

Also Present: William Kern, Highway Commissioner
Ann Jenswold, Highway Department
Erik Coonen, Highway Department
Greg Koepfel, Highway Department
Sean Heaslip, Highway Department

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the August 27, 2018 Highway meeting, having been distributed in advance, it was moved by Mr. Zastrow and seconded by Mr. Wineke to approve the minutes as printed.

Carried by the following roll call:

AYES: Reese, Wineke, Zastrow, Schultz

NOES: None

ABSENT: None

ABSTAIN: Kannard

CORRESPONDENCE:

Newsletters/E-Mails:

- Michael Erickson, WisDOT: STP Rural Program

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**

- CTH "P" (CTH E – CTH F) – 4.00 miles
Project Type: Reconstruction (2017/2018)
Progress: Construction work is complete, paving and shouldering work to be completed by mid-October

- CTH "Y" (Johnson Creek – STH 26)
Project Type: Culverts/Drainage, Pulverize and Resurface
Progress: Project is complete

- CTH "CW" (CTH SC – Waukesha County)
Project Type: Pulverize and Resurface
Progress: Project is complete

- Korth Lane (CTH S – Termini)
Project Type: Construction, Pulverizing, Resurface
Progress: Project is complete

- Concord/Lake Mills Satellite Shops
Project Type: Grading and Paving Work
Progress: Building work is complete. Site paving to be completed in October

- **Winter Maintenance**
- **General Maintenance**
Crews completed all seal coating work on state, county, and local highways
Crews are mowing a second cut on state and county highways as needed

- **Office/Shop Staff**

OLD BUSINESS

None

NEW BUSINESS

9a. Discussion and possible action on quad-axle truck and winter equipment purchases

Commissioner Kern reviewed with the Committee the history of truck bidding and inventory information. He provided information regarding set-up time and build time for the equipment. He reviewed the bids for the 12 quad-axle trucks with the equipment and set-up.

It was moved by Mr. Wineke and seconded by Mr. Zastrow to enter into an agreement with Lakeside International for 12 quad-axle trucks for a net bid with trades for \$887,234.84.

Carried by the following roll call:

AYES: Reese, Wineke, Zastrow, Kannard, Schultz

NOES: None

ABSENT: None

ABSTAIN: None

It was moved by Mr. Schultz and seconded by Mr. Wineke to enter into an agreement with Monroe Truck Equipment, who met equipment specs, for truck plow equipment – truck box, plow equipment, and set-up - for a bid of \$1,187,520.00.

Carried by the following roll call:

AYES: Reese, Wineke, Zastrow, Kannard, Schultz

NOES: None

ABSENT: None

ABSTAIN: None

9b. Discuss STP Rural Project Application – CTH N

Commissioner Kern reviewed the STP Rural Project Application process with the Committee, and stated that CTH “N” may not be the project for this process. He would like to pull the application for CTH “N”. The department may do an overlay on CTH “N” for the rutting, using maintenance dollars instead. No Motion

9c. Discuss monthly financial account summary (YTD)

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	09/04/18	\$ 151,582.09
BILLS:	09/10/18	\$ 67,423.24
BILLS:	09/17/18	\$ 210,178.45
BILLS:	09/24/18	\$ 498,910.53
COMMITTEE:	AUG	\$ 214.05
P CARD:	SEP-GENERAL	\$ 2,279.97
P CARD:	SEP-BRIAN	\$ 336.00
TOTALS:		\$ 930,924.33

It was moved by Mr. Kannard and seconded by Mr. Schultz that the bills are allowed as reviewed.

Carried by the following roll call:
AYES: Reese, Wineke, Zastrow, Kannard, Schultz
NOES: None
ABSENT: None
ABSTAIN: None

Motion by Mr. Schultz and seconded by Mr. Zastrow to adjourn at 9:45 a.m.

Carried by the following roll call:
AYES: Reese, Wineke, Zastrow, Kannard, Schultz
NOES: None
ABSENT: None
ABSTAIN: None

The next meeting will be held on **Tuesday, October 30, 2018, at 8:30 a.m.**, at the Jefferson County Highway Department.

Approval: _____
